

(Minutes approved at January 31, 2014 Board of Trustees Meeting)

COLLEGE OF CHARLESTON BOARD OF TRUSTEES

Randolph Hall Boardroom¹
College of Charleston, Charleston, South Carolina

October 18, 2013

8:30 a.m.

Presiding:

Gregory D. Padgett, Chair

Board Members Present: Mr. Donald H. Belk, Mr. John H. Busch, Mrs. Demetria Noisette Clemons, Dr. L. Cherry Daniel, Mr. Frank Gadsden, Mrs. Renee B. Goldfinch, Ms. Henrietta U. Golding, Mr. David H. Hay, Ms. Pansy King-Reid, Mr. G. Lee Mikell, Mrs. Annaliza O. Moorhead, Dr. Toya D. Pound, Mr. Daniel Ravenel, Mrs. Renee B. Romberger, Mr. Jeffrey M. Schilz., Dr. Edward L. Thomas, Jr., Mr. Joseph F. Thompson, Jr., Mrs. Ricci Land Welch, and Mr. John B. Wood, Jr.

Others Present: President George Benson; Drs. Beverly Diamond (Senior Vice Provost for Academic Affairs), Bob Cape (Senior Vice President/Chief Information Officer), Lynn Cherry (Speaker of the Faculty/Associate Professor, Department of Communication), Jerold Hale (Dean, School of Humanities & Social Sciences), Tom Heeney (Chair, Senate Budget Committee), George Hynd (Provost and Executive VP for Academic Affairs), and Brian McGee (Chief of Staff and Senior Policy Advisor); Messrs. Chuck Baker (President, Alumni Association Board), Mike Haskins (Executive VP for External Relations), Jack Huguley (Director of Alumni Relations), Joe Hull (Director of Athletics), Sam Jones (Associate VP, Budgeting and Payroll Services), Bobby Marlowe (Senior VP, Economic Development), Ron Menchaca (Director of Executive Communication), Steve Osborne (Executive VP for Business Affairs), Jonathan Ray (Director of Institutional Events and Chef Concierge), Steve Swanson (Chair, Campaign Steering Committee), Chris Tobin (Vice President for Development), and George Watt (Executive VP for Institutional Advancement); Meses. Kathryn Bender (Senior VP Legal Affairs/General Counsel), Priscilla Burbage (Vice President, Fiscal Services), Jeri Cabot (Interim Executive VP for Student Affairs), Betty Craig (Executive Assistant), Jordan Hensley (President, Student Government Association), Shirley Hinson (Director of Governmental Relations), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees and VP for College Projects), Sharon Kingman (Chair, Foundation Board), Gail Long (Internal Auditor), Ashleigh Parr (Chair, Staff Advisory Committee to the President), and Monica Scott (VP for Facilities Planning), and JoAnn Throckmorton (Administrative Assistant).

Also attending were Jimmie Foster (Assistant VP, Admissions & Enrollment Management), Alison Hynd (Mrs. George Hynd), Leslie McKellar (Photographer, College Publications), Susan Tuskan (Assistant to the President), and Melissa Whetzel (Director, Media Relations & Video Services).

¹In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting.

The regular meeting of the College of Charleston Board of Trustees was called to order at 8:40 a.m. by Chair Padgett noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Chair Padgett welcomed everyone. He recognized several guests and noted that their bios are in the Board Book.

- Zach Hartje, Director of Teaching, Learning and Technology
- Sarah Loge, Director of Greek Life
- Marc Proto, Director of Sports Performance

Also, Chair Padgett recognized outstanding students selected by the Honors Program to attend this Board meeting:

- Tess Dooley, Colonial Scholar and sophomore from Charleston majoring in Marine Biology.
- John Zeringue, Swanson Scholar and sophomore from Mt. Pleasant majoring in Computer Science.

And finally, Chair Padgett asked Greg Fisher, Director of the Sailing Program; and Ward Cromwell, Sailing Coach, to come forward to introduce members of the Sailing Team:

- Ali Blumenthal, junior from Bellport, New York, an all-American and one of the team captains.
- Clerc Cooper, junior from New Orleans and member of our women's team that last spring finished 7th in the Women's National Championships. Also a member of the Honors College.
- Jake Reynolds, sophomore from San Diego.

The team won two national championships last year.

Trustee John Busch noted that Greg Fisher is known throughout the world. Trustee Busch applauded Greg for his great work with the Sailing Team.

APPROVAL OF MINUTES:

It was moved by Trustee Joe Thompson, and seconded by Trustee Cherry Daniel, that the minutes of the August 2, 2013 Board Meeting be approved. The Chair called for the yeas and nays, and the Minutes were unanimously approved by voice vote.

It was moved by Trustee Cherry Daniel, and seconded by Trustee John Wood, that the minutes of the August 15-16, 2013 Board of Trustees Retreat be approved. The Chair called for the yeas and nays, and the Minutes were unanimously approved by voice vote.

PRESIDENT'S REPORT:

President Benson called for a "Moment of Silence" for Guy Beatty, who passed away last Friday. A Resolution honoring Mr. Beatty was presented to the Beatty Family at the Memorial Service held last evening to celebrate his life.

President Benson informed the Board that he is recovering from lyme disease after spending two weeks in the hospital, but he is back in the office full time.

And finally, President Benson provided the Board with brief updates on a number of items:

- Fall Family Weekend
- Faculty Senate
- Advisory Council
- MUSC/CofC Collaborations
- Charleston School of Law
- Fundraising
- Campus Climate
- Comprehensive Climate Survey
- Francis Marion/Mt. Pleasant
- Tobacco-Free Campus Policy
- Residence Halls
- Traffic Safety
- SACS
- Dixie Plantation
- Foundation Oyster Roast on November 9
- Showed a two-minute video of Dixie Plantation

COMMITTEE REPORTS:

INSTITUTIONAL ADVANCEMENT COMMITTEE:

Committee members present: Trustees David Hay (chair), Frank Gadsden, Henrietta Golding, Pansy King-Reid, and Eddie Thomas. **Committee members absent:** Trustee John Wood. **Staff Liaisons present:** George Watt (Executive VP, Institutional Advancement), Chris Tobin (VP for Development), and Sheila Vanek (Administrative Assistant). **Volunteer Board Liaisons present:** Dr. Renee Anderson (Campaign Steering Committee), Chuck Baker (President, Alumni Association), Sharon Kingman '80 (Chair, Foundation Board), Steve Swanson (Chair, Campaign Steering Committee), and Tomi Youngblood (President, Cougar Club Board).

Trustee Hay presented the following committee report:

Mr. Hay reported that the Committee approved the minutes of the August 1, 2013 Committee Meeting.

