

July 30, 2012, 5:00 p.m. (AR)

**COLLEGE OF CHARLESTON  
BOARD OF TRUSTEES  
MINUTES  
OF  
Board of Trustees Meeting  
Monday, June 11, 2012**

**South Carolina Chamber of Commerce Offices  
1301 Gervais Street, Columbia, SC**

Board members present: Trustees Greg Padgett (Chair), Don Belk, John Busch, Demetria Clemons, Frank Gadsden, Jimmy Hightower, Dwight Johnson, Marie Land, Lee Mikell, Annaliza Moorhead, Toya Pound, Dan Ravenel, Jeff Schilz, and Joe Thompson

Participants by conference call: Trustee Philip Bell, Cherry Daniel, Larry Miller, and John Wood

Others Present: President George Benson; Drs. Bob Cape, Senior VP/Chief Information Officer; George Hynd, Executive VP for Academic Affairs/Provost; Brian McGee, Chief of Staff and Senior Policy Advisor; Messrs. Mike Haskins, Executive VP for External Relations; Sam Jones, Director of Budgeting and Payroll Services; Bobby Marlowe, Senior VP, Economic Development; Ron Menchaca, Director of Executive Communications; Steve Osborne, Executive VP for Business Affairs; Jonathan Ray, Director of Institutional Events and Chef Concierge; Tom Trimboli, Senior VP for Legal Affairs; and George Watt, Executive VP for Institutional Advancement; Mses. Priscilla Burbage, VP for Fiscal Services; Sherrye Carradine, Assistant Counsel; Shirley Hinson, Director of Government Relations; Elizabeth Kassebaum, Executive Secretary to the Board of Trustees; JoAnn Throckmorton, Administrative Assistant; and Betty Craig, recording secretary.

Other participants by conference call: Mr. Victor Wilson, Executive VP for Student Affairs

Chair Padgett called the meeting to order at 10:20 a.m. after noting that the meeting notice has been posted and the press notified as required by the S. C. Freedom of Information Act.

Welcome and Introductions:

In an effort to make the conference call participants aware of other Board and staff members present in the Boardroom, Chair Padgett welcomed each Board and staff member present by name.

Approval of Minutes:

**Trustee John Busch made the motion, seconded by Trustee Marie Land, to approve the minutes of the April 20, 2012 Board Meeting. The Chair called for the yeas and nays, and the minutes were unanimously approved by voice vote. All in favor.**

President Benson's Remarks:

President Benson thanked Steve Osborne and his staff for their hard work in the preparation of the proposed budget. Also, he thanked members of the Executive Leadership Team who have been involved in the budget process as well.

The budget proposal includes a 3.15% tuition increase for in-state students and a 4% tuition increase for out-of-state students. President Benson pointed out that in-state tuition at the College did not increase last year. The College was the only public higher education institution in the state that did not increase in-state tuition for the 2011-2012 academic year. The College needs a tuition increase this year as we are losing good employees because of low salaries. The number one priority is to properly pay our employees, and this proposed budget helps the College to move toward that goal.

Budget and Finance Committee Report:

The Budget and Finance Committee met on Monday, June 4, at 10:00 a.m. and approved a preliminary budget based on feedback received from the Budget and Finance Committee Workshop on May 23. The Committee will present the proposed budget to the full Board for approval.

First, Committee Chair Mikell thanked Steve Osborne and his staff for their work in preparing the proposed budget and asked Steve to provide the full Board with a brief review of the 2012-2013 Proposed Budget and Fees.

Steve Osborne briefly reviewed the 2012-2013 Proposed Budget and Fees. The budget is supported by a 3.15% increase (from \$9,616 to \$9,918 – difference of \$302) in in-state tuition and 4% increase (\$24,330 to \$25,304 – a difference of \$974) in out-of-state tuition.<sup>1</sup>

**The Budget and Finance Committee moved the adoption of the Resolution on Tuition and Fees and Budget for Fiscal Year 2012-2013 as presented. The Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.**

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<sup>1</sup> *Toya Pound joined the meeting at this time.*

**COLLEGE OF CHARLESTON  
RESOLUTION OF THE BOARD OF TRUSTEES  
on  
TUITION AND FEES  
And  
BUDGET  
FOR  
FISCAL YEAR 2012-2013**

**June 4, 2012**

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**As Approved and Recommended by the  
Budget and Finance Committee**

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**WHEREAS**, College management has presented the Board separate documents, entitled the College of Charleston 2012-2013 Proposed Budget and the College of Charleston 2012-2013 Fees (collectively referred to in this Resolution as the “Proposed Budget and Fees”) that are included herein by this reference;

**WHEREAS**, the Proposed Budget and Fees contains recommendations regarding adjustments to student tuition and fees as well as a College budget for the 2012-2013 Fiscal Year; and

**WHEREAS**, College management is of the opinion that the proposed budget and its tuition and fee recommendations for the 2012-2013 Fiscal Year are reasonable and fully consistent with the need to further the initial elements of the College’s Strategic Plan and to meet the operational and deferred capital needs of the College, while taking into account the continuing reduction in State support for the College, the condition of the economy and its effect on South Carolina families, and the College’s tuition level relative to other public institutions of higher education in the State.

**NOW THEREFORE, BE IT ---**

**RESOLVED**, that for the 2012-2013 Fiscal Year College management is hereby authorized and directed to set undergraduate and graduate tuition and fees for each semester in the following amounts:

- \$4,959, for in-state undergraduate students;
- \$5,455, for in-state graduate students;
- \$12,652, for out-of-state undergraduate students; and
- \$13,917, for out-of-state graduate students;

**RESOLVED**, that for the 2012-2013 Fiscal Year, College management is hereby authorized to assess student fees in the amounts presented to the Board in the Proposed Budget and Fees and to implement the proposed budget contained therein; and

**RESOLVED**, that the College provide timely notice to students and student applicants of the tuition and fees for the 2012-2013 Fiscal Year.

