

**COLLEGE OF CHARLESTON
BOARD OF TRUSTEES
MINUTES
OF
Finance Committee Meeting
And
Full Board Meeting**

**South Carolina State Museum¹
301 Gervais Street
Columbia, SC
June 7, 2010
10:00 a.m.**

Members Present: Mrs. Marie M. Land, Chair; Mr. Donald H. Belk, Mr. J. Philip Bell, Mr. John H. Busch, Ms. Demetria Noisette Clemons, Dr. L. Cherry Daniel, Mr. Frank H. Gadsden, Mr. Jimmy Hightower, Mr. W. Dwight Johnson, Mr. G. Lee Mikell, Mr. Lawrence R. Miller, Mrs. Annaliza O. Moorhead, Mr. Gregory D. Padgett, Mr. Daniel Ravenel, Dr. Sam Stafford III, and Mr. John B. Wood, Jr.

By Conference Call: Mr. Joseph F. Thompson, Jr., Chair of the Finance Committee

Others Present: President George Benson; Dr. Darryl Phillips, Speaker of the Faculty; Messrs. Mike Haskins, Executive VP for External Relations; George Hynd, Executive VP for Academic Affairs/Provost; Sam Jones, Director of Budgeting and Payroll Services; Bobby Marlowe, Legislative Liaison; Ron Menchaca, Director of Executive Communications; Isaiah Nelson, President, Student Government Association; Steve Osborne, Executive VP for Business Affairs; Tom Trimboli, Senior VP for Legal Affairs; and George Watt, Executive VP for Institutional Advancement; Mses. Priscilla Burbage, VP for Fiscal Services; Sherrye Carradine, Assistant Counsel; Elizabeth Kassebaum, Secretary to the Board of Trustees; Shirley Hinson, Director of Government Relations; and Betty Craig, recording secretary. Mike Robertson of the Office of Media and Communications and Diane Knich, *Post and Courier* Reporter, also attended the meeting.

MEETING OF THE FINANCE COMMITTEE:

As Finance Chair Joe Thompson was participating by conference call, Mr. Philip Bell called to order a special meeting of the Finance Committee at 10:10 a.m. for the purpose of approving the proposed budget and tuition and fees for the academic year 2010-2011.

Mr. Bell called for a motion to resolve the Committee into executive session for the purpose of considering the economic and legal effects that projected tuition and other revenue sources can have on college employment, contractual commitments and pending or proposed

¹ In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting.

transactions concerning the acquisition and/or development of real property. The motion was moved by Mr. Bell. Mr. Busch seconded the motion. The motion was unanimously approved by all Finance Committee members.²

In addition to the President, the following members of staff were requested to remain and attend the executive session: Priscilla Burbage, Sherrye Carradine, Mike Haskins, Shirley Hinson, George Hynd, Sam Jones, Elizabeth Kassebaum, Bobby Marlowe, Ron Menchaca, Steve Osborne, Tom Trimboli, and George Watt.

At 12:05 p.m., it was moved by Mr. Gadsden, and seconded by Chair Thompson, to end the Executive Session. A motion to reconvene in open session was unanimously approved by voice vote.

Mr. Bell reconvened the meeting of the Finance Committee at 12:10 p.m. and announced that no action was taken in Executive Session. Thereafter, the Committee considered the following Resolution that was previously approved by the Ad Hoc Committee on Strategic Plan Financing at its meeting held on May 27, 2010:

RESOLUTION
on
TUITION AND FEES
And
BUDGET
FOR
ACADEMIC YEAR 2010-2011

WHEREAS, College management has presented the Board with recommendations regarding adjustments to student tuition and fees for the 2010-2011 Academic Year;

WHEREAS, by Resolution adopted on October 16, 2009, the Board approved the College of Charleston Strategic Plan (“Plan”) and resolved that “the President shall present to the Board for its further consideration a new financial model needed to finance the successful implementation of the Plan;”

WHEREAS, the President has complied with that Resolution and has submitted to, and discussed with the Board a new financial model to finance College operations that emphasizes charitable giving, entrepreneurship and sponsored research and that recommends the adoption of a tuition and fee structure commensurate with the value of the educational opportunities currently afforded our students and the increased value that will be realized by our students through implementation of the Plan;

WHEREAS, by Resolution dated January 29, 2010, the Board also adopted a Resolution to establish an *Ad Hoc Committee on Strategic Plan Financing*, Chaired by Trustee Greg Padgett, and