Mr. Hay reiterated that the Institutional Advancement Committee's goal is to serve as educated and inspired advocates to help advance the College. The objectives for future meetings

will be to better understand the Committee members' roles as donors, champions and facilitators for the College's development efforts.

George Watt, Executive VP for Institutional Advancement; and Chris Tobin, Vice President for Development, spoke regarding the importance of being an annual donor to the College, i.e., the impact of annual giving funds and the role of the 1770 Society to recognize donors who give \$1,000 or more every year to the College. Trustee Hay noted that pledge cards are at Board members' places. He encouraged all Board members to give 100% participation by December 31 to demonstrate their leadership.

Chris Tobin presented the fundraising results for fiscal year 2014. He reported that new philanthropic commitments through the first quarter were approximately \$1.89 million.

Steve Swanson provided an update on the College's Campaign. He spoke regarding the purposes, priorities, and timeline of the Campaign. Approximately \$52 million has been raised to date and a public launch of the Campaign is planned for Fall 2014.

George Watt reported on the Foundation's endowment and financial portfolio. As of September 30, 2013, the endowment was \$67.4 million and total cash and investments under management was \$78 million.

Sharon Kingman '80 (Foundation Board), Tomi Youngblood (Cougar Club Board) and Chuck Baker '80 (Alumni Association Board) presented their respective Board reports.

Trustee Frank Gadsden noted that George Watt and his team have taken the Foundation to new heights, and they are close to reaching the \$180 million mark.

[Trustee David Hay left the meeting.]

EXECUTIVE COMMITTEE:

Committee members present: Trustees Greg Padgett (chair), Demetria Clemons (conference call), Cherry Daniel (conference call), Lee Mikell, and Dan Ravenel. **Other Board members present:** Trustees Don Belk, John Busch (conference call), Frank Gadsden (conference call), Henrietta Golding (conference call), David Hay, Jeff Schilz, and John Wood (conference call). **Others present:** President George Benson, Kathryn Bender, Jeri Cabot, Beverly Diamond, Mike Haskins, Elizabeth Kassebaum, Brian McGee, Steve Osborne, Mike Robertson, George Watt, and Betty Craig.

Chair Padgett presented the following committee report:

The Executive Committee met on Thursday, October 10, and approved the minutes of the July 18, 2013 and August 1, 2013 Executive Committee meetings.

The Committee received brief informational updates on a number of topics, all of which were covered in the President's Report or will be covered in the various upcoming committee reports.

ACADEMIC AFFAIRS COMMITTEE:

Committee members present: Trustees Cherry Daniel (Chair), John Busch, Demetria Clemons, Frank Gadsden, Renee Goldfinch, Toya Pound, and Jeff Schilz. **Other Board members present:** Trustees Don Belk, Henrietta Golding, David Hay, Greg Padgett, Dan Ravenel, Renee Romberger, Eddie Thomas, Joe Thompson and Ricci Welch. **Staff Liaisons present:** George Hynd (Executive VP for Academic Affairs/Provost), Beverly Diamond (Senior Vice Provost for Academic Affairs), Deanna Caveny-Noecker (Associate Provost for Faculty Affairs), and Lynne Ford (Associate Provost for Curriculum and Academic Administration). **Others present:** President George Benson, Stephanie Auwaerter (Director of Orientation, New Student Programs), Kathryn Bender (Senior VP for Legal Affairs/General Counsel), Cathy Boyd (Registrar), Penny Brunner (Associate Vice President for Institutional Effectiveness & Planning), Jeri Cabot (Interim Executive VP for Student Affairs), Bob Cape (Senior VP for Information Technology/Chief Information Officer), Lynn Cherry (Speaker of the Faculty and Associate Professor of Communication), Andrea DeMaria (Assistant Professor, Department of Health and Human Performance), Bruce Fleming (Director of Living & Learning Communities, New Student Programs), Trisha Folds-Bennett (Dean, Honors College), Jimmie Foster (Assistant VP for Admissions), Claire Fund (Interim Director, Libraries), Michelle Futrell (Director, Undergraduate Academic Services), Don Griggs (Director, Financial Aid), Jerry Hale (Dean, School of Humanities & Social Sciences), Mike Haskins (Executive VP for External Relations), Karen Hauschild (Director, Academic Advising and Planning Center), Allison Hynd, Chopper Johnson (Student/Chair Cherry Daniel's mentee), Elizabeth Kassebaum (Executive Secretary to the Board and VP for College Projects), Chris Korey (Director, First-Year Experience), Aron Kuch (Data Analyst, Admissions), Amy McCandless (Dean, Graduate School), Brian McGee (Chief of Staff/Senior Policy Advisor), Mindy Miley (Assistant VP for New Student Programs), Deni Mitchell (Director of Strategic Initiatives), Valerie Morris (Dean, School of the Arts), Susan Oakes (Director for Admissions and Recruitment), Steve Osborne (Executive VP, Business Affairs), Ashleigh Parr (Chair, Staff Advisory Committee), Bob Perkins (Chair, Academic Planning Committee), Jim Posey (Associate VP for Institutional Research & Planning), Anne Reed (Director of Student Retention), Alan Shao (Dean, School of Business), Susan Simonian (Interim Director, Masters in Child Life and Professor of Psychology), Kay Smith (Associate VP for the Academic Experience), Andrew Sobiesuo (Associate Provost for International Education), Melissa Thomas (Director, Center for Student Learning), George Watt (Executive VP, Institutional Advancement), Fran Welch (Dean, School of Education, Health, and Human Performance), and Marcia White (Senior Director, Marketing and Communications).

Trustee Cherry Daniel presented the following committee report:

Provost's Report:

- Dr. Hynd provided an update on searches in the Academic Affairs division:
 - Library dean search is progressing towards interviews.

- Search for the next dean of the School of Languages, Cultures and World Affairs has begun (to replace David Cohen).
- Nancy Muller is the new Director of the Lowcountry Graduate Center.
- Dr. Hynd provided faculty diversity data (Southern Association of Colleges and Schools Commission on Colleges.)
- Bachelor of Professional Studies, our new degree completion program at the College of Charleston North Campus, has received SACSCOC approval.
- BA in African American Studies has received final Commission on Higher Education approval and is waiting for SACSCOC approval.
- Dr. Hynd introduced the College's second annual College Colloquium and encouraged Board members to participate.
- He provided an update on the new Distance Education positions.

Awarding of Degrees:

Trustee Cherry Daniel reported that the Academic Affairs Committee unanimously approved the Resolution on Awarding of Degrees for the Fall 2013 Semester.

