

(Approved at January 25, 2019 Board of Trustees Meeting)

**COLLEGE OF CHARLESTON
UNIVERSITY OF CHARLESTON, SC**

Board of Trustees Meeting
Randolph Hall Boardroom¹

October 19, 2018

9:00 a.m.

Presiding:

David M. Hay, Chair

Board Members Present: Trustees Charles J. Baker (Chuck), Elizabeth M. Burke (Beth), Demetria Noisette Clemons; L. Cherry Daniel; Henry A. Futch, Jr. (Hank), Henrietta U. Golding, Shawn M. Holland, Randy R. Lowell; Toya D. Pound, Renée B. Romberger; Penny S. Rosner; Brian J. Stern, Steven D. Swanson, August G. Swarat, II; Craig C. Thornton; Ricci L. Welch; and John B. Wood, Jr.

Board Member Participating by Conference Call: Trustee John H. Busch

Others Participating by Conference Call: Zachary Stephens (President, Graduate Student Association)

Others Present:

Steve Osborne (Interim President), Michael Adeyanju (Director, Executive Communications), Melantha Ardrey (Director, Residence Life/Chair, Staff Advisory Committee to the President), Mark Berry (Executive Director, Division of Marketing and Communications), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Alicia Caudill (Executive VP, Student Affairs), Lillie Chamblee (Staff Assistant, President's Office), Cande Cook (Project Director, 250th Anniversary Celebration), Betty Craig (Executive Assistant to the Board of Trustees), Trisha Folds-Bennett (Dean, Honors College), Jimmie Foster (VP, Enrollment Planning), Godfrey Gibbison (Dean, School of Professional Studies/Interim Dean, Graduate School), Jerry Hale (Dean, School of Humanities and Social Sciences), Debbie Hammond (Senior Executive Administrator for the President), Rénard Harris (Associate VP/Chief Diversity Officer), Sam Jones (Senior VP, Fiscal Services), Elizabeth Jurisich (Speaker of the Faculty/Professor, Mathematics Department), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees/VP, College Projects), Tripp Keeffe (President, Student Government Association), Brian McGee (Executive VP for Academic Affairs/Provost), John Morris (VP, Facilities Management), Valerie Morris (Dean, School of the Arts), Angela Mulholland (General Counsel), Amy Orr (Director, Business and Auxiliary Services), Paul Patrick (Executive VP, Business Affairs), Jim Posey (Associate VP, Institutional Research, Planning and Information Management), Ann Pryor (Vice President, Alumni Affairs), Jonathan Ray (Director of Institutional Events and Chef Concierge), Michael Renault (President, Alumni Association), Matt Roberts (Director of Athletics), Keith Sauls (College of Charleston Foundation Representative), Alan Shao (Dean, School of Business), Mark Staples (Chief Information Officer/Senior VP), Kendra Stewart (Senior Advisor to the President), Chris Tobin (Executive VP, Institutional Advancement), Sebastian Van Delden (Interim Dean, School of Sciences and Mathematics), William Veal (Professor, Teacher Education/Chair, Senate Budget Committee), and Fran Welch (Dean, School of Education, Health and Human Performance). Also attending were John Curtis (IT Support), Roy Snipe (Audio Visual Events Coordinator), and Mike Ledford (Photographer). Special guests introduced in Alumni Hall: Chris Ciarcia, Cande Cook, Godfrey Gibbison, Kevin Jewett, Mitch Krywulycz, Natasha McCarthy, Charissa Owens, Patricia Williams Lessane, Honors College National Award Winners, Gavalas/Kolanko Student Scholarship Recipients, and SCAMP Students.

¹In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting.

WELCOME AND INTRODUCTIONS

Chair Hay welcomed everyone and introduced employees new to campus or new to their positions:

- Chris Ciarcia, Associate Director of the Center for Civic Engagement. Chris was named by Break Away, a national non-profit organization that supports colleges and universities to develop quality alternative breaks, as the 2018 Staff person of the Year for his excellent work with the College's Alternative Break Program. He was nominated by students and colleagues at the College.

Alternative Break is a service immersion program where students spend their academic breaks addressing critical social issues around the country. The program is designed to build civic and sustainability literacy.

- Cande Cook, newly appointed Project Director of the 250th Anniversary Celebration.

Cande has a master's degree in College Student Personnel from The University of Tennessee, Knoxville, and over ten years of experience working in higher education. She worked at Vanderbilt University in Student Affairs and the School of Medicine, Events Office.

- Godfrey Gibbison, Associate Professor of Economics and Dean of the School of Professional Studies, has been appointed Interim Dean of the Graduate School.

Prior to joining the College of Charleston Faculty in 2012, Godfrey was Director of the School of Economic Development at Georgia Southern. He earned his Ph.D. in Economics from Virginia Polytech Institute, his M.S. at Iowa State and B.S. in Economics at the University of West Indies.

- Kevin Jewett, Director of Sailing, brings a tremendous amount of experience to the College, most notably as the Co-Owner of Sea & Caye LLC, which he helped create to offer service to the sailing industry with the mission of helping sails go to the "next level."
- Mitch Krywulycz, Head Men's Golf Coach, is one of the top young coaches in the country and a former two-time NCAA champion golfer at Augusta University (formerly Augusta State). The Cougars won The Invitational at The Ocean Course in his head coaching debut.
- Natasha McCarthy, Head Equestrian Coach, was hired on August 16, following the retirement of former head coach Bob Story.

She spent her whole life competing horses and working within the hunter jumper equestrian industry.

She worked for some of the nation's most esteemed professionals until 2007, when she decided to claim her own professional status by accepting a position at Tuxbury Farm in Charleston.

After completing a successful eight years of teaching and managing a high-volume equestrian program, she and her husband, Mike, purchased a 24-acre and 24-stall boarding facility – White Horses, LLC, which is the new boarding and training facility for the CofC equestrian program in Huger, SC.

A 2000 graduate of Hollins University in Roanoke, Virginia, Natasha earned her bachelor's degree in communications. Due to her competition experience at Hollins, she has successfully prepped riders interested in competing on the NCAA and Intercollegiate Horse Show Association (IHSA) level.

- Charissa Owens, Director of Diversity Education and Training in the Office of Institutional Diversity. Charissa received a B.S. degree from the University of South Florida, and an M.A. and Ph.D. in Education from the University of Central Florida.