² Trustee Larry Miller joined the meeting at 10:45 a.m. and Trustee Demetria Clemons joined the meeting at 12:10 p.m

consisting of Trustees Larry Miller, Philip Bell, and Frank Gadsden, as well as, the President and the Executive Vice President for Business Affairs;

WHEREAS, the purpose of the *Ad Hoc Committee* was to consider “a new financial model that is needed to finance the successful implementation of the Plan” and the Committee has now completed its work and has reported to the entire Board;

WHEREAS, the Board has reviewed the recommendations of College management and the College’s supporting financial statements, analysis, and a three-year projection of needed revenue and required expenses associated with timely implementation of the Plan;

WHEREAS, College management is of the opinion that its tuition and fee recommendations for the 2010-2011 Academic Year are needed to initially fund the first year of the Plan’s start-up phase, are reasonable and fully consistent with the ten year objectives of the Plan and, further, take into account the continuing reduction in State support for the College, its tuition level relative to other public institutions of higher education in the State, and the deferred operational and capital needs of the College;

WHEREAS, the Board and College management have rejected budget alternatives that would require the material reduction of those academic programs, student services or strategic investments considered to be in the best interest of our students;

WHEREAS, the College has already taken and continues to take prudent and aggressive cost saving measures that are designed to achieve economy and efficiencies in operations while not adversely affecting either the quality of the College's academic programs nor the students' educational experience;

WHEREAS, the Board has encouraged the College to expand and continue such cost saving measures and to periodically report on these activities to the Board and to the entire College community; and

WHEREAS, in consideration of the foregoing the Board has determined that the tuition and fee adjustments for the 2010-2011 Academic Year contained in this Resolution, and the concomitant annual budget for such year submitted to the Board by College Management, are both reasonable and necessary.

NOW THEREFORE, BE IT ---

RESOLVED, that for the 2010-2011 Academic Year College management is hereby authorized and directed to increase undergraduate and graduate tuition from current levels by the following amounts:

- \$1,326, for in-state undergraduate students;
- \$1,460, for in-state graduate students;
- \$1,326, for out-of-state undergraduate students; and
- \$1,460, for out-of-state graduate students;

RESOLVED, that for the 2010-2011 Academic Year College Management is hereby authorized to increase student fees by and in the amounts presented to the Board in the Board Briefing Book dated June 7, 2010 and to implement the proposed budget contained therein for such year;

RESOLVED, that College management continue its efforts to prudently manage its budget and to aggressively review all material costs and to reduce such costs whenever appropriate;

RESOLVED, that the President, through his Executive Team shall organize, institute and manage an ongoing program for the systematic review and evaluation of all significant College operations (the “Program for Financial Security, Savings, and Efficiencies” or “Program”) and that the Program be designed to eliminate waste, streamline operations, and promote efficient and effective management at all levels and that the President periodically report to the Board on the nature and extent of all such activities under the Program no less frequently than quarterly;

RESOLVED, that the aforementioned Program shall not be restricted as to subject matter and may include, but not be limited to, reorganizations, consolidations, the curtailment or elimination of programs and activities and replacing part or all of the remaining 9% of the College budget now funded by the State with non-State sources of revenue; and

RESOLVED, that the College provide timely notice to students and student applicants of the tuition and fees for the 2010-2011 Academic Year.

The Resolution was offered by Mr. Gadsden and seconded by Mr. Thompson. After discussion on the Resolution the Chair called for the yeas and nays and the Resolution was unanimously approved by voice vote.

It was moved by Mr. Busch, and seconded by Chair Thompson, to adjourn the meeting of the Finance Committee at 12:15 p.m. The Chair called for the yeas and nays and the motion to adjourn was unanimously approved by voice vote.

MEETING OF THE FULL BOARD OF TRUSTEES:

Chair Land called the regular meeting of the Board to order at 12:15 p.m. She introduced Darryl Phillips, new Speaker of the Faculty; Isaiah Nelson, new SGA President; and Diane Knich, *Post and Courier* Reporter.

It was moved by Mr. Stafford, and seconded by Mr. Busch, that the minutes of the April 16, 2010 Board meeting be approved. The minutes were unanimously approved by voice vote.

