

**(Approved at January 30, 2015 Board of Trustees Meeting)**

**COLLEGE OF CHARLESTON BOARD OF TRUSTEES**

Randolph Hall Boardroom<sup>1</sup>  
College of Charleston, Charleston, South Carolina

October 17, 2014

8:30 a.m.

Presiding:

Gregory D. Padgett, Chair

Board Members Present: Mr. Donald H. Belk, Mr. John H. Busch, Mrs. Demetria Noisette Clemons, Dr. L. Cherry Daniel, Mr. Frank Gadsden, Mrs. Renee B. Goldfinch, Ms. Henrietta U. Golding, Mr. David H. Hay, Mr. G. Lee Mikell, Mrs. Annaliza O. Moorhead, Dr. Toya Pound, Mr. Daniel Ravenel, Mrs. Renee B. Romberger, Mr. Jeffrey M. Schilz, Dr. Edward L. Thomas, Jr., Mrs. Ricci Land Welch, and Mr. John B. Wood, Jr.

Board Members Absent: Ms. Pansy King-Reid and Mr. Joseph F. Thompson, Jr.

Others Present: President Glenn McConnell; Drs. Jeri Cabot (Interim Executive VP for Student Affairs), Bob Cape (Senior Vice President/Chief Information Officer), and Brian McGee (Interim Provost and Executive VP for Academic Affairs); Messrs. Michael Adeyanju (Associate Director, Executive Communications), Mike Haskins (Executive VP for External Relations), Jack Huguley (Director of Alumni Relations), Joe Hull (Director of Athletics), Sam Jones (Associate VP, Budgeting and Payroll Services), Bobby Marlowe (Senior VP, Economic Development), Steve Osborne (Executive VP for Business Affairs), Todd Mc Nerney (Speaker of the Faculty/Associate Professor, Department of Theatre and Dance), Paul Patrick (Vice President for Administration and Planning), Jonathan Ray (Director of Institutional Events and Chef Concierge), Mike Robertson (Senior Director of Media Relations), Ryan Spraker (President, Student Government Association), Steve Swanson (Campaign Steering Committee Chair and Foundation Board Member), Hilton Smith (Chair, Foundation Board of Directors), Chris Tobin (Vice President for Development), and George Watt (Executive VP for Institutional Advancement); Meses. Kathryn Bender (Senior VP Legal Affairs/General Counsel), Priscilla Burbage (Vice President, Fiscal Services), Betty Craig (Executive Assistant to the Board of Trustees), Debbie Hammond (Senior Executive Administrator for the President), Shirley Hinson (Director of Governmental Relations), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees and VP for College Projects), Gail Long (Internal Auditor), Ashleigh Parr (Chair, Staff Advisory Committee to the President), Brett Powell (President, Graduate Student Association), Monica Scott (VP for Facilities Planning), JoAnn Throckmorton (Administrative Assistant) and Tomi Youngblood (President of the Cougar Club Board).

Also attending were Greg Fisher (Information Technology), Leslie McKellar (Photographer, College Publications), and Roy Snipe (Audio Visual Events Coordinator).

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<sup>1</sup>In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting.

## **WELCOME AND INTRODUCTIONS**

Chair Padgett welcomed everyone and noted that it has been customary to have introductions at the beginning of each Board of Trustees meeting in the Randolph Hall Boardroom, but today in Alumni Hall he introduced Candice Jackson, Women's Basketball Coach; Earl Grant, Men's Basketball Coach, and his Director of Basketball Operations, J. D. Powell; and Antonio Tillis, Dean, School of Languages, Cultures and World Affairs.

*[Leslie McKellar took a photo of Chair Padgett, President McConnell, and Coach Jackson.]*

*[Leslie McKellar took a photo of Chair Padgett, President McConnell, Coach Grant, and J. D. Powell.]*

*[Leslie McKellar took a photo of Chair Padgett, President McConnell, and Dean Antonio Tillis.]*

*[Board members moved to the Boardroom to continue the Board of Trustees meeting.]*

The regular meeting of the College of Charleston Board of Trustees was called to order at 8:35 a.m. by Chair Padgett noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.

Chair Padgett welcomed everyone attending the meeting and noted that all Trustees were present in the room except Trustees Pansy King-Reid and Joe Thompson who were unable to attend the meeting.

First, Chair Padgett thanked President McConnell and Todd McNerney for making arrangements for the Board of Trustees to attend the play, *Bread and Circuses*, on Wednesday evening. Also, he thanked President McConnell for hosting the reception for the Board of Trustees, tri-county legislative delegation, and other guests at the President's House, 6 Glebe Street, last evening.

And finally, Chair Padgett thanked Trustee Cherry Daniel for hosting a dinner at her home on Wednesday evening for the members of the Academic Affairs Committee.

## **ELECTION OF BOARD OFFICERS**

To avoid any appearance of a conflict of interest, Chair Padgett asked Vice Chair Lee Mikell to chair this meeting for the purpose of electing the Chair of the Board of Trustees.

### **Office of Chair of the Board:**

Vice Chair Mikell called for nominations for the office of Chair:

Trustee Renee Romberger nominated Trustee Greg Padgett. Trustee Ricci Welch seconded the nomination.

By vote of acclamation, Trustee Greg Padgett was re-elected as Chair of the Board of Trustees.

Chair Padgett thanked everyone and stated that he has enjoyed serving as Chair of the Board and looks forward to continuing to serve in that capacity. He will contact Board members regarding their committee interests for next year.

Vice Chair of the Board:

Chair Padgett called for nominations for the office of Vice Chair:

Trustee Demetria Clemons nominated Trustee Lee Mikell. Trustee Dan Ravenel seconded the nomination.