As Director of Diversity Education and Training, she will assist the Office of Institutional Diversity in achieving its mission of promoting an all-inclusive campus community and advancing the cultural competence of the College's students, faculty, and staff.

- Patricia Williams Lessane has been appointed Associate Dean for Strategic Planning and Community Engagement, effective October 16.

An accomplished scholar and executive in higher education, she will chair the strategic planning working group and spearhead outreach and fundraising efforts for the Libraries as part of this newly created role. She will also join the Libraries' senior leadership team and provide a critical voice in shaping the future of an institution that serves more than one million patrons annually and stewards priceless collections.

As the College celebrates the centennial of its first female students, Patricia's appointment marks an important milestone in the history of the Marlene and Nathan Addlestone Library. She is the first African-American woman to serve as an associate dean.

In addition to her new role, she will remain a tenured faculty member and will continue to serve in her role as Executive Director of the Avery Research Center for African-American History and Culture.

- Honors College National Award Winner

Next, Chair Hay recognized Xandre Clementsmith, one of the Honors College National Award Winners; along with Trisha Folds-Bennett, Dean of the Honors College; Jerry Hale, Dean of the School of Humanities and Social Sciences; and Sebastian Van Delden, Interim Dean of the School of Sciences and Mathematics.

- Xandre Clementsmith is a student in the Honors College with anticipated graduation in 2021, from Murietta, California, majoring in Data Science, Mathematics (Statistics concentration), and Psychology.

Xandre has been awarded the Department of Defense SMART Scholarship. The Science, Mathematics, and Research for Transformation Scholarship for Service Program was established by the Department of Defense to support undergraduate and graduate students pursuing technical degrees in Science, Technology, Engineering and Mathematics disciplines. As part of the award, Xandre will complete an internship with a Sponsoring Department of Defense facility and upon graduation begin work with the Sponsoring Facility for two years. The award covers tuition and education fees, plus provides a stipend.

- Gavalas-Kolanko Foundation Scholarship Recipients

Before recognizing the Gavalas-Kolanko Foundation scholarship recipients and Nick Gavalas, one of the founding members of the Gavalas-Kolanko Foundation, Chair Hay provided a brief history of the Gavalas-Kolanko Foundation.

The Gavalas-Kolanko Foundation was established by Nick Gavalas and Ron Kolanko. Nick and Ron came together to form the Foundation in 1999 after becoming aware of the costly requirements

for students with disabilities wishing to attend college. As influential members of the Charleston community, they assembled a dynamic board, supportive staff, and a strategic plan for success.

The Gavalas-Kolanko Foundation strives to assist college students with physical disabilities with their secondary educational costs and to increase support and awareness of their needs.

Since its inception, the Gavalas-Kolanko Foundation has raised more than \$1,000,000 and awarded 165 scholarships to Lowcountry students attending the College of Charleston, Charleston Southern University, The Citadel, Trident Technical College, MUSC, and the Art Institute of Charleston. Many of those funds have been raised by the organization of the James Island Connector Run which this year will be on Saturday, October 27. I encourage all of you to participate in that 5K and 10K road race over the James Island Connector.

- Sarah Hunter, Class of 2021, from Charleston, majoring in Biology;
- Morgan Sweeny, Class of 2022, from Ramsey, New Jersey, majoring in Physical Therapy;

- SCAMP Students

Next, Chair Hay recognized a fine group of students who recently presented their research projects at the SCAMP Banquet. They were joined by Sofia Agrest, Director of the SCAMP Program.

The South Carolina Alliance for Minority Participation (SCAMP) is an academic four-year enrichment program at the College of Charleston for under-represented minorities planning to major in Astrophysics, Astronomy, Biochemistry, Biology, Chemistry, Computer Information Systems, Computer Science, Data Science, Geology, Marine Biology, Mathematics, Meteorology, or Physics.

Our program is designed to increase and retain under-represented minority students in STEM fields through mentoring, counseling, networking, tutoring, and special access to professional and community development opportunities.

SCAMP is an initiative of the National Science Foundation and is a part of the South Carolina division of Louis Stokes Alliance for Minority Participation program.

Each student spoke regarding their research projects.

- Amanda Anyim is a senior in the Honors College, from Florence, majoring in Biology.
 - Jabbarius Ervin is a junior from Greenwood, majoring in Chemistry.
 - Mikel Hannah-Harding is a senior from Beaufort, majoring in Meteorology.
 - Keyaira Morgan is a senior from North Charleston, majoring in Biology.
 - Adeyemi Oduwole is a senior from New York City, majoring in Biology.
 - Monique Sparkman is a junior from Columbia, majoring in Mathematics.
 - Quentell Wagener is a senior from Kingstree, majoring in Biology.
- And finally, Chair Hay recognized Trustee Renee Romberger, Chair of the Presidential Search Committee, who introduced the members of the Search Committee and presented them with a small token of appreciation for their time and efforts in working with the Funk Search firm to identify a diverse pool of candidates for President of the College.

Demetria Clemons, Trustee
Cherry Daniel, Trustee
David Hay, Chair of the Board

Greg Padgett, Former Trustee and Chair of the Board
Ricci Welch, Trustee
Godfrey Gibbison, Dean, School of Professional Studies, & Interim Dean of the Graduate School
Liz Jurisich, Speaker of the Faculty

Trustee Romberger noted that it is a pleasure to recognize members of the Presidential Search Committee. They have worked hard and narrowed a pool of 130 applicants down to ten candidates interviewed by the Committee. The Committee then narrowed the pool to five candidates interviewed by the Board. Trustee Romberger noted that everyone will be happy when they see the list of three final candidates for campus interviews.

[Trustee Romberger presented gifts to members of the Presidential Search Committee.]

Chair Hay thanked the members of the Presidential Search Committee for their service and presented a special gift to Trustee Renée Romberger.

[Chair Hay presented the gift to Trustee Romberger.]

[Board members moved to the Boardroom to continue the Board of Trustees meeting.]

The regular meeting of the College of Charleston Board of Trustees was called to order at 9:19 a.m. by Chair Hay noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Chair Hay welcomed everyone and noted that Trustee John Busch will join the meeting by conference call.

Chair Hay welcomed Keith Sauls, Class of '90, who is representing the Foundation today. Keith is a recognized expert in alternative investments and a leader in growing firms focused on entrepreneurs, foundations, and family offices. His December 2017 trip to the Antarctic was the first-ever expedition to the South Pole powered solely by clean-energy technologies. Keith serves on the College of Charleston Foundation Board, School of Business Board of Governors, and Investment Program Advisory Board.