The Academic Affairs Committee moves that the Resolution to approve the awarding of degrees be adopted as presented. After discussion, the Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
AWARDING OF DEGREES**

October 18, 2013

WHEREAS, pursuant to S.C. Code Ann. §59-130-30, the Board of Trustees of the College is constituted as a body corporate and politic and is empowered, among other things, to “confer degrees upon students and other persons as the board considers qualified;”

WHEREAS, the President has made available to the Board a preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College;

WHEREAS, each such candidate has been certified by the appropriate Dean, the Registrar, and the Provost, as Chief Academic Officer of the College, as meeting the requirements and prerequisites for the award of the appropriate degree upon the candidate's successful conclusion of the Fall 2013 Semester;

WHEREAS, the Board has accepted such representations and certifications as being true and accurate in all material respects and has determined that all such degree candidates are so qualified for the award of their respective degrees upon the successful conclusion of the Fall 2013 Semester; and

WHEREAS, all of the relevant degree-awarding programs of the College related to degrees to be awarded under this Resolution have been duly approved by the South Carolina Commission on Higher Education.

NOW THEREFORE, BE IT --

RESOLVED, that the Board hereby authorizes the President to confer on each and all of the aforementioned described degree candidates who have successfully completed the Fall 2013 semester, the names of each of which shall be published in the Official Program for the December 2013 Graduation Ceremony, those degrees for which they have been found qualified, together with all the rights, honors, privileges and responsibilities appertaining thereto;

RESOLVED, that the President and the Provost, or either of them, may make such adjustments to the preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College, as may be necessary and appropriate to account for the actual academic performance of degree seeking candidates during the Fall 2013 semester; and

RESOLVED, that the President and Provost, and such employees as may be designated by both or either of them, are hereby authorized and directed to take any and all action as may be necessary and appropriate to implement this Resolution and effectuate its purposes.

Termination of Post-Baccalaureate Certificate in Service-Oriented Computing:

Trustee Cherry Daniel reported that the Academic Affairs Committee unanimously approved the Proposal for Termination of Post-Baccalaureate Certificate in Service-Oriented Computing.

The Academic Affairs Committee moves that the Proposal to terminate the Post-Baccalaureate be adopted as presented. After discussion, the Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES**

**PROPOSAL FOR TERMINATION OF
POST-BACCALAUERATE CERTIFICATE IN
SERVICE ORIENTED COMPUTING**

October 18, 2013

WHEREAS, upon the recommendation of the President, the Provost, the Dean of the School of Science and Mathematics, and the Faculty Senate, the Board has been requested to approve termination of the Post-Baccalaureate Certificate in Service Oriented Computing;

WHEREAS, the Board has been advised that the Post-Baccalaureate Certificate in Service Oriented Computing was created to meet a need expressed by a local defense industry; however, local industry did not support tuition reimbursement for employees and therefore employees did not enroll in the certificate program;

WHEREAS, in the five years since the certificate was created only two students have completed the certificate; instead the demand is for the MS in Computer and Information Sciences;

WHEREAS, there have been no enrollments in or expressed interest in the Post-Baccalaureate Certificate for more than two years, the College plans to terminate the program immediately;

NOW THEREFORE BE IT - - -

RESOLVED, that the President and the Provost, or either of them, are hereby authorized to submit the termination of a program to the South Carolina Commission on Higher Education (“CHE”) pursuant to S.C. Code Ann. § 59-103-35 and to the Southern Association of Colleges and Schools (“SACS”) for such approvals and notifications as may be required under controlling law or regulation; and

RESOLVED, that the College may take such further actions as may be necessary or appropriate to secure approval of the termination action from CHE and the SACS as described herein and presented to the Board through its Committee on Academic Affairs by the Provost.

Master of Science in Child Life:

Trustee Cherry Daniel reported that the Academic Affairs Committee unanimously approved the Proposal for a Master of Science in Child Life.

The Academic Affairs Committee moves that the Proposal for a Master of Science in Child Life be adopted as presented. After discussion, the Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
PROPOSAL FOR A
MASTER OF SCIENCE IN
CHILD LIFE**

October 18, 2013

WHEREAS, upon the recommendation of the President, the Provost, the Dean of the School of Education, Health and Human Performance, the Dean of Humanities and Social Sciences, the Graduate Council, and the Faculty Senate, the Board has been requested to approve a Master of Science in Child Life (the “Program”);

WHEREAS, the Board has been advised that child life specialists are specially trained professionals who work with children and families with chronic or episodic healthcare needs;

WHEREAS, the structure of the Program reflects a dynamic interdisciplinary field of inquiry requiring students to master a diverse set of intellectual tools and understanding derived from a variety of disciplines contributing to Child Life;

WHEREAS, the Program and enrolled students benefit from a close collaboration with faculty and personnel at the Medical University of South Carolina;

WHEREAS, the Child Life curriculum emphasizes a combination of theory and application; specifically, students will learn to effectively educate children about their illnesses, minimize stress and anxiety for children and families facing medical illness, prepare children for painful and/or invasive medical procedures, advocate for children and families within the multi-faceted health care delivery system, create opportunities for facilitation of developmentally focused self-efficacy, self-esteem, and autonomy, provide non-pharmacological interventions to comfort children and improve adherence to medical treatment, and provide developmentally normalized life experiences within health care settings to promote optimal growth and development;

WHEREAS, upon completion of the program, graduates will have satisfied all course requirements and completed the mandated practicum and formal internship in Child Life settings (supervised and directed by certified Child Life specialists) necessary to take the certification examination given by the Child Life Council;

WHEREAS, the College plans to commence the Program in August 2014;

WHEREAS, the Board has been informed that two new faculty positions will be required as the program develops to full capacity and that these positions are high priorities for the Provost, the Dean of Education, Health and Human Performance and the Dean of Humanities and Social Sciences;

WHEREAS, the Board has been further advised that there is sufficient student demand for the Program and that tuition collected and deposited into the General Fund will be adequate to finance the operations and management of the new Program;

NOW THEREFORE BE IT - - -

RESOLVED, that the President and the Provost, or either of them, are hereby authorized to submit the new Program to the South Carolina Commission on Higher Education (“CHE”) pursuant to S.C. Code Ann. § 59-103-35 and to the Southern Association of Colleges and Schools Commission on Colleges (“SACSCOC”) for such approvals and notifications as may be required under controlling law or regulation; and

RESOLVED, that the College may take such further actions as may be necessary or appropriate to secure approval of the Program from CHE and the SACSCOC and to implement the new Program, as described herein and presented to the Board through its Committee on Academic Affairs by the Provost.

Trustee John Busch asked that the Board be provided with the CHE process when new programs are initiated at the College. Trustee Daniel will present his request for a timeline at the next meeting of the Academic Affairs Committee.

Speaker of the Faculty's Report:

Lynn Cherry, Speaker of the Faculty, spoke briefly to the full Board regarding the Faculty Senate.

Dr. Cherry reported that they are looking for ways to re-envision the Faculty Senate. An Open Forum was held in September to give Adjunct Faculty an opportunity to present their issues of concern. A second forum will be held in November.