By vote of acclamation, Trustee Lee Mikell was re-elected as Vice Chair of the Board of Trustees.

Secretary of the Board:

Chair Padgett called for nominations for the office of Secretary:

Trustee John Busch nominated Trustee Frank Gadsden. Trustee Dan Ravenel seconded the nomination.

By vote of acclamation, Trustee Frank Gadsden was re-elected as Secretary of the Board of Trustees.

**APPROVAL OF MINUTES:**

**It was moved by Trustee Frank Gadsden, and seconded by Trustee Cherry Daniel, that the minutes of the August 8, 2014 Board Meeting be approved. The Chair called for the yeas and nays, and the amended Minutes were approved by voice vote.**

**It was moved by Trustee Lee Mikell, and seconded by Trustee Demetria Clemons, that the minutes of the August 25, 2014 Special Board Meeting be approved. The Chair called for the yeas and nays, and the Minutes were approved by voice vote.**

**PRESIDENT'S REPORT:**

President McConnell provided a brief update on the following topics:

- University of Charleston, SC
- Supply Chain Management
- Campus Climate Survey
- Collaborative efforts with other state institutions
- Earl Grant, Head Men's Basketball Coach
- Candice Jackson, Head Women's Basketball Coach
- Search Committee for Executive VP for Student Affairs
- President's Monthly Newsletter
- Traffic Study
- Patriots Point Recreational Facilities
- 10% Initiative in place by Fall 2016
- Campus Community Speaking Engagements
- North Campus Opening
- Donor Meetings
- Public launch of new College Logo
- Public launch of Campaign on November 1
- Mike Haskins, Executive VP for External Relations, will leave the College on October 30 for a position at the University of Southern Alabama. His farewell reception will be held on October 21.

- Title IX Compliance Report

Chair Padgett thanked President McConnell for his efforts and the wonderful job he is doing as President.

*[Tomi Youngblood joined the meeting at 9:10 a.m.]*

## **COMMITTEE REPORTS:**

### **EXECUTIVE COMMITTEE:**

**Committee members present:** Trustees Greg Padgett (chair), Demetria Clemons, Lee Mikell, and Dan Ravenel

**Committee members participating by conference call:** Trustee Cherry Daniel

**Other Board members present:** Trustee Pansy King-Reid

**Other Board members participating by conference call:** Trustees Don Belk, Frank Gadsden, Henrietta Golding, and Joe Thompson

**Others present:** President Glenn McConnell, Kathryn Bender (Senior VP Legal Affairs/General Counsel), Jeri Cabot (Interim Executive VP for Student Affairs), Debbie Hammond (Senior Executive Administrator for the President), Shirley Hinson (Director of Government Relations), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees and VP for College Projects), Brian McGee (Interim Provost and Executive VP for Academic Affairs), Todd McNerney (Speaker of the Faculty/Associate Professor, Department of Theatre and Dance), Steve Osborne (Executive VP for Business Affairs), Paul Patrick (Vice President for Administration and Planning), Ben Powers (Telecommunications Coordinator), Mike Robertson (Senior Director, Media Relations), George Watt (Executive VP for Institutional Advancement), Betty Craig (Executive Assistant to the Board of Trustees), and Jo Ann Throckmorton (Administrative Assistant).

Chair Padgett presented the following committee report:

The Executive Committee met on Tuesday, September 30, and approved the minutes of the July 23, 2014 Executive Committee meeting.

The Committee received brief informational updates on a number of topics, all of which were covered in the President's Report or will be covered in the various upcoming committee reports.

### **ACADEMIC AFFAIRS COMMITTEE:**

**Committee members present:** Trustees Cherry Daniel (Chair), John Busch, Demetria Clemons, Frank Gadsden, Renee Goldfinch, Toya Pound, and Jeff Schilz.

**Other Board members present:** Trustees Don Belk, David Hay, Lee Mikell, Greg Padgett, Renee Romberger, and Eddie Thomas

**Staff Liaisons present:** Brian McGee (Interim Provost and Executive VP for Academic Affairs)

**Others present:** President Glenn McConnell, Mike Auerbach (Dean, School of Sciences and Mathematics), Kathryn Bender (Senior VP for Legal Affairs/General Counsel), Penny Brunner (Associate Vice President for Institutional Effectiveness & Planning), Jeri Cabot (Interim Executive VP, Student Affairs), Bob Cape (Senior VP for Information Technology/Chief Information Officer), Andrea DeMaria (Chair, Faculty Student Affairs and Athletics Committee), Sandra Hall (Director of Technical Services, Academic affairs), Debbie Hammond (Senior Executive Administrator for

the President), Elizabeth Kassebaum (Executive Secretary to the Board and VP for College Projects), Chris Korey (Director, First-Year Experience), Todd McNerney (Speaker of the Faculty/Associate Professor, Department of Theatre and Dance), Melinda Miley (Assistant VP, Educational Programs and Services), Deni Mitchell (Ombudsperson), Steve Osborne (Executive VP for Business Affairs), Ashleigh Parr (Manager of Administrative Assessment and Accreditation/Chair, Staff Advisory Committee to the President), Paul Patrick (VP for Administration and Planning), George Pothering (Interim Chair, Computer Science Department), Ryan Spraker (President, Student Government Association), Melissa Thomas (Director, Center for Student Learning), Antonio Tillis (Dean, School of Languages, Cultures, and World Affairs), and George Watt (Executive VP for Institutional Advancement)

Trustee Cherry Daniel presented the following committee report:

Featured Program:

Mike Auerbach, Dean, School of Sciences and Mathematics; and George Pothering, Interim Chair, Department of Computer Science, made a presentation about the Harbor Walk facilities and addressed questions regarding transportation to Fort Johnson and the Computer Science majors.