Chair Land asked for unanimous consent by the respective committee members (Executive, Finance, and Ad Hoc Committee on Strategic Plan Financing) to approve the minutes of the May 20, 2010 meeting. It was moved by Mr. Padgett, and seconded by Mr. Gadsden, that the minutes of the May 20, 2010 meeting be approved. The minutes were unanimously approved by voice vote.

Chair Land also asked for unanimous consent by the Ad Hoc Committee on Strategic Plan Financing to approve the minutes of the May 27, 2010 meeting. It was moved by Mr. Padgett, and seconded by Mr. Gadsden, that the minutes of the May 27, 2010 meeting be approved. The minutes were unanimously approved by voice vote.

Chair Land thereafter asked Executive Vice President for Business Affairs, Steve Osborne, to review the Proposed Tuition and Fees and Budget for Academic year 2010-2011.

Following Mr. Osborne's presentation and further discussion, Chair Land asked Mr. Bell to read the Finance Committee's Resolution which was previously approved by that Committee at its meeting that had just concluded. The Chair announced that this was the identical Resolution adopted by the Ad Hoc Committee on Strategic Plan Financing at its previous meeting of May 27, 2010.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
on
TUITION AND FEES
And
BUDGET
FOR
ACADEMIC YEAR 2010-2011**

WHEREAS, College management has presented the Board with recommendations regarding adjustments to student tuition and fees for the 2010-2011 Academic Year;

WHEREAS, by Resolution adopted on October 16, 2009, the Board approved the College of Charleston Strategic Plan ("Plan") and resolved that "the President shall present to the Board for its further consideration a new financial model needed to finance the successful implementation of the Plan;"

WHEREAS, the President has complied with that Resolution and has submitted to, and discussed with the Board a new financial model to finance College operations that emphasizes charitable giving, entrepreneurship and sponsored research and that recommends the adoption of a tuition and fee structure commensurate with the value of the educational opportunities currently afforded our students and the increased value that will be realized by our students through implementation of the Plan;

WHEREAS, by Resolution dated January 29, 2010, the Board also adopted a Resolution to establish an *Ad Hoc Committee on Strategic Plan Financing*, Chaired by Trustee Greg Padgett, and consisting of Trustees Larry Miller, Philip Bell, and Frank Gadsden, as well as, the President and the Executive Vice President for Business Affairs;

WHEREAS, the purpose of the *Ad Hoc Committee* was to consider "a new financial model that is needed to finance the successful implementation of the Plan" and the Committee has now completed its work and has reported to the entire Board;

WHEREAS, the Board has reviewed the recommendations of College management and the College's supporting financial statements, analysis, and a three-year projection of needed revenue and required expenses associated with timely implementation of the Plan;

WHEREAS, College management is of the opinion that its tuition and fee recommendations for the 2010-2011 Academic Year are needed to initially fund the first year of the Plan's start-up phase, are reasonable and fully consistent with the ten year objectives of the Plan and, further, take into account the continuing reduction in State support for the College, its tuition level relative to other public institutions of higher education in the State, and the deferred operational and capital needs of the College;

WHEREAS, the Board and College management have rejected budget alternatives that would require the material reduction of those academic programs, student services or strategic investments considered to be in the best interest of our students;

WHEREAS, the College has already taken and continues to take prudent and aggressive cost saving measures that are designed to achieve economy and efficiencies in operations while not adversely affecting either the quality of the College's academic programs nor the students' educational experience;

WHEREAS, the Board has encouraged the College to expand and continue such cost saving measures and to periodically report on these activities to the Board and to the entire College community; and

WHEREAS, in consideration of the foregoing the Board has determined that the tuition and fee adjustments for the 2010-2011 Academic Year contained in this Resolution, and the concomitant annual budget for such year submitted to the Board by College Management, are both reasonable and necessary.

NOW THEREFORE, BE IT ---

RESOLVED, that for the 2010-2011 Academic Year College management is hereby authorized and directed to increase undergraduate and graduate tuition from current levels by the following amounts:

- \$1,326, for in-state undergraduate students;
- \$1,460, for in-state graduate students;
- \$1,326, for out-of-state undergraduate students; and
- \$1,460, for out-of-state graduate students;

RESOLVED, that for the 2010-2011 Academic Year College Management is hereby authorized to increase student fees by and in the amounts presented to the Board in the Board Briefing Book dated June 7, 2010 and to implement the proposed budget contained therein for such year;

RESOLVED, that College management continue its efforts to prudently manage its budget and to aggressively review all material costs and to reduce such costs whenever appropriate;