And Finally, Dr. Cherry informed the Board that seven Board members participated in the Faculty Shadowing Program. She expressed her appreciation for the Board's interest in the program and noted that the Faculty is excited about working with them. Trustee Henri Golding noted that it is a great program.

Staff Advisory Committee Report:

Ashleigh Parr, President of the Staff Advisory Committee, spoke briefly on behalf of the staff.

ALUMNI RELATIONS COMMITTEE:

Committee members present: Trustees Don Belk, Demetria Clemons, Annaliza Moorhead, Toya Pound, Jeff Schilz and Ricci Welch (acting chair). **Committee members absent:** Trustee John Wood (chair). **Staff Liaisons present:** Jack Huguley and Karen Jones. **Guests present:** Erin O'Dea (Assistant Director of Alumni Career Services), Mimi Striplin (President, Student Alumni Associates), Jordan Hensley (President, Student Government Association), and Chuck Baker (President, CofC Alumni Association).

In Trustee Wood's absence, Trustee Welch presented the following committee report:

Approval of Committee Meeting Minutes:

The August 1, 2013 Committee Meeting Minutes were unanimously approved.

Jack Huguley, Director of Alumni Relations, reported on "Stay Informed" initiatives from the Alumni Association's Strategic Plan.

Erin O'Dea, Assistant Director, Alumni Career Services, reported on "Get Involved" initiatives

Mimi Striplin, President, Student Alumni Associates, reported on "Give Back" initiatives.

ATHLETICS COMMITTEE:

Committee members present: Trustees Jeff Schilz (chair), John Busch, Pansy King-Reid, Dan Ravenel, Renee Romberger, Eddie Thomas and Ricci Welch. **Other Trustees present:** Trustees Cherry Daniel and David Hay. **Others present:** Andrea DeMaria (Faculty Student and Athletics Committee Chair/Assistant Professor of Health and Human Performance), Jordan Hensley (Student Government Association President), Joe Hull (Director of Athletics), Laura Lageman (Associate Director of Athletics/Senior Women’s Administrator), Brian McGee (Chief of Staff/Senior Policy Advisor), Steve Stroud (Associate Director of Athletics/External Affairs), Katie Walker (Assistant General Counsel), George Watt (Executive VP, Institutional Advancement), Tomi Youngblood (Cougar Club President), and Alexandria Rogers (Assistant to the Director of Athletics).

Trustee Schilz presented the following committee report:

Athletic Director’s Comments:

Joe Hull reported that Faculty Athletics Representative Vince Benigni is working with the Faculty Senate on a more detailed excused absence policy for athletes traveling for team competition. A new policy, if adopted, would likely apply to any university-sponsored activity.

A newly formed CAA Transition Committee is studying whether or not the College is studying the sports offered by the College at this moment of transition. The Committee will make a recommendation before the end of this calendar year.

Laura Lageman reported that Bora Yatagan has been promoted to interim head swimming coach after the departure of Bruce Zimmerman, who is now coaching in Michigan. Also, Linda Kalafatis, new softball coach, is on campus. She coached for 16 years at Ohio State.

Fundraising/Cougar Club Update:

Tomi Youngblood reported that it was a great year for the Cougar Club. Michele Wolfert has been hired as the new Executive Director and Derek Davis as the new Assistant Director.

Hospitality changes were announced. Hospitality rooms will open 90 minutes prior to game time, the bar will close 30 minutes prior, and the rooms will close 15 minutes before tipoff.

Steve Stroud reported on campaign progress. Currently, Athletics has raised \$1.7 million toward the \$20 million goal.

AUDIT COMMITTEE:

Committee members present: Trustees Don Belk (acting chair), Henrietta Golding and John Wood (conference call). **Committee members absent:** Trustee Joe Thompson (chair). **Others present:** Steve Osborne (Executive VP for Business Affairs), Gail Long (Internal Auditor), Dawn Willan (Controller), Beverly Diamond (Senior Vice Provost for Academic Affairs), and Kathryn Bender (Senior VP for Legal Affairs/General Counsel).

In Trustee Thompson’s absence, Trustee Belk presented the following committee report:

Acting Chair Belk called the meeting to order noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

- Gail Long reviewed the following audit reports:
 - Deferred Compensation Documentation for Faculty (IRS Code 409A)
 - Purchasing Cards, 2nd Quarter, 2013
 - Title IV Student Financial Aid Attribute Testing, 2012-13
- Ms. Long reviewed the status of the 2013 Audit Plan with the Committee.
- Kathryn Bender asked the members to consider adding compliance to the Audit Committee Charter.

At the Board meeting, Trustee Henrietta Golding spoke in favor of adding compliance to the Audit Committee as it is for the USC Board of Trustees' Audit Committee.

BUDGET AND FINANCE COMMITTEE:

Committee members present: Trustees Lee Mikell (chair), Frank Gadsden, David Hay, Annaliza Moorhead, Dan Ravenel, and Joe Thompson. **Other Board members present:** Trustees Greg Padgett, Don Belk, Cherry Daniel, Henrietta Golding, Renee Goldfinch, Renee Romberger, and Ricci Welch. **Staff Liaisons present:** Steve Osborne (Executive VP for Business Affairs), Priscilla Burbage (VP for Fiscal Services), and Sam Jones (Associate VP of Budgeting and Payroll Services). **Others present:** Kathryn Bender (Senior VP, Legal Affairs/General Counsel), Jan Brewton (Director, Business and Auxiliary Services), Jeri Cabot (Interim Executive VP, Student Affairs), John Campbell (Dean, Residence Life), Deanna Caveny-Noecker (Associate Provost, Faculty Affairs), Lynn Cherry, Beverly Diamond, Aaryne Elias (Administrative Assistant), Trisha Folds-Bennett (Dean, Honors College), Tom Heeney (Chair, Faculty Senate Budget Committee), Shirley Hinson, George Hynd, Gail Long, Brian McGee, Ed Pope (Director, Human Resources), and Dawn Willan.

Chair Mikell presented the following committee report:

Steve Osborne updated the Committee on several capital projects which will be covered in the Facilities Committee Report.

Sam Jones reviewed the budget adjustments reflected through September 30, 2013. **The Budget and Finance Committee moves that the resolution to approve the budget adjustments for the quarter ended September 30, 2013 be approved as presented behind the Budget and Finance Committee tab. The Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.**

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
BUDGET ADJUSTMENTS**

October 18, 2013

WHEREAS, College management has reviewed its projections of revenues and expenses for the 2013-2014 fiscal year and, based on that review, has recommended certain reallocations and adjustments to the budget previously approved by the Board; and

WHEREAS, those recommended reallocations and adjustments were presented to the Board's Budget and Finance Committee and were determined to be reasonable and appropriately supported by College management.