Provost's Report:

- Brian McGee introduced Antonio Tillis, Dean of the School of Languages, Cultures, and World Affairs.
- He provided five-year diversity data (race/ethnicity and gender data) for faculty.
- He shared a sample design for a new graduate diploma, along with a selection of College of Charleston diplomas dating to 1888.

Action Items:

- Minutes of the August Academic Affairs Committee meeting were unanimously approved.
- The Committee unanimously passed the Resolution to approve degrees at December Commencement.

**The Academic Affairs Committee moves that the Resolution to approve the Awarding of Degrees at December Commencement be adopted as presented. The Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.**

**COLLEGE OF CHARLESTON**

**RESOLUTION OF THE BOARD OF TRUSTEES  
AWARDING OF DEGREES**

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**October 17, 2014**

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**WHEREAS**, pursuant to S.C. Code Ann. §59-130-30, the Board of Trustees of the College is constituted as a body corporate and politic and is empowered, among other things, to “confer degrees upon students and other persons as the board considers qualified;”

**WHEREAS**, the President has made available to the Board a preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College;

**WHEREAS**, each such candidate has been certified by the appropriate Dean, the Registrar, and the Provost, as Chief Academic Officer of the College, as meeting the requirements and prerequisites for the award of the appropriate degree upon the candidate's successful conclusion of the Fall 2014 Semester;

**WHEREAS**, the Board has accepted such representations and certifications as being true and accurate in all material respects and has determined that all such degree candidates are so qualified for the award of their respective degrees upon the successful conclusion of the Fall 2014 Semester; and

**WHEREAS**, all of the relevant degree-awarding programs of the College related to degrees to be awarded under this Resolution have been duly approved by the South Carolina Commission on Higher Education.

**NOW THEREFORE, BE IT --**

**RESOLVED**, that the Board hereby authorizes the President to confer on each and all of the aforementioned described degree candidates who have successfully completed the Fall 2014 semester, the names of each of which shall be published in the Official Program for the December 2014 Graduation Ceremony, those degrees for which they have been found qualified, together with all the rights, honors, privileges and responsibilities appertaining thereto;

**RESOLVED**, that the President and the Provost, or either of them, may make such adjustments to the preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College, as may be necessary and appropriate to account for the actual academic performance of degree seeking candidates during the Fall 2014 semester; and

**RESOLVED**, that the President and Provost, and such employees as may be designated by both or either of them, are hereby authorized and directed to take any and all action as may be necessary and appropriate to implement this Resolution and effectuate its purposes.

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Speaker of the Faculty's Report:

Todd McNerney, Speaker of the Faculty, spoke briefly to the full Board noting that the dialogue between the Administration and the Faculty continues to improve. Further, he encouraged the Board members to consider participation in the Trustee/Faculty Shadowing Program if they haven't already done so. Trustee Henrietta Golding shadowed Todd and noted that it was a wonderful experience. She recommended everyone's participation in the program.

Staff Advisory Committee to the President Report:

Ashleigh Parr, Chair of the Staff Advisory Committee to the President, spoke briefly on behalf of the staff. Ms. Parr reported that the campus fitness facility is open for faculty and staff during peak hours this semester. Further, they are gathering data regarding child care from birth to age five and are exploring possibilities with the Charleston County School District and the Early Childhood Development Center at the College.

**ALUMNI RELATIONS COMMITTEE:**

**Committee members present:** Trustees John Wood (chair), Don Belk, Demetria Clemons, Annaliza Moorhead, Toya Pound, and Ricci Welch

**Committee members absent:** Trustee Jeff Schilz

**Staff Liaisons present:** Jack Huguley and Karen Jones

**Guests present:** Ryan Spraker (President, Student Government Association)

Trustee Wood presented the following committee report:

Approval of Committee Meeting Minutes:

The August 6, 2014 Committee Meeting Minutes were unanimously approved.

Alumni Association Strategic Initiatives Update:

Jack Huguley, Director of Alumni Relations, updated the Committee regarding Alumni Association Strategic Initiatives:

- Stay Informed
  - Stewardship – Tony Meyer Alumni Scholars Reunion for Tony’s 85<sup>th</sup> birthday. Tony has set an example by giving scholarships.
  - SAAs will distribute the C of C Traditions Book to the juniors the second week in November.
  - Alumni Center
    - Engagement – Event space; Alumni Club; Rooftop Venue
    - Efficacy – Combined offices for Alumni Relations, Alumni Association, Advancement, Development and Annual Fund Programs
- Get Involved
  - Stepped up activity in chapters
  - Metrics for alumni engagement
  - Selected alumni merchandise now sold in The College Corner
    - All alumni ties
    - Alumni Christmas ornament collection
- Give Back
  - Comprehensive Campaign, “Boundless,” launches on November 1 on the Cistern

The Alumni Awards Banquet will be held on November 20 at Charleston Place.