RESOLVED, that the President, through his Executive Team shall organize, institute and manage an ongoing program for the systematic review and evaluation of all significant College operations (the “Program for Financial Security, Savings, and Efficiencies” or “Program”) and that the Program be designed to eliminate waste, streamline operations, and promote efficient and effective management at all levels and that the President periodically report to the Board on the nature and extent of all such activities under the Program no less frequently than quarterly;

RESOLVED, that the aforementioned Program shall not be restricted as to subject matter and may include, but not be limited to, reorganizations, consolidations, the curtailment or elimination of programs and activities and replacing part or all of the remaining 9% of the College budget now funded by the State with non-State sources of revenue; and

RESOLVED, that the College provide timely notice to students and student applicants of the tuition and fees for the 2010-2011 Academic Year.

It was moved by Mr. Gadsden, and seconded by Mr. Thompson, to approve the budget, tuition and fees as approved and recommended by both the Finance Committee and the Ad Hoc Committee on Strategic Plan Financing. Immediately thereafter, John Busch offered the following amendment in the nature of a substitute to the pending Resolution:

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
on
TUITION AND FEES
FOR
ACADEMIC YEAR 2010-2011**

June 7, 2010

AMENDMENT IN THE NATURE OF A SUBSTITUTE

I MOVE THAT THE PENDING RESOLUTION ENTITLED *TUITION AND FEES AND BUDGET FOR ACADEMIC YEAR 2010-2011* BE AMENDED BY STRIKING OUT THE ENTIRE TEXT AND BY SUBSTITUTING IN LIEU THEREOF THE FOLLOWING:

WHEREAS, College management has presented the Board with recommendations regarding adjustments to student tuition and fees for the 2010-2011 Academic Year;

WHEREAS, by Resolution adopted on October 16, 2009, the Board approved the College of Charleston Strategic Plan (“Plan”) and resolved that “the President shall present to the Board for its further consideration a new financial model needed to finance the successful implementation of the Plan;”

WHEREAS, the President has complied with that Resolution and has submitted to, and discussed with the Board a new financial model to finance College operations that emphasizes charitable giving, entrepreneurship and sponsored research and that recommends the adoption of a tuition and fee structure commensurate with the value of the educational opportunities currently afforded our students and the increased value that will be realized by our students through implementation of the Plan;

WHEREAS, the Board has reviewed the recommendations of College management and the College's supporting financial statements, analysis, and a three-year projection of needed revenue and required expenses associated with timely implementation of the Plan;

WHEREAS, the Board has concluded our students and their families would be best served in these difficult economic times by postponing for one year those elements of the Plan that would require new funding from tuition increases;

WHEREAS, the College has already taken and continues to take prudent and aggressive cost saving measures that are designed to achieve economy and efficiencies in operations while not adversely affecting either the quality of the College's academic programs nor the students' educational experience; and

WHEREAS, the Board has encouraged the College to expand and continue such cost saving measures and to periodically report on these activities to the Board and to the entire College community.

NOW THEREFORE, BE IT ---

RESOLVED, that for the 2010-2011 Academic Year College management is hereby authorized and directed to increase undergraduate and graduate tuition from current levels by the following amounts:

- \$890*, for in-state undergraduate students;
- \$980*, for in-state graduate students;
- \$950*, for out-of-state undergraduate students; and
- \$1070*, for out-of-state graduate students;

RESOLVED, that for the 2010-2011 Academic Year College management is hereby authorized to increase student fees by and in the amounts presented to the Board in the Board Briefing Book dated June 7, 2010 and to implement the appropriate budget corresponding to the tuition increases above that are contained therein for such year;

RESOLVED, that College management continue its efforts to prudently manage its budget and to aggressively review all material costs and to reduce such costs whenever appropriate;

RESOLVED, that the President, through his Executive Team shall organize, institute and manage an ongoing program for the systematic review and evaluation of all significant College operations (the "Program for Financial Security, Savings, and Efficiencies" or "Program") and that the Program be designed to eliminate waste, streamline operations, and promote efficient and

effective management at all levels and that the President periodically report to the Board on the nature and extent of all such activities under the Program no less frequently than quarterly;

RESOLVED, that the aforementioned Program shall not be restricted as to subject matter and may include, but not be limited to, reorganizations, consolidations, the curtailment or elimination of programs and activities and replacing part or all of the remaining 9% of the College budget now funded by the State with non-State sources of revenue; and

RESOLVED, that the College provide timely notice to students of the tuition and fees for the 2010-2011 Academic Year and that the College make a copy of this Resolution immediately available to our students, faculty and staff, as well as, the general public, along with the roll call vote on this Resolution.