In addition, Chair Hay welcomed Michael Renault, President of the Alumni Association.

ELECTION OF BOARD OFFICERS:

Chair Hay announced that we will now have the election of Board Officers. Our election process will proceed in accordance with our Board of Trustees' Bylaws 30-year history, the Freedom of Information Act, and State Law.

Trustee Henrietta Golding, Chair of the Audit and Governance Committee, informed the Board that the only nomination received for Chair of the Board is Trustee David Hay; the only nomination received for Vice Chair of the Board is Trustee Demetria Clemons; and the only nomination received for Secretary of the Board is Trustee Renée Romberger. Nominations for the three officers were closed effective with the adjournment of the August Board meeting in keeping with the Bylaws.

The motion was made by Trustee Henrietta Golding, and seconded by Trustee John Wood, that the Board vote in Trustee David Hay as Chair, Trustee Demetria Clemons as Vice Chair, and Trustee Renee Romberger as Secretary, by acclamation. The Chair called for the yeas and nays, and the Motion was passed by acclamation.

Chair Hay thanked everyone for their support and noted that he looked forward to serving again as Chair of the Board of Trustees.

Also, Chair Hay informed the Board that it is probably best to wait until the new president is on board in 2019 to amend the committee structure.

ELECTION OF TRUSTEES EMERITI:

Chair Hay announced that we will now have the election of Trustees Emeriti. Our election process will proceed in accordance with our Board of Trustees' Bylaws 30-year history, the Freedom of Information Act, and State Law.

Upon retirement from the Board of Trustees on July 1, 2018, Don Belk with 16 years of service, Annaliza Moorhead with 16 years of service, and Joe Thompson with 20 years of service, declared themselves Trustees Emeriti.

Trustee Henrietta Golding, Chair of the Audit and Governance Committee, informed the Board that the Nominations received for Trustees Emeriti are Jimmy Hightower with 12 years of service, Lee Mikell with 12 years of service, and Greg Padgett with almost 10 years of service. Nominations for Trustees Emeriti were closed effective with the adjournment of the August Board meeting in keeping with the Bylaws.

The motion was made by Trustee Henrietta Golding, and seconded by Trustee John Wood, that the Board vote in Jimmy Hightower, Lee Mikell, and Greg Padgett as Trustees Emeriti, by acclamation. The Chair called for the yeas and nays, and the Motion was passed by acclamation.

APPROVAL OF MINUTES:

It was moved by Trustee Henrietta Golding, and seconded by Trustee Ricci Welch, that the minutes of the August 10, 2018 Board Meeting be approved as presented. The Chair called for the yeas and nays, and the Minutes were approved by voice vote.

PRESIDENT'S REPORT:

Highlights of President Osborne's remarks included the following topics:

- Enrollment is sound.
- Effort to continue to be visible on campus
- Events
- Finalizing Delegation of Authority for faculty/staff
- Guidelines for merit increases/bonus program in December
- Institutional Advancement – he met with donors
- Welcoming remarks at the Reception at Patriots Point for Experience America Charleston
- Basketball Tip-Off Dinner last night was a great event.
- Governor's Budget Meeting in Columbia

COACH EARL GRANT'S PRESENTATION:

Coach Grant thanked the Board of Trustees for their support and noted that the CAA is a challenging conference. He spoke regarding financial support for the Athletics Department, specifically basketball.

[Coach Grant left the meeting at 9:53 a.m.]

COMMITTEE REPORTS:

EXECUTIVE COMMITTEE:

Committee members present: Trustees David Hay (Chair) and Demetria Clemons

Committee members participating by conference call: Trustees Renée Romberger (Secretary), Ricci Welch, and John Wood

Other Board members present: Trustees Beth Burke, Randy Lowell, and Steve Swanson

Other Board members participating by conference call: Trustees Chuck Baker, Cherry Daniel, Hank Futch, Shawn Holland, Brian Stern, Tav Swarat, and Craig Thornton

Other Board members absent: Trustees John Busch, Henrietta Golding, Toya Pound, and Penny Rosner

Others present: Interim President Steve Osborne, Michael Adeyanju (Director, Executive Communications), Melantha Ardrey (Chair, Staff Advisory Committee to the President), Mark Berry (Executive Director, Marketing and Communications), Lillie Chamblee (Staff Assistant), Betty Craig (Executive Assistant), John Curtis (IT Support), Michael Duncan (Associate VP, Student Involvement), Jimmie Foster (Assistant VP, Admissions and Financial Aid), Debbie Hammond (Senior Executive Administrator for the President), Elizabeth Kassebaum (Executive Secretary to the Board and VP for College Projects), Tripp Keeffe (President, Student Government Association), Brian McGee (Provost/Executive VP, Academic Affairs), John Morris (VP, Facilities Planning, Management, and Operations), Angela Mulholland (General Counsel), Paul Patrick (Executive VP, Business Affairs), Jim Posey (Associate VP, Institutional Research, Planning, and Information Management), Mark Staples (Chief Information Officer/Senior VP), Zachary Stephens (President, Graduate Student Association), Kendra Stewart (Senior Advisor to the President), and Chris Tobin (Executive VP, Institutional Advancement)

Chair Hay presented the following committee report:

The Executive Committee met on Wednesday, October 3, 2018, and approved the minutes of the July 24, 2018 Executive Committee meeting.

The Committee received brief informational updates on a number of topics, all of which have been covered in the President's Report or will be covered in the various upcoming committee reports.

STUDENT AFFAIRS COMMITTEE:

Committee members present: Trustees Demetria Clemons (chair), Shawn Holland, Penny Rosner, and Ricci Welch

Committee members absent: Trustee Toya Pound

Staff Liaison present: Alicia Caudill (Executive VP for Student Affairs)

Others present: Interim President Steve Osborne, Jim Allison (Executive Director, Career Center), Melantha Ardrey (Director of Residence Life), Divya Bhati (Associate VP for Institutional Effectiveness and Strategic Planning), Jeri Cabot (Dean of Students and Associate VP for Student Affairs), Michael Duncan (Associate VP, Student Involvement), Trisha Folds-Bennett (Dean, Honors College), Rénard Harris (Associate VP/Chief Diversity Officer), Susan Hartman (Executive Assistant to the Executive VP for Student Affairs), Tripp Keeffe (President, Student Government Association), John Morris (VP, Facilities Management), Sam Norton (VP, Graduate Student Association),

Amy Orr (Director, Business and Auxiliary Services), Zachary Stephens (President, Graduate Student Association), Sebastian Van Delden (Interim Dean, School of Sciences and Mathematics)

Trustee Demetria Clemons presented the following committee report:

Employee Spotlight:

Joe Vallee, Residence Life Coordinator; Olivia Vernon, Area Residence Hall Director; and Colin Frazier (Graduate Residence Hall Director), were commended on their leadership during the student evacuation to USC in Columbia during Hurricane Florence.