NOW THEREFORE, BE IT --

RESOLVED, that the Board hereby approves the recommended reallocations and adjustments to the approved budget for fiscal year 2013-2014, as presented by College management to the Budget and Finance Committee and as further detailed in the table captioned "College of Charleston 2013-2014 Revenue and Expense Budget Adjustments September 30, 2013" contained in the Board of Trustees briefing book dated October 18, 2013; and

RESOLVED, that all actions of College management to effectuate these reallocations and adjustments prior to the effective date of this Resolution are hereby ratified and affirmed.

Residence Life Update:

Steve Osborne updated the Committee on Residence Life, specifically, the Honors Housing maintenance issue. The facility may be off-line through the end of calendar year 2014 due to necessary renovations. Steve noted that the Residence Life Facilities will be brought under the Physical Plant operations and will report to Business Affairs. Trustee Mikell reported at the Board meeting that the priority is to get the honors students living back on campus.

Downtown Swing Space and North Campus Relocation:

Steve Osborne provided the Committee with an update regarding the downtown swing space and the north campus relocation. A lease for the downtown space has been signed. It is a seven-year lease of 40,000 square feet.

The north campus lease was approved by the Joint Bond Review Committee on Wednesday, October 16, and will go to the Budget & Control Board for final approval on October 31. Once approved by the Budget & Control Board, the College will finalize negotiations and sign the lease.

Board of Economic Advisers:

Steve Osborne informed the Committee that the Board of Economic Advisers will meet on November 8 to set revenue estimates for use in the FY 15 budget process. Trustee Mikell noted that

the Governmental Affairs and External Relations Committee will report on this issue later in the meeting.

FACILITIES COMMITTEE:

Committee members present: Trustees Dan Ravenel (chair), John Busch, Henrietta Golding, David Hay, Lee Mikell, Renee Romberger, and Joe Thompson. **Other Board Members present:** Trustees Greg Padgett and Jeff Schilz. **Staff Liaisons present:** Monica Scott (VP for Facilities Planning). **Others present:** Kathryn Bender (Senior VP, Legal Affairs/General Counsel), George Hynd (Executive VP for Academic Affairs/Provost), Priscilla Burbage (VP for Fiscal Services), John Campbell (Dean, Residence Life and Housing), John Cordray (Director of the Physical Plant), Beverly Diamond (Senior Vice Provost), Sam Jones, Bobby Marlowe (Senior VP, Economic Development), Anthony McAlister (private developer), Brian McGee (Chief of Staff/Senior Policy Advisor) and Steve Osborne (Executive VP for Business Affairs), Aaryne Elias (Executive Assistant, Business Affairs Office), and Alyson Goff (Executive Assistant, Business Affairs Office).

Trustee Ravenel presented the following committee report:

Current Project Updates:

Monica Scott provided the Committee with an update on current capital projects:

- **Dixie Plantation** – The College has received the certificate of occupancy for the barn and studio.
- **Grice Marine Lab** – The initial schematic design has been completed, and the project is estimated to be \$12 million with \$6 million already committed to the project. The College will seek construction approval within the next year given the difficult political climate.
- **Arena Marquee** – The original renderings were insufficient, which resulted in sightline issues. The College applied to the BAR to relocate the marquee ten feet to the north; however, this request was denied.
- **Dixie Plantation Field Stations** – The project will create two 3,500 sq. ft. field research stations. Construction documents are under review by the Office of the State Engineer. The project will be bid for construction this month with completion in August 2014.
- **New Science Center Build-out** – When the new building was constructed, 19,000 sq. ft. shell was left uncompleted due to budget restrictions. The build-out of the shell space is nearing completion with occupancy expected in January 2014. This will allow for the consolidation of Chemistry and Geology into a single building.
- **Rita Hollings Science Center Renovation** – The current structure has long-term infrastructure problems and the space configuration is insufficient. In order to better utilize Physicians Auditorium, which is adjacent to Hollings, the design team proposed reconstructing the auditorium space and building out the second and third floors as continuations of the top two floors of the Rita Hollings Science Center. The additional square footage meets the long-term needs for the sciences and negates the need for a third building as called for in the Campus Master Plan. By including the reconstruction of Physicians Auditorium, the total project cost has increased from \$45 million to \$60 million. The project's scope expansion received approval from the Joint Bond Review Committee and will go before the Budget and Control Board on October 31. The project will seek

Phase II construction budget and bond approval in December. The project should be completed in March 2016.

- Jewish Studies Center Expansion – The project will expand the existing structure to add 15,000 sq. ft. The first floor will have a vegan/kosher kitchen and dining hall, which will be funded through private money. The second and third floors will have general purpose classrooms. All necessary approvals have been received. The project is in the final design stage.
- Simons Center for the Arts Renovation – The project will provide for the renovation of the building. Contracts with the architect and construction management firms have been finalized. The design phase is underway.
- Addlestone Library Adaptation – The project will provide for the expansion of the rare books collection and allow the College to house items belonging to the South Carolina Historical Society. The Society has committed \$500,000 to the College for the project and will provide staff. The College has received Phase II construction budget approval from the Joint Bond Review Committee and will seek approval from the Budget and Control Board on October 31.

Lease Update:

- Fitness Center – The Fitness Center is close to completion. The grand opening will be held on October 22, 2013.
- Fountain Walk – The Budget and Control Board approved the Fountain Walk lease in August 2013.
- North Campus and Lowcountry Graduate Center – The Fabor Pointe site proposal was withdrawn by the property owner. Holder Properties offered the College an alternative solution – they proposed building a new building to the College’s specifications on nearby Paramount Road. The Joint Bond Review Committee approved the lease yesterday. The College will seek approval from the Budget and Control Board on October 31. The College plans to occupy the new building by the beginning of the Fall 2014 semester. SCRA will permit the College to occupy the current building until as late as November 2014.
- Dixie Rice Trunk Gate – A rice trunk gate was installed by the College of Charleston Foundation to preserve the lake systems at Dixie Plantation.
- Patriots Point Master Plan – Joe Hull, Director of Athletics, distributed renderings of potential Patriots Point developments. The expansion and renovation would provide adequate facilities for the College’s sports teams, sport performance program, and the sports medicine academic program. **Trustee Golding moved, seconded by Trustee Romberger, to discuss the proposal. The Committee unanimously voted to endorse the proposal.**

Other Business:

The trustees discussed the future of the residence halls. Trustee Jeff Schilz and Anthony McAlister, private developer, joined the discussion.

Steve Osborne proposed a RFP to look at parking options in the area because the College will lose parking spaces at the Aquarium.

The Committee went into Executive Session to discuss proposed contractual arrangements and proposed purchase/lease of property.

Following discussion, the Committee returned to regular session and the meeting adjourned.