Trustee Busch's Substitute Amendment was seconded by Trustee Ravenel. The Substitute Amendment would have limited the amount of the tuition increase to an amount necessary to replace the reduction in operating funds resulting from a diminution of government support. Only those portions of the Strategic Plan that would not result in the expenditure of funds would be authorized for implementation.

After preliminary discuss, it was moved by Mr. Miller, and seconded by Mr. Bell, to recess for lunch at 12:40 p.m. The Chair announced that discussion regarding the tuition issue will continue following the luncheon recess.

[RECESS]

The Board reconvened at 1:30 p.m.

John Busch was recognized by the Chair and spoke in support of his substitute amendment. Following discussion, the previous question was moved and the Chair called for a show of hands. There was one vote in favor (Trustee Bush) and 16 votes opposed. The amendment in the nature of a substitute was not adopted.

Thereafter, Trustee Sam Stafford offered the following amendment to the pending motion made by Trustee Bell:

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
on
TUITION AND FEES
FOR
ACADEMIC YEAR 2010-2011**

June 7, 2010

AMENDMENT TO INCREASE TUITION

I MOVE THAT THE PENDING RESOLUTION ENTITLED *TUITION AND FEES AND BUDGET FOR ACADEMIC YEAR 2010-2011* BE AMENDED BY STRIKING OUT THE BULLETED POINTS IN THE FIRST RESOLVED CLAUSE AND BY SUBSTITUTING IN LIEU THEREOF THE FOLLOWING:

- \$1,650, for in-state undergraduate students;
- \$1,816, for in-state graduate students;
- \$1,650, for out-of-state undergraduate students; and
- \$1,816, for out-of-state graduate students;

Trustee Stafford's amendment to the pending motion was seconded by John Wood. Trustee Stafford's amendment would have increased tuition above the levels recommended by both the Finance Committee and the Ad Hoc Committee on Strategic Plan Financing in order to expedite the delivery of improved and/or expanded services to students, as contemplated by the Strategic Plan. After discussion on the Amendment, the previous question was moved and the Chair called for a show of hands. The vote was 2 yeas (Mr. Stafford and Mr. Wood) and 15 nays. The Amendment was not adopted.

There being no further amendments to the pending Resolution, the Acting Chair of the Finance Committee moved that the Resolution on the 2010-2011 proposed tuition and fees and budget as approved and recommended by both the Finance Committee and the Ad Hoc Committee on Strategic Plan Financing be approved as presented above. Greg Padgett, Chair of the Ad Hoc Committee on Strategic Plan Financing, seconded the motion.

A vote was taken by a show of hands on the motion to adopt the Resolution and the following Board members voted in favor of the Resolution: Don Belk, Philip Bell, Demetria Clemons, Cherry Daniel, Frank Gadsden, Jimmy Hightower, Dwight Johnson, Marie Land, Lee Mikell, Larry Miller, Annaliza Moorhead, Greg Padgett, Dan Ravenel, and Joe Thompson. The following Board members voted against the Resolution: John Busch and John Wood. The Resolution was adopted.

Chair Land thanked everyone for their research in this effort and for the time they spent to investigate and evaluate the options available to the Board. President Benson noted that the Board's approval of the 2010-2011 tuition and fees and budget would provide an opportunity for the College to begin its Strategic Plan, to correct the historic underfunding of the College and to improve and better the services available to the College's students.

OLD BUSINESS:

Executive Vice President for Business Affairs, Steve Osborne, reported that House Bill 4244, which adds an additional member to the College's Board of Trustees, was passed by the General Assembly. The Bill will go to the Governor for consideration. If enacted into law, upon recommendation by the College of Charleston Alumni Association the new trustee will be

appointed by the Governor for a four-year term beginning July 1, 2010. There would then be 18 Board members.

Chair Land noted that this additional trustee will require a By Laws change to be presented at the August Board meeting.

NEW BUSINESS:

Resolutions:

(1) Non-Domestic Fees for Master of Business Administration:

Trustee Cherry Daniel presented a Proposal for charging Tuition and Fees in Foreign Countries for the College's Master of Business Administration program.