Updates:

- Career Center – Jim Allison, Executive Director of the Career Center
- Residence Life – John Morris, VP for Facilities Management
- Diversity and Inclusion and Restorative Justice – Renard Harris, Associate Vice President and Chief Diversity Officer
- Food and Housing Insecurity – Michael Duncan, Associate VP for Student Involvement

Student Government Association Update:

Tripp Keeffe, President of the Student Government Association, provided the Board with an update regarding SGA activities since the last Board meeting. He thanked Chair Hay and Vice Chair Demetria Clemons for attending the SGA meeting – it is the first time the Chair and Vice Chair of the Board attended the meeting to speak to the students.

ACADEMIC AFFAIRS COMMITTEE:

Committee members present: Demetria Clemons (Acting Chair), Cherry Daniel, Toya Pound, Penny Rosner, Renée Romberger, Steve Swanson, and Tav Swarat

Committee members absent: Trustee Randy Lowell (Chair)

Staff Liaisons present: Brian McGee (Provost/Executive VP for Academic Affairs)

Others present: Interim President Steve Osborne, Mary Bergstrom (Registrar), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Alicia Caudill (Executive VP, Student Affairs), John Curtis (IT Support), Trisha Folds-Bennett (Dean, Honors College), Jimmie Foster (VP, Enrollment Planning), Jerry Hale (Dean, School of Humanities and Social Sciences), Zach Hartje (Director of Teaching, Learning, and Technology), Liz Jurisich (Speaker of the Faculty/Professor, Mathematics Department), Elizabeth Kassebaum (Executive Secretary to the Board/VP for College Projects), Valerie Morris (Dean, School of the Arts), Robert Pitts (Chair, Academic Planning Committee/Professor, Management and Marketing Dept.), Jim Posey (Associate VP, Institutional Research, Planning, and Information Management), Alan Shao (Dean, School of Business), Mark Staples (Chief Information Officer/Senior VP), Kendra Stewart (Senior Advisor to the President), Sebastian Van Delden (Interim Dean, School of Sciences and Mathematics), Fran Welch (Dean, School of Education, Health and Human Performance), and John White (Dean of Libraries)

In Trustee Lowell's absence at the committee meeting, Trustee Demetria Clemons served as Acting Chair during the meeting. However, Trustee Randy Lowell presented the following committee report to the full Board:

Highlights of Provost McGee's Report to the Committee:

- Dr. Tim Johnson was appointed Dean of the School of Languages, Cultures, and World Affairs, after serving as Interim Dean for 18 months.
- The opening of the Transfer Resource Center could assist in enrollment deficiencies and bring the total institutional numbers back over 10,000.
- Program Development – Systems Engineering and Electrical Engineering

- Computer Science program has experienced increased enrollment by over 250% in the last five years.

Speaker of the Faculty Report:

Liz Jurisich, Speaker of the Faculty, spoke briefly to the full Board regarding faculty work and activities during the current semester. She noted that the Faculty Senate approved undergraduate and graduate programs.

In addition, Liz expressed her appreciation to Elizabeth Kassebaum for her efforts with the Shadowing Program. She noted that it is a great program!

And finally, Liz noted that the Presidential Search Committee has finished its work. She was honored to be a member of the Committee and thanked Trustee Renee Romberger for doing a phenomenal job with the Presidential Search.

Approval to Award December 2018 Degrees:

The Committee received unanimous support for the Resolution to approve the December 2018 degree recipients. **The Academic Affairs Committee moved that the Resolution to Approve the December Degree Recipients be adopted as presented. The Chair called for the yeas and nays, and the Resolution was passed by voice vote. Motion passed.**

**COLLEGE OF CHARLESTON
UNIVERSITY OF CHARLESTON, SOUTH CAROLINA
RESOLUTION OF THE BOARD OF TRUSTEES
AWARDING OF DEGREES**

October 19, 2018

WHEREAS, pursuant to S.C. Code Ann. §59-130-30, the Board of Trustees of the College is constituted as a body corporate and politic and is empowered, among other things, to “confer degrees upon students and other persons as the board considers qualified”;

WHEREAS, the President has made available to the Board a preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College;

WHEREAS, each such candidate has been certified by the appropriate Dean, the Registrar, and the Provost, as Chief Academic Officer of the College, as meeting the requirements and prerequisites for the award of the appropriate degree upon the candidate’s successful conclusion of the 2018 Fall Semester;

WHEREAS, the Board has accepted such representations and certifications as being true and accurate in all material respects and has determined that all such degree candidates are so qualified for the award of their respective degrees upon the successful conclusion of the 2018 Fall Semester; and

WHEREAS, all of the relevant degree-awarding programs of the College related to degrees to be awarded under this Resolution have been duly approved by the South Carolina Commission on Higher Education;

NOW THEREFORE, BE IT --

RESOLVED, that the Board hereby authorizes the President to confer on each and all of the aforementioned described degree candidates who have successfully completed the 2018 Fall Semester,

the names of each of which shall be published in the Official Program for the December 2018 Graduation Ceremony, those degrees for which they have been found qualified, together with all the rights, honors, privileges and responsibilities appertaining thereto;

RESOLVED, that the President and the Provost, or either of them, may make such adjustments to the preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College, as may be necessary and appropriate to account for the actual academic performance of degree seeking candidates during the 2018 Fall Semester; and

RESOLVED, that the President and Provost, and such employees as may be designated by both or either of them, are hereby authorized and directed to take any and all action as may be necessary and appropriate to implement this Resolution and effectuate its purposes.