**ATHLETICS COMMITTEE:**

**Committee members present:** Trustees Jeff Schilz (chair), John Busch, Dan Ravenel, Renee Romberger, Eddie Thomas and Ricci Welch

**Committee members absent:** Trustee Pansy King-Reid

**Other Trustees present:** Trustees Cherry Daniel, Frank Gadsden, and David Hay

**Others present:** President Glenn McConnell, Vince Benigni (Professor/Faculty Athletics Representative), Andrea DeMaria (Chair, Faculty Student and Athletics Committee), Otto German (Assistant Athletics Director/Compliance), Debbie Hammond (Senior Executive Administrator for the President), Joe Hull (Director of Athletics), Parker Jacobs (Assistant to the Athletic Director), Elizabeth Kassebaum (Executive Secretary to the Board of Trustees/VP for College Projects), Laura Lageman (Associate Director of Athletics/Senior Women’s Administrator), Ryan Spraker (President, Student Government Association), Michele Wolfert (Executive Director of the Cougar Club), Tomi Youngblood (President, Cougar Club Board), and George Watt (Executive Vice President, Institutional Advancement)

Trustee Schilz presented the following committee report:

Recognition of Student-Athletes:

Elizabeth Kassebaum shared samples of different cords, pins or rings that might be used to recognize student-athletes at graduation. Trustee Renee Romberger asked Laura Lageman to seek input from the student-athletes and report back to the Committee in January.

Men's Basketball Report:

Joe Hull introduced J. D. Powell, Director of Operations for Men's Basketball, along with two senior captains Anthony Stitt and Pat Branin.

NCAA Update:

Otto German spoke regarding Academic Progress Rate (APR) data.

Cougar Trail:

Vince Benigni reported that Cougar Trail is in its second year and that they will be visiting Charlotte, Boston, Baltimore, and New York.

Tomi Youngblood spoke to the full Board regarding the Cougar Club. She reported that ticket sales are down, but they are improving. More Board members have joined the Cougar Club than ever before. Trustee Schilz thanked Tomi for her continued involvement with the Cougar Club.

Chair Padgett thanked Tomi for her leadership and also Trustee Schilz for representing the Board so well.

Trustee Schilz thanked President McConnell for all he has done since becoming the President of the College. In turn, President McConnell thanked Trustee Schilz for his time and effort with the Athletics Committee.

Athletics 101:

Laura Lageman spoke to the Committee regarding the success of the Athletics 101 class. The class is required of all freshmen student-athletes.

**AUDIT COMMITTEE:**

**Committee members present:** Trustees Henrietta Golding (acting chair)

**Committee members participating by conference call:** Trustee John Wood

**Committee members absent:** Trustees Joe Thompson (chair), Don Belk (Mr. Belk informed the acting chair before the beginning of the Audit Committee meeting that he was participating in the Academic Affairs Committee meeting at 9:00 a.m.)

**Others present:** Kathryn Bender (Senior VP, Legal Affairs/General Counsel), Beverly Diamond (Senior Vice Provost), Gail Long (Internal Auditor), Steve Osborne (Executive VP, Business Affairs), Todd Mc Nerney (Speaker of the Faculty/Associate Professor, Department of Theatre and Dance), and Paul Patrick (VP for Administration and Planning)

In Chair Thompson's absence, Acting Chair Golding called the meeting to order noting that the meeting notice has been posted and the press notified as required by the Freedom of Information Act.



Kathryn Bender presented an update on the Institutional Compliance Program and its related divisional compliance matrix that was approved by President McConnell and the Executive Team.

Steve Osborne presented an update on the risk assessment project that was conducted in Business Affairs.

Gail Long reviewed the following audit reports with the Committee:

- Federal Financial Aid Attribute Testing, FY 2014
- Purchasing Card Transactions, April 1 through June 30, 2014

**BUDGET AND FINANCE COMMITTEE:**

**Committee members present:** Trustees Lee Mikell (chair), Frank Gadsden, David Hay, Annaliza Moorhead, and Dan Ravenel

**Committee members absent:** Trustee Joe Thompson

**Other Board members present:** Trustees Greg Padgett, Don Belk, Demetria Clemons, Cherry Daniel, Henrietta Golding, Renee Goldfinch, and Eddie Thomas

**Others present:** President Glenn McConnell, Kathryn Bender (Senior VP, Legal Affairs/General Counsel), Jan Brewton (Director of Business and Auxiliary Services), Priscilla Burbage (VP for Fiscal Services), Bob Cape (Senior VP, Information Technology/CIO), Beverly Diamond (Senior Vice Provost), Julia Eichelberger (Professor, Department of English), Debbie Hammond (Senior Executive Administrator for the President), Sam Jones (Associate VP for Budgeting and Payroll), Brian McGee (Interim Provost and Executive VP for Academic Affairs), Todd McNerney (Speaker of the Faculty/Associate Professor, Department of Theatre and Dance), Steve Osborne (Executive VP for Business Affairs), Paul Patrick (VP for Administration and Planning), Ed Pope (Vice President, Human Resources), and Ryan Spraker (President, Student Government Association)

Chair Mikell presented the following committee report:

Steve Osborne updated the Committee on several capital projects which will be covered in the Facilities Committee report.

Sam Jones reviewed the budget adjustments reflected through September 30, 2014. **The Budget and Finance Committee moves that the resolution to approve the budget adjustments for the quarter ended September 30, 2014 be approved as presented behind the Budget and Finance Committee tab. The Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.**

**COLLEGE OF CHARLESTON  
RESOLUTION OF THE BOARD OF TRUSTEES  
BUDGET ADJUSTMENTS**

\_\_\_\_\_  
October 17, 2014  
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**WHEREAS**, College management has reviewed its projections of revenues and expenses for the 2014-2015 fiscal year and, based on that review, has recommended certain reallocations and adjustments to the budget previously approved by the Board; and

**WHEREAS**, those recommended reallocations and adjustments were presented to the Board's Budget and Finance Committee and were determined to be reasonable and appropriately supported by College management.