Trustee Daniel explained that the Board had previously approved the offering of the MBA Program in foreign countries. However, the expense of conducting the program will vary from country to country depending on a wide variety of factors. In order to give the College the facility to rapidly respond to these diverse circumstances in many different parts of the world, College management is asking for approval to set tuition and fees without pre-approval by the Board on a country-by-country basis, subject to the right of the Board to subsequently review tuition and fees on a country-by-country basis and to disapprove any as it may see fit. The following proposed Resolution was presented by Trustee Daniels:

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
NON-DOMESTIC
FEES FOR MASTER OF BUSINESS ADMINISTRATION
June 7, 2010**

WHEREAS, by Resolution dated January 29, 2010 the Board approved a new graduate program culminating in the award of a master's degree entitled *Master of Business Administration* (the "MBA Program");

WHEREAS, the MBA Program has been approved by the South Carolina Commission on Higher Education on May 6, 2010;

WHEREAS, it is the intent of the College to offer the MBA in countries other than the United States; and

WHEREAS, to enhance the ability of the College to rapidly respond to varying competitive pressures, market demand, cost structures and changing economic circumstances in each such country, College management has requested limited authority to set tuition and fees for the MBA Program in each foreign country where it may be offered.

NOW THEREFORE BE IT ---

RESOLVED, that the Board reaffirms its approval to offer the MBA Program globally;

RESOLVED, the Board approves offering the MBA Program in such foreign countries as the President may deem appropriate;

RESOLVED, from time to time the Dean of the School of Business may recommend to the Provost, the Executive Vice President for Business Affairs and to the President such tuition and fees on a country-by-country basis that the Dean believes reasonable and appropriate under the circumstances;

RESOLVED, the President, upon the recommendation of the Provost and such Executive Vice President, may approve such recommended tuition and fees, provided that they are reasonable and appropriate under the circumstances, are fully compensatory for the cost incurred and to be incurred by the College, are advertised sufficiently in advance to the semester(s) to which they pertain, and are reported to the Board in advance of their effective date;

RESOLVED, that tuition and fees so approved by the President remain in full force and effect for the designated country until either changed by the President pursuant to the authority of this Resolution, or subsequently disapproved by the Board pursuant to its subsequent resolution that may, in addition, set new tuition and fees for such Program in such country; and

RESOLVED, that the President and the Provost, and such employees as may be designated by both or either of them, are hereby authorized and directed to take any and all action as may be necessary and appropriate to implement this Resolution and effectuate its purposes.

The motion to approve the Resolution was made by Ms. Daniel and seconded by Mr. Ravenel. The Chair called for the yeas and nays and the Resolution was unanimously approved by voice vote.

(2) Bilingual Interpreting Program:

Trustee Cherry Daniel stated that the Provost has recommended the Elimination of the Bilingual Interpreting Program. She noted that a review of programs on campus found that the program is not cost effective and is of only marginal utility to students. She noted that this was a good example of eliminating programs that no longer serve the interests of our students or the institution.

The College of Charleston is proposing to terminate the Bilingual Interpreting Program, which is housed in the Department of Hispanic Studies. When the program was established, it was hailed as innovative and as filling a major need of the justice system in South Carolina and nationally. Recently, medical interpreting was added to the legal interpreting in the hope of attracting more students and filling another need. However, the program never achieved the desired levels of enrollments (e.g. fall semesters 2004-21 students, 2005-15 students, 2006-12 students, 2007-12 students, and 2008-26 students). Classes have been small, e.g. six students on average instead of the 10 planned for or the 12 the Interpreting Center can accommodate. While there were improved enrollments, a second factor figured very heavily in the decision. An external review of

this program completed this Spring found that in order for the program to become a first-class program, several changes needed to be made, necessitating the addition of significant resources including one new faculty member. Finally, the one faculty member currently directing this program did not successfully undergo the required third year review which has resulted in her being given a terminal contract. With the austere budget we face and in the context of the Strategic Plan, it is difficult to justify this costly investment. Therefore, the decision was made to ask the Board terminate the program. Students already enrolled will be able to complete their curriculum, while no new students will enter the program effective immediately.