ALUMNI RELATIONS COMMITTEE:

Committee members present: Trustees Penny Rosner (chair), Chuck Baker, Demetria Clemons, and Ricci Welch

Committee members absent: Trustees Toya Pound

Other Board members present: Trustee Tav Swarat

Staff Liaisons present: Ann Pryor (VP, Alumni Relations) and Karen Jones (Director, Alumni Communications and Executive Secretary of the Alumni Association)

Others present: Mark Berry (Executive Director, Division of Marketing and Communications), Meredith Chance (Associate Director, Alumni Clubs and Affinity Groups), Cande Cook (Director, 250th Anniversary Celebration), Laney Friedman (Assistant Director, Alumni Events), Cathy Mahon (VP, Development), Chris Tobin (Executive VP, Institutional Advancement), and Najeema Washington (Associate Director, Alumni Career Services)

Trustee Penny Rosner presented the following committee report:

Alumni Affairs set a goal for FY19 to add 5,000 alumni email addresses to the database of our nearly 90,000 alumni. In the first quarter, 1,535 email addresses were added, representing 31% of the annual goal.

The Alumni Association plans to host at least 90 regional CofC Club events for 2,700 guests in FY19. Eighteen Club events were held during the first quarter and a total of 548 guests attended. This represents 20% progress toward the annual goal.

The Alumni Affairs team and the Alumni Association are committed to increasing the number of alumni donors to more than 2,500 in FY19. During the first quarter, 449 alumni made donations, which represents 18% toward that goal. Alumni continue to lead all constituencies in philanthropic gifts to the College. Thirty-eight percent of the \$1.5 million raised in the first quarter came from alumni.

Alumni Affairs is working with Athletics to plan six Cougar Trail events at away games during the men's basketball season.

So far, 12 CofC Clubs are hosting Holiday Cheer parties. Interim President Steve Osborne will attend five of them, including Pee Dee, Columbia, Charlotte, Atlanta, and New Orleans. Alumni Association Executive Secretary Emeritus Tony Meyer, Alumni Association President Michael Renault, and Executive Vice President Chris Tobin will be the special guests for the Upstate holiday party.

Alumni Affairs is taking the very successful career development program “Leveraging the CofC Network on LinkedIn” on the road to ten CofC Clubs in the coming months. More than 50,000 alumni and students have profiles on LinkedIn. This program will instruct attendees on how to strengthen their profiles and to build their networks with other alumni.

Trustees are encouraged to participate in Fall Alumni Weekend, November 16-17. Early Bird ticket prices end Monday, October 22. Student Affairs has been a wonderful new partner this year in planning events to engage students with alumni. Special thanks to the Deans of the School of the Arts, School of Languages, Cultures, and World Affairs; School of Sciences and Mathematics; School of Business; and the Libraries for planning amazing events to engage alumni and highlight the incredible work of our faculty and students. The annual Alumni Awards Gala will be held on Saturday evening, November 17, at Belmond Charleston Place. The Trustees will be recognized at the beginning of the dinner.

ATHLETICS COMMITTEE:

Committee members present: Trustees Renée Romberger (chair), Chuck Baker, Hank Futch, Randy Lowell, Tav Swarat, Craig Thornton, and Ricci Welch

Committee members absent: Trustee John Busch

Other Board members present: Trustee David Hay (Chair, Board of Trustees)

Staff Liaisons present: Matt Roberts (Director of Athletics)

Others present: Interim President Steve Osborne, Alicia Caudill (Executive VP, Student Affairs), Kyle Denzel (General Manager of Charleston Sports Properties), Jimmie Foster (VP, Enrollment Planning), Otto German (Assistant Athletics Director for Compliance), Christopher Gongora (Director of Athletics Bands), Laura Lageman (Senior Associate Director of Athletics), Kelly Mottola (Director of Ticket Operations), Jessica Rogers (Director of Marketing), Kate Tiller (Assistant Athletic Director for Academic Advising), Chris Tobin (Executive VP, Institutional Advancement), Jamaal Walton (Associate Director of Athletics), and Scott Yelle (Ticket Sales Coordinator)

Trustee Romberger presented the following committee report:

Student Athletes:

Matt Roberts introduced Olivia Hamilton, sophomore women’s golfer from England and Jake Budde, junior men’s golfer from Austin, TX.

Program Spotlight: Men’s Basketball Marketing & Promotions

Matt Roberts introduced Jamaal Walton, Associate AD for External Services. Jamaal and his team – Kelly Mottola, Jessica Rogers, Scott Yelle, Christopher Gongora and Kyle Denzel – presented information on marketing for the upcoming men’s basketball season. Ticket revenue was up 10% compared to this time last year. Season ticket sales were up 7% compared to this time last year.

The Committee discussed strategies for fan engagement and on-campus engagement.

Trustee Romberger noted that the Athletics Department is transforming under Matt Roberts’ leadership and asked everyone to take a few minutes to recognize Matt. *clap! clap! clap!*

“AGB Board of Directors’ Statement on Governing Boards’ Responsibilities for Intercollegiate Athletics” was distributed to the members of the Athletics Committee.

AUDIT AND GOVERNANCE COMMITTEE:

Committee members present: Trustees Henrietta Golding (Chair), Chuck Baker, Beth Burke, Steve Swanson, and John Wood

Others present: Alicia Caudill (Executive VP, Student Affairs), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees/VP for College Projects), Gail Long (Internal Auditor), Paul Patrick (Executive VP, Business Affairs), and Kendra Stewart (Senior Advisor to the President)

Trustee Henrietta Golding presented the following committee report:

Gail Long reviewed the following audit reports.

- Purchasing Cards
- Travel Advance Reconciliations
- Student Life P-Card Reconciliation Review

Gail Long reviewed the status of the 2018 Audit Plan.

Elizabeth Kassebaum reviewed the process for the upcoming Board and Trustees Emeriti nominations and elections at the Board meeting on Friday, October 19.

The motion was made by Trustee Beth Burke, and seconded by Trustee Chuck Baker, to go into Executive Session to discuss an administrative issue. All in favor.

Chair Golding noted that no action was taken in Executive Session.

[Break at 10:28 a.m.; meeting reconvened at 10:50 a.m.]