**NOW THEREFORE, BE IT --**

**RESOLVED**, that the Board hereby approves the recommended reallocations and adjustments to the approved budget for fiscal year 2014-2015, as presented by College management to the Budget and Finance Committee and as further detailed in the table captioned "College of Charleston 2014-2015 Revenue and Expense Budget Adjustments September 30, 2014" contained in the Board of Trustees briefing book dated October 17, 2014; and

**RESOLVED**, that all actions of College management to effectuate these reallocations and adjustments prior to the effective date of this Resolution are hereby ratified and affirmed.

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Steve Osborne briefed the Committee on the pending bond issue. The proceeds will be used to fund the renovation of the Rita Liddy Hollings Science Center. Moody's Investor's Services is in the process of reviewing the information provided and will issue a rating by the end of October. The bond sale is anticipated for mid-November. Trustee Renee Romberger requested a copy of Moody's Report, and Steve will provide copies of the Report to all Board members not present at the Budget and Finance Committee meeting.

Jan Brewton provided the Committee with an overview of Parking Management. She presented the issues and challenges related to providing adequate and affordable parking to students and employees.

Steve Osborne updated the Committee regarding preparations to implement the Affordable Care Act. The College has identified the potential pool of temporary and adjunct employees who are eligible for coverage and is working with those who wish to enroll.

Steve Osborne noted that \$3 million for the Simons Center for the Arts has been included in the Governor's budget request for FY 2016, along with authorization for 32 FTE positions, and an increase in state funding for the expansion of the Computer Science program. The budget hearing with the Governor is scheduled for Monday, October 20.

**FACILITIES COMMITTEE:**

**Committee members present:** Trustees Dan Ravenel (chair), John Busch, Henrietta Golding, David Hay, Lee Mikell, and Renee Romberger

**Committee members absent:** Trustee Joe Thompson

**Staff Liaison present:** Monica Scott (VP for Facilities Planning)

**Others present:** Jan Brewton (Director of Business and Auxiliary Services), Jeri Cabot (Interim Executive VP, Student Affairs), John Cordray (Director of the Physical Plant), Beverly Diamond (Senior Vice Provost), Alyson Goff (Project and Space Manager), Debbie Hammond (Senior Executive Administrator to the President), Brian McGee (Interim Provost and Executive VP for Academic Affairs), Todd McNerney (Speaker of the Faculty/Associate Professor, Department of

Theatre and Dance), Steve Osborne (Executive VP, Business Affairs) and Paul Patrick (VP for Administration and Planning)

Trustee Ravenel presented the following committee report:

**Current Capital Projects Update:**

Monica Scott provided the Board with an update regarding current capital projects:

- Dixie Plantation Field Stations – The project will create two 3,500 sq. ft. field research stations. Completion will be in time for the Spring 2015 semester.
- Rita Hollings Science Center Renovation – The project has received all necessary state approvals. The current plan is to demolish Physicians Auditorium during the upcoming winter break. Completion is expected by the Fall 2016 semester.
- Jewish Studies Center Expansion – Construction began in early August 2014, but it was delayed due to the discovery of an underground fuel tank. Completion date has not yet been determined.
- Simons Center for the Arts Renovation – Final determinations regarding scope, programming, and budget are currently underway. Completion of this phase is expected in December 2014.
- Addlestone Library Adaptation – Starbucks is operational. Final shelving installation will be completed this month with the S. C. Historical Society moving into the building in December 2014.
- Sottile Theatre Retail Space – The project is complete with Barnes and Noble now occupying the space. *[Following the Board meeting, Jan Brewton took Board members on a tour of the facility.]*
- Rutledge Rivers Residence Hall Renovation – The residence hall will be open for the Fall 2016 semester.

**Lease Update:**

Monica Scott reported that Harbor Walk has been completed.

**Property Update:**

Steve Osborne provided the Board with the following property updates:

- 176 Lockwood Drive – The College received a \$2 million state appropriation toward the purchase of the property (1.7 acres). The project received Budget and Control Board approval on October 14.
- FedEx Building – The College now owns the lease rights until 2051 with the current tenant and is subletting to FedEx for the next three years (2017).
- The College is exploring possible property acquisitions.

*[Break at 10:15 a.m.]*

*[Trustee Annaliza Moorhead left the meeting at 10:25 a.m.]*

*[Meeting reconvened at 10:30 a.m.]*

**INTRODUCTION OF SPECIAL GUESTS:**

Following the break, Chair Padgett introduced three special guests from the Charleston Metro Chamber of Commerce:

- Bryan Derreberry, President and CEO of the Charleston Metro Chamber of Commerce
- Mary Graham, Senior Vice President for Business Advocacy, Charleston Metro Chamber of Commerce
- Chris Fraser, President of Avison Young, one of Charleston's leading commercial real estate brokerage firms; Executive Vice President of WRS, a real estate development firm; Co-owner of Southern Real Estate Management; Chairman of the Board of the Charleston Metro Chamber of Commerce; and member and past Chairman of the Charleston County School District Board of Trustees

Chair Padgett thanked Bryan, Mary and Chris for their support of our efforts to add the research component to the College of Charleston. President McConnell noted that they have done a tremendous job for the College. They did the background work regarding why we should have the University of Charleston.