[Break at 10:10 a.m.]

[Meeting resumed at 10:25 a.m.]

GOVERNMENTAL AFFAIRS AND EXTERNAL RELATIONS COMMITTEE:

Committee members present: Trustees John Busch (chair), Cherry Daniel, Lee Mikell, Jeff Schilz, and Joe Thompson. **Staff Liaisons present:** Shirley Hinson (Director of Government Relations) and Bobby Marlowe (Senior VP, Economic Development). **Others present:** Bob Cape (Senior VP/Chief Information Officer), Josh Davis (Asst. Professor, Marketing and Supply Chain Management), Beverly Diamond (Senior Vice Provost for Academic Affairs), Mike Haskins (Executive VP, External Relations), Rachel Lindsay (Administrative Assistant), Gibbon Miler (Assistant Director, Economic Development), Steve Osborne (Executive VP for Business Affairs), Chris Starr (Chair, Computer Science Department), Katie Walker (Assistant General Counsel), and Aaryne Elias (Executive Assistant, Business Affairs).

Trustee Busch presented the following committee report:

Budget Update:

Steve Osborne reported that state revenue growth is at 2% more than this time last year which indicates that not a lot of recurring money will be available. The Board of Economic Advisors will meet in November to construct their estimate. The College requested 20 state lines for FTEs and \$3 million for the Simons Art Center renovation. Joint requests with MUSC for the collaboration efforts were delayed and may be submitted prior to the Ways and Means in January.

Outreach Initiatives – Elected Officials

Trustee Busch reported to the Board that an oyster roast was held last evening, October 17, at the School of Sciences and Mathematics building.

The annual Legislative Reception will be held on February 5, 2014 in Columbia.

Legislative Update:

Shirley Hinson reported that we will soon be entering the second year of the legislative session. The list of summarized bills previously provided will be the same issues on the table this year. She expects a bill addressing the MUSC/CofC collaboration as well as a K-16 Facilities Bill.

Ms. Hinson reported that Francis Marion and S.C. State trustee elections may occur in April. The General Assembly will set a date for all other trustee elections later in the session.

Also, Ms. Hinson reported that CHE has been charged by the General Assembly and/or the Governor's Office to collect a complete list of all properties held by colleges and universities, compile a list of reports required of higher education, and examine parity funding.

Economic Development:

Bobby Marlowe reported that the Boeing/College of Charleston relationship continues to develop through initiatives such as the Farm-to-School grant, CofC Boeing Scholarship, and a College visit from Dr. Dianne Chong, a Boeing VP.

Chris Starr provided a short presentation of the College's current Computer Science program and its opportunities for growth, such as the software entrepreneurship program.

Josh Davis provided a short presentation on the Supply Chain Management and Logistics Program and its opportunities for growth.

Marketing and Communications:

Mike Haskins announced that Marketing has implemented a new iteration of the College website which focuses on prospective students. Media Relations and Video Services have completed pilot TV shows and promotional reels for the College-sponsored *Live at the Charleston Music Hall*, a live music/interview show with distribution options such as national cable outlets and PBS.

INFORMATION TECHNOLOGY COMMITTEE:

Committee members present: Trustees Frank Gadsden (Chair), Cherry Daniel, Renee Goldfinch, Pansy King-Reid, and Eddie Thomas

Staff Liaison present: Bob Cape, Senior VP for Information Technology / CIO.

Others present: Andrew Bergstrom (Director IT Web Strategies), Deanna Caveny-Noecker (Associate Provost), Lynn Cherry (Speaker of the Faculty Senate), Zach Hartje (Director, IT Teaching, Learning & Technology), Mark Hurd (Chair Faculty Education Technology Committee), Monica Lavin (Director IT Customer Advocacy), Jack McCoy (IT/AV), and Katie Walker (Legal Affairs).

Trustee Gadsden presented the following Committee report.

The Information Technology Committee was called to order October 17, 2013 at 3:45 p.m. in Robert Scott Small Building, Room 105, by Chair Gadsden. Minutes of the August 1, 2013 meeting were approved.

Chair Gadsden led discussion of the Board portal. The current portal is viewed as unsatisfactory. The Committee will provide requirements of the successor portal, then decisions will be made regarding the best way to satisfy the requirements.

Bob Cape presented several discussion and information items, organized by recommendations of the past Huron consultancy. The classroom technology project is way ahead of schedule, having already completed by the start of Fall classes 26 of the 28 classrooms slated for all of FY14, as reported by Monica Lavin, Project Manager. Monica and Jack McCoy, Audio Visual Engineer and Designer, demonstrated the capabilities and pedagogical utility of the technology in the meeting room, a recently upgraded classroom.

Zach Hartje described the Distance Education Readiness course provided by Teaching, Learning and Technology; the course is required by Academic Affairs of all faculty teaching an on-line course for the first time. The third offering of the course is now underway, each serving approximately 20 faculty. All approved faculty applications have been honored, there is no unsatisfied demand. The course is viewed by participants and Academic Affairs as highly successful and beneficial.

Information Security is a growing concern, driven importantly by new security policy requirements defined by Division of State Information Technology and the new Department of Information Security. Seven new policies are anticipated by December, 2013; ultimately as many as 30 new policies are anticipated. College compliance will incur major financial, implementation and cultural challenges.

Information Technology has created the underlying infrastructure for administrative offices to devise new business processes that replace paper-based, manual processes with electronic workflows. Electronic web forms are used to capture end-user input, the processing and approval flow is driven electronically, and the results are automatically fed to the College document management system for e-filing, completely eliminating paper. Early examples are forms and workflows for the Registrar and for Human Resources.

STUDENT AFFAIRS COMMITTEE:

Committee members present: Trustees Demetria Clemons (chair), Don Belk, Renee Goldfinch, Annaliza Moorhead, Toya Pound, Renee Romberger, and Ricci Welch. **Staff Liaison present:** Jeri Cabot (Interim Executive VP for Student Affairs). **Others present:** Janica Austin (Intern for Legal Affairs), Kathryn Bender (Senior VP for Legal Affairs/General Counsel), George Benson (President), Sarah Buchanan (Director, Student Conduct and Case Management), John Campbell (Dean of Residence Life and Housing), Andrea DeMaria (Chair, Faculty Student Affairs and Athletics Committee), Michael Duncan (Director, Higdon Student Leadership Center and Assistant VP for Student Affairs), Trisha Folds-Bennett (Dean, Honors College), Jordan Hensley (President, Student Government Association), Susan Hartman (Executive Assistant to the Executive VP for Student Affairs), Brian McGee (Chief of Staff/Senior Policy Advisor), Deborah Mihal (Director, Disability Services), Deni Mitchell (Student Resource Coordinator), Robert Reese (Deputy Chief of Police/Director of Public Safety), Teresa Smith (Director, Multicultural Student Programs and Services), and Paul Verrecchia (Chief of Police/Assistant VP for Student Affairs).