BUDGET AND FINANCE COMMITTEE:

Committee members present: Trustees Ricci Welch (chair), Chuck Baker, Beth Burke, Hank Futch, Shawn Holland, Renée Romberger, and Brian Stern

Committee members absent: Trustee Henrietta Golding

Other Board members present: Trustees David Hay, Demetria Clemons, Steve Swanson, and John Wood

Others present: Interim President Steve Osborne, Michael Adeyanju (Director, Executive Communications), Divya Bhati (Associate VP, Institutional Effectiveness and Strategic Planning), Alicia Caudill (Executive VP, Student Affairs), Deanna Caveny (Associate Provost, Faculty Affairs), Cande Cook (Project Director, 250th Anniversary Celebration), Trisha Folds-Bennett (Dean, Honors College), Jimmie Foster (VP, Enrollment Planning), Godfrey Gibbison (Dean, School of Professional Studies), Jerry Hale (Dean, School of Humanities and Social Sciences), Debbie Hammond (Senior Executive Administrator for the President), Shirley Hinson (Director of Government Relations), Sam Jones (Senior VP, Fiscal Services), Elizabeth Jurisich (Faculty Speaker/Professor, Department of Mathematics), Elizabeth Kassebaum (Executive Secretary to the Board and VP for College Projects), Brian McGee (Provost/Executive VP, Academic Affairs), Todd Mc Nerney (Associate Dean, School of the Arts), John Morris (VP, Facilities Management), Angela Mulholland (General Counsel), Amy Orr (Director, Business and Auxiliary Services), Paul Patrick (Executive VP, Business Affairs), Ed Pope (VP, Human Resources), Jim Posey (Associate VP, Institutional Research, Planning, and Information Management), Matt Roberts (Director of Athletics), Andrew Sobiesuo (Associate Provost, Center for International Education), Agnes Southgate (Professor of Biology), Mark Staples (Chief Information Officer), Kendra Stewart (Senior Advisor to the President), Chris Tobin (Executive VP, Institutional Advancement), and Sebastian Van Delden (Interim Dean, School of Sciences and Mathematics)

Trustee Ricci Welch presented the following committee report:

Paul Patrick noted that the BEA met yesterday for their annual Regional Advisory Task Force. Revenues through August are up \$102M over last year. Due to FY 18 surplus, revenue growth for the current year (FY 19) only needs to beat 1.5% growth to meet the revenue estimate.

Paul Patrick recapped the fiscal year 2018 financial statistics.

- The College finished the year with \$187.7M in total E&G operating revenues (against an originally approved budget of \$188.6M; a 0.5% variance).
- Total E&G operating expenditures were \$185.1M
- The year ended \$2.6M to the good
- \$2.5M was transferred to the Renovation Reserve
- Institutional carry-forward into FY 19 is \$6.8M

Paul Patrick updated the Committee on the current (Fall 2018) class and the financial/budgetary implications. The College adopted a conservative revenue estimate for Fall 2018.

- Budgeted for 915 Non-resident freshmen
- Current enrolled 1,009 non-resident freshmen
- This generates approximately \$1.3M over forecast
- Other populations were at or under target
 - Budget “miss” was new transfers (down 142 new in-state transfers and four non-resident transfers)
 - Revenue loss against target was \$700K
- Total Fall 2018 revenue is approximately \$900K over forecast

Jimmie Foster noted that the completion of the Transfer Student Center will allow for more one-on-one interaction with these students and enable the College to better understand their needs, e.g., transfer credit evaluation and housing, and how better to attract them.

Paul Patrick reviewed investments included in the FY 19 budget:

- \$2M for financial aid – success! Over 2,200 in the freshman class
- \$700K for merit raise – plans are being developed now for a December 1 implementation
- \$50K Collegiate Recovery – moved into new space and program is growing
- \$50K Major Gift Officer – matched and recruitment for two new positions is underway

Paul Patrick reviewed the budget process timeline for both the State and College’s internal process and a recap of the items put forward by the College in its annual budget request to the Governor, submitted on September 28.

- Recurring requests: State Support \$2,500,000
- Non-recurring requests: Evacuation Transportation \$250,000
- Capital requests:
 - 58 George Street Renovation \$3,900,00
 - Silcox Physical Education and Health Center Renovation \$24,000,000
 - Simons Center for the Arts Renovation \$46,156,000

The College’s budget hearing with the Executive Budget Office was on Wednesday, October 17.

Paul Patrick briefed the Committee regarding a proposed Resolution to Create the Michael J. Auerbach Award for Excellence in Student Research Mentorship. It is well known that Mike is an ardent supporter of faculty mentored student research. This faculty award will recognize a demonstrated track record of mentoring student research over a three-year time period. **The Budget and Finance Committee moved that the Resolution to Create the Michael J. Auerbach Award for Excellence in Student Research Mentorship be adopted as presented. The Chair called for the yeas and nays, and the Resolution was passed by voice vote. Motion passed.**

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
CREATION OF THE MICHAEL J. AUERBACH AWARD FOR EXCELLENCE IN
STUDENT RESEARCH MENTORSHIP**

October 19, 2018

WHEREAS, the College of Charleston Board of Trustees authorized, on January 31, 2014, the Outstanding Faculty and Staff Awards Plan; and

WHEREAS, included in that plan was a detailed listing of the College-wide Faculty Awards as well as the School and Department-based Faculty Awards; and

WHEREAS, Dr. Michael J. Auerbach served for many years with great distinction as the Chair of the Department of Biology, and as Dean of the School of Sciences and Mathematics, and has recently retired from the College of Charleston; and

WHEREAS, the School of Sciences and Mathematics desires to create a new Faculty Award to honor the past Dean of the School;

NOW THEREFORE, be it --

RESOLVED, that the Board hereby approves the creation of the Michael J. Auerbach Award for Excellence in Student Research Mentorship which shall be given to a faculty member demonstrating a sustained track record of mentioning student research over a three year time period. The selection will be made by a committee of faculty members using a detailed rubric. The annual award will be \$1,000.

Sam Jones reviewed the budget adjustments reflected through September 30, 2018. **The Budget and Finance Committee moved that the Resolution to approve the Quarterly Budget Adjustments – September 30, 2018, be adopted as presented. The Chair called for the yeas and nays, and the Resolution was passed by voice vote. Motion passed.**

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
BUDGET ADJUSTMENTS**

October 19, 2018

WHEREAS, College management has reviewed its projections of revenues and expenses for the year 2018-2019 and, based on that review, has recommended certain reallocations and adjustments to the budget previously approved by the Board; and

WHEREAS, those recommended reallocations and adjustments were presented to the Board’s Budget and Finance Committee and were determined to be reasonable and appropriately supported by College management.