*[Chair Padgett presented Bryan Derreberry, Mary Graham, and Chris Fraser with CofC pens as small tokens of appreciation from the President and the Board of Trustees.]*

*[Leslie McKellar took photo of Chair Padgett and President McConnell with Bryan, Mary and Chris.]*

#### **GOVERNMENTAL AFFAIRS AND EXTERNAL RELATIONS COMMITTEE:**

**Committee members present:** Trustees John Busch (chair), Cherry Daniel, Lee Mikell, and Jeff Schilz

**Committee members absent:** Trustee Joe Thompson

**Staff Liaisons present:** Bobby Marlowe (Senior VP for Economic Development)

**Staff Liaisons absent:** Shirley Hinson (Director of Government Relations)

**Others present:** Kathryn Bender (Senior VP, Legal Affairs/General Counsel), Mark Berry (Senior Director, College Publications), Beverly Diamond (Senior Vice Provost for Academic Affairs), Mike Haskins (Executive VP, External Relations), Gibbon Miler (Assistant Director, Economic Development), Steve Osborne (Executive VP for Business Affairs), Paul Patrick (VP for Administration and Planning), and Mike Robertson (Director of Media Relations)

Trustee Busch presented the following committee report:

#### **Budget Update:**

Steve Osborne provided a budget update.

- \$2 million in recurring and non-recurring funds has been requested for the Computer Science Department.
- \$2 million has been requested for the Supply Chain Logistics program.
- \$3 million in non-recurring funds has been requested for the Art Center; request may be increased to \$5 million.

#### **Legislative Update:**

- In Shirley Hinson's absence, Trustee Busch presented the 2014 legislative update. Some highlights include:
  - The state budget of \$7.2 billion includes \$345 million in Education Lottery Funds.
  - State employees receive a 2% salary increase with an appropriation of \$30.6 million.

- Paul Patrick reported that Chairman White placed him on the Efficiency Committee for Higher Education.

Marketing and Communications:

- Mike Haskins introduced Mark Berry, Editor of the College of Charleston Magazine. He reported that Mark and his team have been working on a campaign that will be complimentary to the Boundless Comprehensive Campaign. He shared samples of graphics for the campaign.

Economic Development:

- Bobby Marlowe presented an update on the International Cross-Curricular Accelerator for Technology (ICAT) at the College. The first cohort begins in January with 24 students.
- He reported that the Supply Chain Logistics Research Center will be up and running on November 1.
- He provided an update on the Boeing Farm-to-School grant.
- The College’s goal is to be designated as a Boeing Active Recruiting School.

And finally, Chair Padgett recognized Mike Haskins who will be leaving the College on October 30 to take a position at the University of South Alabama. Mike came to the College in 2006 from the University of San Diego and was named Executive Vice President for External Relations at the College in 2007. *[Chair Padgett presented Mike with a small CofC box as a small token of appreciation from the President and the Board of Trustees for his years of service to the College.]*

Chair Padgett invited the Board members to join President McConnell for Mike’s farewell reception on Tuesday, October 21, 4:00 – 6:00 p.m., at the President’s House, 6 Glebe Street.

**INFORMATION TECHNOLOGY COMMITTEE:**

**Committee members present:** Trustees Frank Gadsden (chair), Cherry Daniel, Renee Goldfinch, and Eddie Thomas

**Committee members absent:** Trustee Pansy King-Reid

**Staff Liaison present:** Bob Cape, Senior VP for Information Technology/CIO

**Others present:** Greg Padgett, Chair, Board of Trustees; Deanna Caveney-Noecker, Assistant Provost; Katie Walker, Legal Affairs; Andrew Bergstrom, Director of IT Web Strategies; and Joyce Wilson, Executive Assistant to Bob Cape. Sarah Griffith of Board Effect attended remotely only to provide the demonstration of BoardEffect.

Trustee Gadsden presented the following Committee report.

Minutes of the August 7, 2014 Information Technology Committee meeting were approved.

The campus Wireless Project was completed on time, on budget in August, 2014. The faculty, staff and student demand for wireless service is relentlessly increasing.

The Classroom Technology Upgrade Project is now in its third year; we expect to upgrade 28 additional classrooms this fiscal year. Discussed were the negative consequences of chalk dust affecting classroom electronics (reduced reliability, increased number of service calls and corresponding disruptions of classroom activities, accelerated equipment failures and need for

costly replacement), and the corresponding data-based decision to not invest in technology in those classrooms still equipped with chalkboards.

Compliance with the 13 State information security policies is required by July 2016. IT is using self-assessment, consultant studies, and policy gap analysis to determine how limited investment can best bring us toward compliance while maximizing reduction of institutional risk.

Several student computer accounts were compromised by a perpetrator using information from the victims' social media postings. No student financial transactions were affected. Reminder to all: choose complex passwords and define unexpected answers when asked to choose secret questions.

Following more than a year of experience using Data Loss Protection (DLP) to detect and address inappropriate instances of Social Security Numbers and credit card numbers on College network and/or storage, much user education has occurred and many business processes have been appropriately improved. Encryption of email is available to support College business processes requiring it; means to securely transmit files is available to all. Early in 2015 IT will start quarantining inappropriate instances.

Technology at the College of Charleston North Campus was cited as a showcase providing a strong competitive advantage.

A Business Continuity Task Force is charged with identifying and prioritizing College IT functionality that must be sustained through a hypothetical three-week outage of the Data Center due to a hurricane. Prioritized IT services would be provided at our remote site and using vendor cloud services. Currently available IT funds will be used to address the highest priorities, and the IT budget request of March 2015 will seek funds to address additional priority needs.

IT held its first annual IT Fair in the Stern Ballroom consisting of more than 20 displays: classroom technology, videoconferencing, 3D printing, information security, and even a complete IT wiring closet exhibiting telephone and network connections as well as access to the Internet. Approximately 70 faculty and staff attended and met many IT staff whose important work is normally done 'behind the scenes.'