Trustee Clemons presented the following committee report:

Department Update – Students of Concern Committee:

Sarah Buchanan provided an overview of the Committee's membership and the system for referring students to this program which is supported by the Office of the Dean of Students.

Student Affairs Dashboard Statistics:

Jeri Cabot reported on the 2012-2013 vice statistics reported on the peninsula as well as current statistics on student participation outside of the classroom in Student Life organizations, Greek Life organizations and Campus Recreation Fitness and Sports Clubs.

Residence Life and Housing Current Update:

Jeri Cabot and John Campbell reported on the relocation of 102 Honors College students and the plan to renovate Rutledge Rivers Residence Hall. Mr. Campbell explained that a plan for the renovation of similar aged residence halls is in progress, and President Benson added that a plan to determine funding of renovations and to merge residence hall facilities with the Physical Plant is in progress.

Staff Update:

Chief Paul Verrecchia will retire on November 30 after a 40-year career in campus safety.

SCHOOL OF BUSINESS UPDATE:

Dean Alan Shao updated the Board on activities and accomplishments of the School of Business.

OLD/UNFINISHED BUSINESS:

Tobacco-Free Campus Policy:

Chair Padgett noted that at the August Board meeting, the Board members requested that the Administration prepare a comprehensive policy for a tobacco-free campus, including all facilities, and present the policy at the October Board meeting. *[All Board members received a copy of the policy.]*

The motion was made by Trustee John Busch, and seconded by Trustee Don Belk, to approve the Tobacco-Free Campus Policy as approved by President Benson on October 7, 2013.

The motion was made by Trustee Renee Romberger, and seconded by Trustee Henrietta Golding, to amend the policy by adding the phrase, “With the exception that the first paragraph under 4.0, Exceptions, regarding the establishment of temporary tobacco use areas” shall be stricken from the policy.

Another motion was made by Trustee John Wood to amend the amendment for the policy to become effective on July 1, 2014. Following discussion, Chair Padgett called for the yeas (15) and nays (5), and both amendments to the motion were approved by a show of hands. For the record, Trustees Demetria Clemons, Frank Gadsden, Annaliza Moorhead, Dan Ravenel and Jeff Schilz did not vote in favor of the motion. For the record, a copy of the approved Tobacco-Free Campus Policy (6.1.5), effective July 1, 2014, can be found on the College’s website at <http://policy.cofc.edu/policy.php>

NEW BUSINESS:

Guy Beatty Resolution:

The motion was made by Trustee Lee Mikell, and seconded by Trustee Dan Ravenel, to approve the Resolution honoring Guy Beatty that was presented to the Beatty Family last evening at the Memorial Service. Chair Padgett called for the yeas and nays, and the Resolution was approved by voice vote. [A copy of the Resolution was at each Board member's place and was not read.]

Resolution Honoring Guy Beatty

WHEREAS, Guy E. Beatty, Jr. passed away on October 4, 2013, in Falls Church, Virginia;

WHEREAS, Guy Beatty and the Beatty family have been a part of the College of Charleston community for more than 30 years;

WHEREAS, Guy Beatty was a tireless ambassador for the College of Charleston and one of the most revered and important people in the 243-year history of the College;

WHEREAS, in 1997, Guy Beatty and the Beatty family established the Guy E. Beatty Scholarship Fund in the School of Business that has provided more than 200 scholarships to students affectionately known as the “Beatty Bunch”;

WHEREAS, Guy Beatty and the Beatty family provided the lead gift for the construction of the School of Business Beatty Center, which was completed in 2005 and is a point of pride and signature asset for the College of Charleston;

WHEREAS, in 2008, Guy Beatty made the single largest philanthropic commitment in the history of the College of Charleston;

WHEREAS, Guy Beatty generously gave of his time and expertise to the School of Business and the School of Business Board of Governors to further strengthen its academic programs and the caliber of its students;

WHEREAS, Guy Beatty was awarded the degree of Honorary Doctor of Humane Letters by the College of Charleston in May 2003, in recognition of his remarkable career in business and his many contributions to the College;

WHEREAS, Guy Beatty was inducted in 2011 as an inaugural member of the School of Business Wall of Honor in recognition of his transformational impact on the School of Business and the College of Charleston;

WHEREAS, Guy Beatty was a brilliant entrepreneur and self-made businessman whose business holdings spanned some 40 different companies in industries as diverse as real estate, animation, car sales, and music publishing;

WHEREAS, Guy Beatty was a model philanthropist and a staunch advocate for education through his work and leadership at institutions and non-profit organizations such as the College of Charleston, Fork Union Military Academy, and the Virginia College Fund;

WHEREAS, Guy Beatty was a devoted husband of 61 years to his beloved wife, Betty, and a loving father to their children, John and Susi;

WHEREAS, the Beatty family's ties to the College of Charleston began with the enrollment of Guy Beatty's daughter, Susi Beatty, in the 1980s and continued with the graduation of his grandson, Brian Beatty, in 2006;

WHEREAS, Guy Beatty was a strong and accomplished leader who despite his many successes always remained humble and approachable; and

WHEREAS, Guy Beatty's actions, charitable work, and kindness embodied his family's philosophy of "take a little, and leave a little";

NOW THEREFORE, BE IT —

RESOLVED, that the Board of Trustees hereby acknowledges the pride and passion that Guy Beatty demonstrated for education and lifelong learning;

RESOLVED, that the Board of Trustees hereby expresses its gratitude to Guy Beatty for helping to elevate the quality and reputation of the School of Business and the College of Charleston; and

RESOLVED, that the Board of Trustees hereby conveys its highest respect, admiration, and thanks for the lasting and transformative impact that Guy Beatty has had and will continue to have on the College of Charleston.

College of Charleston Board of Trustees
Gregory D. Padgett, Chair

College of Charleston Board of Trustees
Frank M. Gadsden, Secretary

Housekeeping Items:

Elizabeth Kassebaum briefed the Board on a number of housekeeping items:

- Board/Faculty Shadowing Program
- Board Mentoring Program
- Board License Plate information will be distributed to all Board members as soon as it is received.
- List of special events (at Board members' places)
- Travel vouchers and Board Meeting Surveys (at Board members' places)

Presidential Search:

Chair Padgett reported that the Executive Committee of the College of Charleston Foundation has authorized the Foundation to provide the support of AGB Search, a national search firm, to assist the College of Charleston in recruiting its next President. The Foundation leadership soon will complete the necessary contractual arrangements.