The following proposed resolution was presented by Trustee Daniel for the Board's consideration:

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
PROPOSAL FOR THE TERMINATION OF
MASTER OF ARTS IN BILINGUAL INTERPRETING,
GRADUATE CERTIFICATE IN BILINGUAL LEGAL INTERPRETING,
and
GRADUATE CERTIFICATE IN BILINGUAL MEDICAL AND HEALTH CARE
INTERPRETING
June 7, 2010**

WHEREAS, the College currently offers a Master of Arts in “Bilingual Interpreting” (CIP 160103) (the “Master’s Program”) and two Graduate Certificates that are related to the Master’s Program (collectively the “Certificate Program”);

WHEREAS, the Master’s Program was initially approved by the South Carolina Commission on Higher Education in November 1994 as a “Masters of Art in Legal Interpreting” and between 1995 and 2008 the Program was subsequently known as “Master of Arts in Bilingual Legal Interpreting;”

WHEREAS, the Certificate Program consists of the Graduate Certificate in Bilingual Legal Interpreting, that was first offered by the College in the Summer of 1998, and the Graduate Certificate in Bilingual Medical and Health Care Interpreting, that was first offered in the Fall of 2006;

WHEREAS, the Provost has informed the Board that both the Master’s Program and the Certificate Program have historically experienced low enrollments and would likely require significant investment to maintain high academic standards at a level of excellence commensurate with the objectives of the College’s Strategic Plan;

WHEREAS, because of this low student demand and the lack of an expected return that is reasonably related to the needed investment, the Provost has recommended the termination of both the Master’s Program and the Certificate Program and the President has concurred in such recommendation;

WHEREAS, it is also recommended to the Board that new student enrollees for the Programs not be accepted on or after July 1, 2010, but that currently enrolled students be allowed to complete the Programs in a timely fashion.

NOW THEREFORE BE IT ---

RESOLVED, that the proposal to terminate the Programs, as requested by the Provost and the President (the “Program Terminations”), is hereby approved;

RESOLVED, that the President, the Provost, and the Dean of the Graduate School, or each of them, are hereby authorized to submit notice of the Program Terminations to the South Carolina Commission on Higher Education and the Southern Association of Colleges and Schools (“SACS”) in a manner and to an extent as may be required under controlling laws, rules, or regulations;

RESOLVED, that the College may take such further actions as may be necessary or appropriate to ensure that new student enrollees for the Programs not be accepted for any period commencing on or after July 1, 2010, but that current student enrollees be permitted to complete the Programs in a timely fashion;

RESOLVED, that the College may refund tuition deposits and any other advances that may have been made by students who were newly accepted for the Programs and were scheduled to begin classes beginning in the Fall 2010 Semester; and

RESOLVED, that the previous actions of College management to terminate the Programs are hereby ratified and approved in all respects.

It was moved by Ms. Daniel, and seconded by Mr. Bell, that the Resolution on the Elimination of the Bilingual Interpreting Program be approved as presented. The Chair called for the yeas and nays and the Resolution was unanimously approved by voice vote.

(3) Board Officer Elections/Terms:

The Ad Hoc Committee on Board Officer Terms and Elections, Chaired by Trustee Frank Gadsden, was established to review the section of the Board By Laws regarding Board Officer terms and election dates. The proposed Resolution to change the By Laws, approved and recommended by the Ad Hoc Committee on Board Officer Terms and Elections, changes the term limits for Board officers from four consecutive two-year terms to three consecutive two-year terms. Also, Board officer elections would change from the July Board meeting to the October Board meeting. The Ads Hoc Committee recommended the following Resolution that was presented to the full Board by Chairman Gadsden:

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
TO AMEND THE BY LAWS**

BOARD OFFICER TERMS AND ELECTIONS

June 7, 2010

WHEREAS, by Resolution adopted on **August 21, 2009**, the Board established an *Ad Hoc Committee on Board Officer Terms and Elections* to review selected provisions of its By-Laws dealing with the terms of service for Officers of the Board, including the duration of those terms, the manner and timing of Officer elections, the qualifications of Officers, and the replacement of Officers in the event that an Officer's term is incomplete and a mid-term vacancy exists;

WHEREAS, the *Ad Hoc Committee* has now completed its work and has reported its findings and recommendations to the entire Board;

WHEREAS, the *Ad Hoc Committee* has recommended to the Board that its By Laws be amended, as reflected on the attachment to this Resolution, incorporated herein by this reference (the "Amendment"); and

WHEREAS, the Board has had at least 30 days to consider the proposed Amendment.