Bob Cape discussed early experiences with Procurement's Managed Print program which is intended to reduce campus expenditures by partnering with Xerox.

BoardEffect is selected as the new Board portal. Sarah Griffith of BoardEffect presented from BoardEffect headquarters a demonstration of the capabilities of the application that will facilitate the conduct of Board business as well as communications between Trustees and the Office of the President. BoardEffect is feature-rich and easy to use. BoardEffect will be administered by President's Office staff. There was some discussion of Trustees using BoardEffect on iPads.

## **INSTITUTIONAL ADVANCEMENT COMMITTEE:**

**Committee members present:** Trustees David Hay '81 (chair), Frank Gadsden '80, Henrietta Golding '74, Eddie Thomas '76, and John Wood '83

**Committee members absent:** Trustee Pansy King-Reid

**Staff Liaisons present:** George Watt (Executive VP, Institutional Advancement), and Chris Tobin (VP for Development)

**Volunteer Board Liaisons present:** Dan Ravenel '72 (Alumni Association) and Fleetwood Hassell (Foundation Board), Steve Swanson '89 (Campaign Steering Committee), and Tomi Youngblood (Cougar Club Board)

**Others present:** Carin Jorgensen (Director of Stewardship & Donor Relations), Jennifer Lorenz (Director of Marketing & Communications for Institutional Advancement), Brian McGee (Interim Provost and Executive VP for Academic Affairs), and Jonathan Ray (Director of Institutional Events, and Sheila Vanek (Administrative Assistant)

Trustee Hay presented the following committee report:

Chris Tobin presented the fundraising results for the first quarter of fiscal year 2015 (July 1-September 30). Mr. Tobin highlighted two donors whose recent outstanding gifts support scholarships for women's leadership and scholarships at the Honors College.

Mr. Tobin provided an update on current development staffing opportunities:

- Ms. Anahita Modaresi, new development officer for the Libraries
- Mr. John King, new Senior Development Officer for the School of Languages, Cultures and World Affairs
- New vacancy for a Senior Development Officer for the School of Sciences and Mathematics
- Mr. T. J. Isaacs will join the Athletics Department next month as the new Associate Athletics Director in charge of major gifts.

Jennifer Lorenz, Jonathan Ray, and Carin Jorgensen updated the Committee on plans for the campaign launch on November 1. They shared post-launch strategies in the public phase of the campaign to engage the College's community around the world through donor-hosted events, personal visits, and digital communications. Through these outreach efforts to alumni, parents and friends, the call-to-action will be to champion the College through service, advocacy and philanthropy. George Watt reported that nearly \$110 million has been raised thus far. Steve Swanson informed the Committee that the Campaign Steering Committee approved the \$125 million goal and that the Campaign will end on June 30, 2016.

George Watt presented a report on the Foundation funds and endowment as of September 30, 2014. The endowment was \$72.1 million and total cash and investments under management was \$83.6 million. He noted that total private support to the College from the Foundation in fiscal year 2014 was approximately \$8.9 million and over \$3.1 million of that total was directed to scholarships.

And finally, Fleetwood Hassell (Foundation Board), Tomi Youngblood (Cougar Club), and Dan Ravenel '72 (Alumni Association) presented their respective Board reports.

## **STUDENT AFFAIRS COMMITTEE:**

**Committee members present:** Trustees Demetria Clemons (chair), Don Belk, Renee Goldfinch, Annaliza Moorhead, Toya Pound, Renee Romberger, and Ricci Welch

**Staff Liaison present:** Jeri Cabot (Interim Executive VP for Student Affairs)

**Others present:** President Glenn McConnell, Oneida Banks (Captain, Public Safety), John Bello-Ogunu (Chief Diversity Officer), Felicia Bethea (Trustee-Student Shadowing Partner Program), Andrea DeMaria (Chair, Faculty Student Affairs and Athletics Committee), Michael Duncan (Assistant VP for Student Affairs and Director of Higdon Student Leadership Center), Michelle Franco (Vice President, Graduate Student Association), Susan Hartman (Executive Assistant to the Executive VP for Student Affairs), Robin LaRocque (Director of Victim Services), Will McPherson (Secretary, Graduate Student Association), Deni Mitchell (Institutional Ombudsperson), Ashleigh Parr (President, Staff Advisory Committee), Robert Reese (Interim Chief of Police), Teresa Smith (Director of Multicultural Student Programs and Services), Ryan Spraker (President, Student Government Association), Beth Sundstrom (Professor, Department of Communication), Stacey Tunstall (Executive Director, People Against Rape), Katie Walker (Assistant General Counsel), and student members of the Women's Health Research Team and Bystander Intervention Campaign

Trustee Clemons presented the following committee report:

**2014-2015 Annual Security Report:**

Robin LaRocque and Jerri Cabot provided a summary of the topics which must be reported to enhance the safety of current, as well as prospective students, faculty and staff. The 2014-2015 report accounts for the calendar year 2013 and cites services and policies to support a safe and secure environment, crime statistics on and adjacent to the defined campus footprint, and procedures for reporting crime and for seeking victim assistance.

**Student Affairs Dashboard Statistics:**

Dr. Cabot reported that Housing has assigned 98 triple rooms, and 13 Resident Assistant rooms have been converted to double rooms. The current total of 111 extra beds is reduced from the mid-July demand for 179 beds.

**Bystander Intervention Initiatives:**

Professors Beth Sundstrom (Communications) and Andrea DeMaria (Public Health), co-directors of the Women's Health Research Team, reported on the launch of the new Bystander Intervention Program and the "It's Your Place" campaign with the goals of increasing awareness of sexual misconduct and increasing bystander intervention. The campaign was launched on October 15.