The motion was made by Trustee Henrietta Golding, and seconded by Trustee Dan Ravenel, that the Board of Trustees thank the College of Charleston Foundation for its financial support of the presidential search process and, further, that the Board express through this motion its full support for the selection of AGB Search, a highly regarded national search firm. The Chair called for the yeas and nays, and the motion was approved by voice vote.

Next, under his authority as Board Chair, Chair Padgett announced the appointment of a Presidential Search Committee. He distributed a list of the Search Committee members to all Board members. He noted that these members will also be announced by email and media release to all members of the campus community. Chair Padgett thanked the members of the Search Committee for agreeing to participate in this critical process.

Members of Presidential Search Committee:

Greg Padgett (Chair of the Board of Trustees)

Chuck Baker (President, Alumni Association Board)

John Busch (Trustee)

Lynn Cherry (Speaker of the Faculty/Assoc. Professor & Assoc. Chair, Dept. of Communication)

Demetria Clemons (Trustee)

Frank Gadsden (Trustee)

Otto German (Asst. Athletics Director for Compliance & Staff Representative)

Jordan Hensley (SGA President)

Sharon Kingman (Chair, Foundation Board)

Lee Mikell (Vice Chair of the Board of Trustees)

Dan Ravenel (Trustee)

Pam Riggs-Gelasco (Professor & Chair, Dept. of Chemistry & Biochemistry)

Jeff Schilz (Trustee)

Steve Swanson (Campaign Steering Committee)

Fran Welch (Professor & Dean, School of Education, Health & Human Performance)

As a search firm has been hired, Chair Padgett asked for the unanimous consent of the Board to allow him to work with the search consultant and the members of the Search Committee to make the scheduling and other organizational decisions necessary for conducting a thorough, fair, and inclusive search process. This includes the development/establishment of a Charge for the Search Committee stating that the Search Committee will submit its list of no more than five presidential candidates to the Board of Trustees on or before February 10, 2014.

Without objection, so ordered.

Chair Padgett expects that the Search Consultant will be scheduling meetings on the College of Charleston campus the first part of next month with our multiple campus constituencies and stakeholders. These meetings will be designed to influence the search process by allowing the Search Committee and the Board to fully understand the priorities of our community in selecting the next President of the College.

A schedule of the Consultant's Constituency/Stakeholder meetings will be made available as soon as they are scheduled.

[Lunch at 12 noon followed by Executive Session.]

The motion was made by Trustee Dan Ravenel, and seconded by Trustee John Busch, to recess for lunch and then go into Executive Session at 12:00 p.m. (1) Consideration of Candidate's Qualification for Commencement Speaker and Candidates' Qualifications for Honorary Degrees; (2) Legal Counsel will consult and provide legal advice on litigation, including actual and potential legal claims; (3) Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property; and (4) Discussion of President's Performance Evaluation Review. All in favor.

First, Chair Padgett asked the following staff members, in addition to the President, to remain and attend the Executive Session: Jeri Cabot, Mike Haskins, George Hynd, Elizabeth Kassebaum, Brian McGee, Steve Osborne, George Watt, Kathryn Bender, and Betty Craig.

[Everyone not requested to attend Executive Session left the Boardroom.]

[Trustee Dan Ravenel left the meeting at 1:45 p.m.]

At 2:00 p.m., Chair Padgett announced that only the Board shall remain in Executive Session at this time to discuss the President's Performance Evaluation Review.

The motion was made by Trustee Frank Gadsden, and seconded by Trustee Lee Mikell, to come out of Executive Session at 2:20 p.m. All in favor.

[Regular session resumed and everyone returned to the Boardroom.]

Chair Padgett noted for the record that no action was taken during Executive Session.

The motion was made by Trustee John Wood, and seconded by Trustee Jeff Schilz, that Jim Newsome be approved as the Commencement Speaker and receive an honorary degree at the May 2014 Graduate School Commencement Ceremony. Chair Padgett called for the yeas and nays, and the motion passed unanimously by voice vote.

The motion was made by Trustee Lee Mikell, and seconded by Trustee Frank Gadsden, to approve an honorary degree for Marie Land at the May 2014 Undergraduate Commencement Ceremony. Chair Padgett called for the yeas and nays, and the motion passed unanimously by voice vote.

The motion was made by Trustee Joe Thompson, and seconded by Trustee John Wood, to approve an honorary degree for Marlene Addlestone at the May 2014 Undergraduate Commencement Ceremony. Chair Padgett called for the yeas and nays, and the motion passed unanimously by voice vote.

Budget Adjustments:

Chair Padgett noted that at the August Board meeting, the Budget and Finance Committee offered a motion regarding certain budget adjustments relevant to faculty and staff compensation which was tabled until the next Board meeting. That motion is now taken off the table and is back before this Board for its consideration. *[Copy of Resolution is at each Board member's place.]*

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
BUDGET ADJUSTMENTS**

August 2, 2013

WHEREAS, by Resolution dated June 10, 2013, the Board approved the College of Charleston 2013-2014 Proposed Budget; and

WHEREAS, that budget included funding for the institution's portion of an anticipated 1% state mandated cost of living increase (COLA) which was subsequently not included in the state budget; and funding for the institution's portion of coverage for the Affordable Care Act with an expected implementation date of January 1, 2014 which was subsequently delayed until January 1, 2015; and

WHEREAS, the 2013-2014 Annual Action Plan prepared by the College, and presented to the Board, contained a 2% merit pay plan;

NOW THEREFORE, be it

RESOLVED, that the Board hereby approves the use of the funding identified for the College's portion of the 1% anticipated state mandated COLA as additional merit funding, to be used in conjunction with the 1% merit funding set aside in the original budget; and that the funding identified for the implementation of the Affordable Care Act be sequestered in the budget until implementation of the Act; and

RESOLVED, that all actions of College management to effectuate this reallocation and adjustment are hereby ratified and affirmed.

A motion was made by Trustee Henrietta Golding, seconded by Trustee Jeff Schilz, to amend the original motion regarding faculty and staff compensation to allocate .8% of the funds only to the faculty. Chair Padgett called for the yeas and nays, by a show of hands, and the motion failed by 4 to 16 vote.

Further, a motion was made by Trustee Henrietta Golding, seconded by Trustee Jeff Schilz, to amend the original motion regarding faculty and staff compensation to allocate .8% of the funds to staff making less than \$100,000. Chair Padgett called for the yeas (16) and nays (4), by a show of hands, and Trustee Henrietta Golding withdrew the motion.

Chair Padgett called for the yeas and nays, by a show of hands, to approve the original motion regarding faculty and staff compensation to allocate .8% of the funds to faculty and staff, and the motion was approved by 18 to 2 vote.

Trustee Emeriti status will be considered at a future Board meeting.

The motion was made by Trustee John Busch, and seconded by Trustee Cherry Daniel, that the meeting be adjourned at 2:30 p.m. All in favor.