NOW THEREFORE, be it

RESOLVED, that the Board hereby approves the recommended reallocations and adjustments to the approved budget for year 2018-2019, as presented by College management to the Budget and Finance Committee and as further detailed in the table captioned “College of Charleston 2018-2019 Revenue and Expense Budget Adjustments September 30, 2018” contained in the Board of Trustees briefing materials dated October 19, 2018; and

RESOLVED, that all actions of College management to effectuate these reallocations and adjustments prior to the effective date of this Resolution are hereby ratified and affirmed.

[Trustee John Busch joined the conference call at 10:55 a.m.]

DEVELOPMENT COMMITTEE:

Committee members present: Trustees Steve Swanson ‘89 (chair), Chuck Baker ‘80, Hank Futch ‘88, Henrietta Golding ‘74, Renée Romberger ‘81, Craig Thornton ‘02, and John Wood ‘83

Committee member absent: Randy Lowell ‘95

Volunteer Board Liaisons present: David Crowley ‘02 (President, Cougar Club) and Keith Sauls ‘90 (Representing the Foundation Board)

Others present: Jimmie Foster (VP, Enrollment Planning), Cathy Mahon ‘80 (VP of Development), Brian McGee (Provost/Executive VP, Academic Affairs), Valerie Morris (Dean, School of the Arts), Courtney Pourciaux ‘17 (Planned Giving Associate), Ann Pryor ‘83 (VP, Alumni Affairs), Matt Roberts (Director of Athletics), Chris Tobin (Executive VP, Institutional Advancement and Executive Director, College of Charleston Foundation)

Trustee Steve Swanson presented the following committee report:

Trustee Swanson reviewed his proposal that the Board adopt a practice whereby every Trustee is partnered with a Development professional for personalized conversations around the right engagement and right time for advancement activity and philanthropic support. He reminded Board members of three things: (1) have a conversation with their Development partner prior to the meeting, (2) make an annual commitment before December 31, 2018, and (3) fulfill the commitment before June 30, 2019.

Fundraising Report:

Cathy Mahon reported on the College’s fundraising results through the first quarter of fiscal year 2019 (July 1, 2018 – September 30, 2018). Over \$1.55M has been raised in new philanthropic commitments toward the fiscal year goal of \$15.5 – \$17M.

David Crowley highlighted Cougar Club objectives and events, to include the Tip-Off Dinner scheduled this evening. Ann Pryor shared Alumni Association priorities focused on growing numbers of engaged alumni through club activity, alumni giving and marquee annual events such as the upcoming Fall Alumni Weekend.

Keith Sauls reported that the Foundation Board invested in growing Development capacity through new tools and staff.

FACILITIES COMMITTEE:

Committee members present: Trustees John Wood (chair), Beth Burke, Henrietta Golding, Shawn Holland, Randy Lowell, and Brian Stern

Other Board members present: Trustee David Hay (Chair of the Board)

Others present: Sam Jones (Senior VP, Fiscal Services), John Morris (VP, Facilities Management), Valerie Morris (Dean, School of the Arts), Angela Mulholland (General Counsel), Amy Orr (Director, Business and Auxiliary Services), and Paul Patrick (Executive VP, Business Affairs)

Trustee John Wood presented the following committee report:

John Morris provided the following updates:

- Hurricanes Florence and Michael – before and after pictures around campus
- Steam and Chilled Water Utility Generation Concepts
- Residence Halls:
 - McAlister Hall – vents were cleaned as a temporary fix prior to renovation to combat the mold
 - 10 Warren – vents were cleaned
- Facilities Management Strategic Plan – total cost of ownership as it relates to student success, research excellence, customer focus, and the College’s mission and vision
- Projects Update
 - Avery Research Center
 - McAlister Hall
 - McConnell Hall
 - Simons Center for the Arts
 - Calhoun Annex
 - Sottile Theater and Mural Restoration
 - City Bistro Interior Renovation
 - Barnes and Noble Interior Renovation
 - Physical Plant Building
 - Silcox Center
 - Stern Center
 - 58 George Street
 - TD Arena

GOVERNMENTAL AFFAIRS AND EXTERNAL RELATIONS COMMITTEE:

Committee members present: Trustees Cherry Daniel (Chair), Beth Burke, Brian Stern, and Tav Swarat

Committee members absent: Trustees John Busch and Steve Swanson

Others present: Shirley Hinson (Director, Government Relations), Mark Berry (Executive VP, Division of Marketing and Communications), Angela Mulholland (General Counsel), and Paul Patrick (Executive VP, Business Affairs)

Trustee Daniel presented the following committee report:

Budget Update:

Paul Patrick provided the following budget update:

- FY 2019-2020 Budget Requests were submitted to the Governor’s staff on October 17:
 - \$2.5M recurring

- \$250,000 non-recurring to assist with evacuating students
- \$74.1 Capital projects for 58 George Street, Simons Center, and Silcox Center

Legislative Update:

Shirley Hinson provided the following Legislative Update:

- Legislators returned to Columbia the first week in October to take action on 42 vetoes. In an unusual move by Chairman Brian White, three controversial vetoes were “continued” which killed the legislation without any further debate.
 - Veto #35 – Removed \$3.45 billion of higher education Other Funds from the state budget.
 - Veto #38 – Establishes a Workforce and Education Data Warehouse. State agencies would be required to turn over personal information for SC citizens without their consent.
 - Veto #42 – Funding for the Department of Health & Human Services. The Governor vetoed the proviso to prevent taxpayers from subsidizing Planned Parenthood.
- The Joint Education and Finance Study Committee met on October 17 to discuss the Higher Education Opportunity Act (S.1239) sponsored by Senators Sheheen and Setzler. The bill also modernizes the state scholarship programs with a stronger focus on Need-Based Scholarships and freezes tuition for one year. Funding source is the collection of internet sales tax.

Marketing and Communications:

Mark Berry, Executive Director of Marketing and Communications, shared with the Board several new commercials on the College’s social media channels.