**Board of Trustees/Student Shadowing Program:**

Ryan Spraker, President of the Student Government Association, reported that his shadowing with Trustee Demetria Clemons was a wonderful experience. Trustee Renee Romberger introduced her student shadowing partner, Felicia Bethea.

**Graduate Student Association Update:**

Brett Powell, Graduate Student Association President, briefed the Board regarding the GSA's participation in fall activities on campus.

**Student Government Association Update:**



Ryan Spraker, Student Government Association President, briefed the Board regarding SGA initiatives on campus.

### **SCHOOL OF HUMANITIES AND SOCIAL SCIENCES UPDATE:**

Dean Jerry Hale updated the Board on activities and accomplishments of the School of Humanities and Social Sciences. Dean Hale introduced three students from the School of Humanities and Social Sciences who shared their learning opportunities/experiences with the Board of Trustees.

- (1) F. Garrett Boudinot – Senior, Religious Studies major, Environmental Studies minor;
- (2) Alicia Houser – Senior, Psychology major, Sociology minor, ROAR Scholar; and
- (3) Lori Pimental – Junior, English major, Communication & Spanish minors, ROAR Scholar

*[Leslie McKellar took photo of Chair Padgett and President McConnell with Garrett, Alicia, and Lori.]*

### **NEW BUSINESS:**

Chair Padgett announced that Renee Romberger was among the honorees at the Girl Scouts of South Carolina 2014 Women of Distinction Celebration “Boots & Pearls” on Thursday, October 9. Outstanding women leaders from Cherokee, Spartanburg and Union Counties were honored. Congratulations to Renee!

### **Housekeeping Items:**

Elizabeth Kassebaum briefed the Board on a number of housekeeping items:

- Board Retreat will be held on Monday, June 15, and Tuesday, June 16, in conjunction with the June 15 Board meeting.
- Elizabeth thanked the Board members for attending many campus and non-campus events since the last Board meeting, including the upcoming Campaign Launch on November 1 and the Alumni Gala on November 20. Board members were asked to contact Jo Ann Throckmorton for assistance with overnight accommodations.
- Travel vouchers and Board meeting surveys are at Board members’ places.
- Media emails are going smoothly. Elizabeth tries to avoid sending emails on Saturday and Sunday unless there’s something important in the news.
- Board license plates information will be sent to everyone as soon as it is received from the Department of Motor Vehicles.
- Trustee Lee Mikell had the great idea to recognize faculty for their publications at the April Board meeting each year. A list of faculty publications currently sold at the Bookstore is at the Board members’ places.
- Board members might enjoy seeing the original oil painting by Jim Gensmer ’65, and framed by Jan Goin, also an alum, on display in the President’s Office. Kurt Taylor ’84 purchased the painting in 1988 for \$2,700 and has donated it to the College in honor of President McConnell.
- Jan Brewton will be available following the Board meeting to show everyone the new gift shop at 327 King Street, “The College Corner.”

*[Trustee Henrietta Golding left the meeting at noon.]*

**The motion was made by Trustee John Wood, and seconded by Trustee Dan Ravenel, to go into Executive Session at 12:00 p.m. for the following purposes: (1) Consideration of Candidates' Qualifications for Commencement Speaker and Candidate's Qualifications for Honorary Degrees, (2) Legal Counsel will consult and provide legal advice on litigation, including actual and potential legal claims; and (3) Discussion of negotiations incident to proposed contractual arrangements and proposed purchase/lease of property, and (4) Discussion of contracts requiring Board approval; employment records – legal requirements; and contract negotiations – personnel and property repairs. All in favor.**

First, Chair Padgett asked the following staff members, in addition to the President, to remain and attend the Executive Session: Jeri Cabot, Mike Haskins, Elizabeth Kassebaum, Brian McGee, Steve Osborne, George Watt, Kathryn Bender, Paul Patrick, Debbie Hammond, and Betty Craig.

*[Everyone not requested to attend Executive Session left the Boardroom.]*

*[Lunch was available during Executive Session.]*

*[At 1:00 p.m., everyone left the Boardroom except the Board of Trustees and President McConnell.]*

**The motion was made by Trustee John Wood, and seconded by Trustee Cherry Daniel, to come out of Executive Session at 1:40 p.m. All in favor.**

*[Regular session resumed and everyone returned to the Boardroom.]*

Chair Padgett noted for the record that no action was taken during Executive Session.

**The motion was made by Trustee Cherry Daniel, and seconded by Trustee David Hay, to approve Steve Swanson as the May 2015 Commencement Speaker and receive an honorary degree. The Chair called for the yeas and nays, and the motion was unanimously adopted.**

**The motion was made by Trustee David Hay, and seconded by Trustee Frank Gadsden, to approve awarding an honorary degree to Emily Swanson at the May 2015 Commencement Ceremony. The Chair called for the yeas and nays, and the motion was unanimously adopted.**

**The motion was made by Trustee Cherry Daniel, and seconded by Trustee John Busch, to approve awarding an honorary degree to Gilda Cobb-Hunter at the May 2015 Commencement Ceremony. The Chair called for the yeas and nays, and the motion was unanimously adopted.**

**The motion was made by Trustee John Busch, and seconded by Trustee John Wood, to approve awarding honorary degrees to Sam and Gina Shapiro at the May 2015 Commencement Ceremony. The Chair called for the yeas and nays, and the motion was unanimously adopted.**

**The motion was made by Trustee John Wood, and seconded by Trustee John Busch that the meeting be adjourned at 1:45 p.m. All in favor.**