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Chair Padgett thanked the members of the Budget and Finance Committee for their hard work in the budget process. Also, he thanked the other Board members who attended the Budget and Finance Committee Workshop on May 23 and the Budget and Finance Committee Meeting on June 4 for their involvement in the budget process.

Following approval of the Resolution on Tuition and Fees and Budget for Fiscal Year 2012-2013, Trustee Jeff Schilz was recognized by the Chair and began discussion of the potential need to Reallocate Budget Authority for Fiscal Year 2012-2013 in that event that the General Assembly took certain actions regarding the FY 2013 budget then pending in Conference Committee. Trustee Schilz explained that the House version of the budget bill provides for a 3% pay increase for employees and the Senate version provides for a 2% pay increase for employees. If the Senate's 2% version is approved, budget adjustments will be required since the budget is based on the House's 3% version. If less than 3% pay increase is approved by the General Assembly Trustee Schilz recommended that the difference in funding be allocated to the College's institutional reserve account. After further discussion, it was generally agreed to reserve Board action pending further action by the General Assembly.

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Old Business:

Steve Osborne provided the Board with an update on Senate Bill S1307 which provides for two additional Board members (seats 13 and 14). The bill was signed by Governor Haley. The Board members whose terms will expire on June 30 have agreed to continue serving on the Board until their successors are elected. Elections won't be held before January 2013.

New Business:

Chair Padgett informed the Board that Section B (Membership of the Board of Trustees) of the Board of Trustees Bylaws must be amended so that provisions dealing with the number of trustees are compatible with the number of Congressional Districts within the state. Copies of the Resolution to Amend the Bylaws Regarding the Number of Trustees were distributed to all Board members on May 10, 2012 in order to meet the required 30-day notice to amend the bylaws.

**Trustee Joe Thompson made the motion, seconded by Trustee Dan Ravenel, that the Resolution to Amend the Board of Trustees Bylaws Regarding the Number of Trustees be approved as presented. The Chair called for the yeas and nays, and the following Resolution was unanimously approved by voice vote.**

**COLLEGE OF CHARLESTON  
RESOLUTION  
OF THE BOARD OF TRUSTEES  
TO AMEND THE BY LAWS  
REGARDING THE  
NUMBER OF TRUSTEES**

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*As Distributed to Board Members on May 10, 2012*

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**WHEREAS**, based on the 2010 United States Census, the State of South Carolina is now comprised of seven Congressional Districts;

**WHEREAS**, under current provisions of law certain Trustees of the College are selected upon election by the General Assembly and, of those so elected, two Trustees are elected from each Congressional District within the State;

**WHEREAS**, under the current By-Laws of the Board, the total number of Trustees is fixed at 18 and such number is now incompatible with the number of Congressional Districts presently within the State; and

**WHEREAS**, the Board has determined that it is necessary to amend its By-Laws so that provisions dealing with the number of trustees are compatible with the number of Congressional Districts within the State.

**NOW THEREFORE BE IT - - -**

**RESOLVED**, that the portion of Section B. of the By-Laws captioned “Membership of the Board of Trustees” is amended by --

- (a) striking the phrase: “Composition: The Board shall consist of 18 members as follows:” and
- (b) inserting in lieu thereof the following: “Composition: Except as otherwise provided for by law, the Board shall consist of:”;

**RESOLVED**, that the portion of Section B. of the By-Laws captioned “Trustee Terms:” is amended by –

- (a) re-designating subsection “(c)” as “(d)”; and
- (b) adding the following new subsection (c):
  - (c) Effective July 1, 2012, one member elected from Congressional District 7 shall serve a two-year term beginning on July 1, 2012 and expiring June 30, 2014; and the remaining member elected from

Congressional District 7 shall fill a four-year term beginning on July 1, 2012 and expiring June 30, 2016. Thereafter their successors shall be elected to four year terms.

**RESOLVED**, that the amendment to the By-Laws approved through the adoption of this Resolution (the “Amendment”) shall become effective immediately; and

**RESOLVED**, that the Executive Secretary to the Board shall revise the By-Laws to conform with the Amendment and shall cause revised copies of the By Laws, as amended, to be posted on the College’s official web site and to be otherwise disseminated, as appropriate.

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**Trustee Joe Thompson made the motion, seconded by Trustee John Busch, and approved by voice vote, to go into Executive Session at 11:10 a.m. (1) to consult with Counsel on litigation, including actual and potential legal claims; and (2) discussion of negotiations on contractual matters regarding student activities.** Chair Padgett asked the following staff members, in addition to the President, to remain and attend Executive Session: Mike Haskins, George Hynd, Steve Osborne, Tom Trimboli, George Watt, Sherrye Carradine, Joe Hull, Elizabeth Kassebaum, Brian McGee, and Betty Craig.

*[Thereafter a short recess was taken and the Executive Session reconvened at 11:20 a.m.]*

**Trustee John Busch made a motion, seconded by Trustee Lee Mikell, to leave Executive Session at 12:45 p.m. All in favor.**

*[Regular session resumed at 12:45 p.m.]*

Chair Padgett noted for the record that no action was taken during Executive Session.

**Trustee Frank Gadsden made the motion, seconded by Trustee John Busch, to adjourn the meeting at 12:45 p.m. All in favor.**

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