NOW THEREFORE, BE IT –

RESOLVED, that pursuant to Section P. of the By-Laws, the Board hereby approves and adopts the Amendment;

RESOLVED, that the Amendment shall become effective as of the date of this Resolution; and

RESOLVED, that the Executive Secretary to the Board shall revise the By Laws to conform with the Amendment and shall cause revised copies of the By Laws, as amended, to be posted on the College's official web site and to be otherwise disseminated, as appropriate.

Trustee Gadsden stated that at the April Board meeting, Board members asked for an opportunity to vote separately on the length of officer terms. Therefore, Mr. Gadsden also represented a "Courtesy Amendment" (approved by the Ad Hoc Committee) which would keep the term limitations as they are in the current By Laws. That Amendment was as follows:

**COLLEGE OF CHARLESTON
MOTION
AMENDMENT TO
A
RESOLUTION ON
BOARD OFFICER TERMS AND ELECTIONS**

June 7, 2010

“WHILE THE AD HOC COMMITTEE ON BOARD OFFICER TERMS AND ELECTIONS HAS APPROVED AND RECOMMENDS THE RESOLUTION THAT I HAVE OFFERED ON ITS BEHALF AS CHAIR, I AM ALSO AWARE THAT SEVERAL OTHER TRUSTEES WOULD LIKE A SEPARATE VOTE ON THE LENGTH OF OFFICER TERMS.

THEREFORE, AS A COURTESY TO THOSE MEMBERS, I MOVE THE ADOPTION OF THE FOLLOWING AMENDMENT TO THE PENDING RESOLUTION ON BOARD OFFICER TERMS AND ELECTIONS. BY ADOPTING THE AMENDMENT YOU WOULD BE VOTING TO KEEP THE TERM LIMITATIONS AS THEY NOW ARE IN THE CURRENT BY LAWS. ALL OTHER PROVISIONS OF THE UNDERLYING RESOLUTION WOULD NOT BE CHANGED BY THIS AMENDMENT.

I DO NOT PLAN TO VOTE IN FAVOR OF THIS AMENDMENT AND OFFER IT HERE ONLY TO PROVIDE ALL MEMBERS A SEPARATE OPPORTUNITY TO VOTE ON THIS ONE ISSUE:

RESOLVED, THAT THE PARAGRAPH CAPTIONED “Qualifications” IN THE ATTACHMENT TO THE PENDING RESOLUTION (page 2, lines 28-31) IS AMENDED TO READ AS FOLLOWS:

Qualifications. Officers are elected to serve a two year term and must stand for election every two years. The Chair shall be ineligible to serve more than four consecutive two-year terms.”

There was discussion on the Amendment and when discussion concluded, the Chair called for a vote on the Amendment. A vote was taken by a show of hands, and all Board members voted in favor of the “Courtesy Amendment” except Frank Gadsden, Cherry Daniel, and Don Belk. Therefore, the “Courtesy Amendment” was adopted, by a vote of 14 yeas and 3 nays. Accordingly, the Board By Laws will not be changed with respect to officer terms.

Immediately thereafter, the previous question was a move to adopt the Resolution as amended by the Courtesy Amendment. The Chair called for the yeas and nays and the Resolution was unanimously approved by voice vote.

There was no further matter or business scheduled for Board action or consideration.

CONCLUDING REMARKS:

In closing, Elizabeth Kassebaum thanked all Board members who have committed to Strategic Plan Presentations in their communities.

Dwight Johnson announced that Coach Cremins will speak to the Florence Rotary Club on August 30.

Ms. Kassebaum asked Board members to let her know if they would like to attend any of the S. C. Chamber 2010 Membership Receptions to be held in August this year.

- Tuesday, August 3 – Colonial Life Arena, Columbia
- Thursday, August 5 – Osbornes, Florence
- Tuesday, August 10 – Trident Technical College, N. Charleston
- Thursday, August 12 – BMW Zentrum, Greer

In addition, Ms. Kassebaum asked Board members to note the 2011 Board Meeting Dates on their calendars.

- Thursday, January 20, and Friday, January 21
- Thursday, April 14, and Friday, April 15
- Monday, June 13 (Columbia)
- Thursday, August 25, and Friday, August 26
- Thursday, October 13, and Friday, October 14

And finally, it was moved by Mr. Stafford, and seconded by Mr. Gadsden, that the meeting be adjourned at 1:55 p.m.