INFORMATION TECHNOLOGY COMMITTEE:

Committee members present: Trustees Cherry Daniel (Acting Chair), Hank Futch, and Craig Thornton

Committee members absent: Trustees John Busch (Chair) and Penny Rosner

Staff Liaison present: Mark Staples (Senior VP/Chief Information Officer) and Zach Hartje (Director of Teaching, Learning and Technology)

Others present: Bissell Anderson (Chief Engineering Officer), Jim Bennett (Director of Enterprise Applications), Deanna Caveny (Associate Provost, Faculty Affairs), Kathryn Drinkuth (Director of IT Communications), and Portia Prioleau (Director, Finance and Planning), Sarina Russotto (Chief Privacy Officer)

In Trustee Busch’s absence at the committee meeting, Trustee Cherry Daniel (Acting Chair), presented the following committee report:

[Note: Trustee John Busch was on conference call for Trustee Daniel’s committee report.]

Trustee Busch noted that the IT Staff is committed to making everything work and to producing good digital citizens.

Discussion Items:

LIVE Studio is now ready for prime time, and it is really being used around the clock for digital content creation from faculty and students. Members will like to have a demo at the next meeting.

Sarina Russotto provided the Privacy, Information Security, and Assurance Update.

- Security Awareness – Ten modules with short quiz
 - Staff has completed modules
 - Academic area will begin taking quiz next
 - Board is interested in taking Security Awareness Training

Information items:

Departmental Updates:

- 0365 Tools will replace BoardEffect
- One of the goals for this year is to upgrade some of the systems to the latest version, i.e., St. Philip Street Parking Garage gate access and pay stations upgraded.
- Cougar Alert will be communicated via phone, text, and email
 - IT will be developing interface in Banner for users to view communication method and make changes.

PRESIDENTIAL SEARCH COMMITTEE UPDATE:

Trustee Renee Romberger, Chair of the Presidential Search Committee, thanked the Committee and noted they did a great job.

The Board interviewed five presidential candidates on Wednesday, October 17, 2018. They are working on due diligence with the candidates and three final candidates will do on-campus interviews November 13-16, 2018. There have been no confirmations yet.

EXECUTIVE SESSION:

The motion was made by Trustee Demetria Clemons, and seconded by Trustee Renee Romberger, to go into Executive Session at 11:20 a.m. for the following purposes: (1) Consideration of Candidates’ Qualifications for Commencement Speaker and Candidates’ Qualifications for Honorary Degrees; (2) Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property; (3) Discussion of employment – Presidential Search – consistent with S.C. Freedom of Information Act [Section 30-4-70 (a) (1)]. (4) Legal Counsel will consult and provide legal advice on litigation, including actual and potential legal claims; and (5) Employee Records – legal matters and executive contract negotiations – personnel matters. All in favor.

Trustee John Busch participated by conference call. Chair Hay asked John to acknowledge that he was on a phone line not being recorded and in a private venue and alone while on the call. Trustee Busch responded affirmatively.

Chair Hay asked the following staff members, in addition to Interim President Osborne, to remain and attend Executive Session: Michael Adeyanju, Mark Berry, Alicia Caudill, Lillie Chamblee, Betty Craig, Jimmie Foster, Debbie Hammond, Rénard Harris, Elizabeth Kassebaum, Brian McGee, John Morris, Angela Mulholland, Paul Patrick, Jim Posey, Matt Roberts, Mark Staples, Kendra Stewart, and Chris Tobin. The following Academic Deans remained for Executive Session: Trisha Folds-Bennett, Godfrey Gibbison, Jerry Hale, Valerie Morris, Alan Shao, Sebastian van Delden, and Fran Welch.

[Everyone not requested to attend Executive Session left the Boardroom.]

The motion was made by Trustee Demetria Clemons, and seconded by Trustee Renee Romberger, to recess the meeting for lunch at 11:41 a.m. All in favor.

[Lunch was available during Executive Session.]

At this point, only the Board Members, Interim President Osborne, Mark Berry, Alicia Caudill, Lillie Chamblee, Betty Craig, Jimmie Foster, Debbie Hammond, Rénard Harris, Elizabeth Kassebaum, Brian McGee, Angela Mulholland, Paul Patrick, Jim Posey, Matt Roberts, Mark Staples, Kendra Stewart, and Chris Tobin shall remain and attend Executive Session at this time. *[Academic Deans left the meeting.]*

At this point, only the Board Members, Interim President Osborne, and Elizabeth Kassebaum will attend Executive Session at this time. All others were asked to leave the Boardroom. Divya Bhati returned to the Boardroom for this part of Executive Session.

At this point, only the Board Members and Interim President Osborne remained for Executive Session. All others were asked to leave the Boardroom.

The motion was made by Trustee Demetria Clemons, and seconded by Trustee Renée Romberger, to come out of Executive Session at 1:01 p.m. All in favor.

[Regular session resumed and everyone returned to the Boardroom.]

Chair Hay noted for the record that no action was taken during Executive Session.

NEW BUSINESS:

The motion was made by Trustee Craig Thornton, and seconded by Trustee Tav Swarat, to approve Candidates A, B, C, D, E, F, G, H, and I as Commencement Speakers/honorary degree recipients or only honorary degree recipients during the May 2019 Commencement Ceremonies. All in favor.

Housekeeping Items:

Next, Elizabeth Kassebaum briefed the Board on a number of housekeeping items:

- 2019 Board of Trustees Meeting Dates:
 - Thursday, January 24, and Friday, January 25
 - Thursday, April 11, and Friday, April 12
 - Monday, June 3, and Tuesday, June 4
 - Thursday, August 8, and Friday, August 9
 - Thursday, October 17, and Friday, October 18
- Board/Faculty/Students/Staff/Deans Shadowing Program for Fall 2018
 - Demetria Clemons – Valerie Morris
 - Cherry Daniel – Devon Hanahan
 - Hank Futch – Cathy Mahon
 - Craig Thornton – Peter Calcagno
 - Renee Romberger – Kenyatta Grimmage
 - Beth Burke – Melantha Ardrey
 - Steve Swanson – Zachary Stephens
 - Brian Stern – Todd McNerney
 - Tav Swarat – Tripp Keeffe
 - Ricci Welch – Spring 2019
- Commencement will be on Saturday, December 15, 2018, at 2:00 p.m., at TD Arena.
- Board of Trustees' license plate information will be distributed as soon as it is available.

- On the table are copies of “Southbound – Photographs of and About the New South” by Mark Sloan and Mark Long. If you would like a copy of the book, you may pick up a copy from Wanda on your way out.

The motion was made by Trustee Renée Romberger, and seconded by Trustee Demetria Clemons, that the meeting be adjourned at 1:03 p.m. All in favor.