

(Approved at August 2, 2013 Board of Trustees Meeting)

**COLLEGE OF CHARLESTON  
BOARD OF TRUSTEES  
MINUTES  
OF  
Board of Trustees Meeting  
Monday, June 10, 2013**

**South Carolina Chamber of Commerce Offices  
1301 Gervais Street, Columbia, SC**

Board members present: Trustees Greg Padgett (Chair), Cherry Daniel, Frank Gadsden, Henrietta Golding, David Hay, Lee Mikell (Vice Chair), Annaliza Moorhead, Renee Romberger, Dan Ravenel, Jeff Schilz, Joe Thompson, Eddie Thomas, Ricci Welch, and John Wood

Board Members Participating by conference call: Trustees John Busch, Demetria Clemons, Renee Goldfinch, Pansy King-Reid and Toya Pound

Board Member Absent: Trustee Don Belk

Others Present: President George Benson; Drs. Bob Cape, Senior VP/Chief Information Officer; George Hynd, Executive VP for Academic Affairs/Provost; Brian McGee, Chief of Staff and Senior Policy Advisor; Messrs. Mike Haskins, Executive VP for External Relations; Sam Jones, Associate VP of Budgeting and Payroll Services; Steve Osborne, Executive VP for Business Affairs; Jonathan Ray, Director of Institutional Events and Chef Concierge; and George Watt, Executive VP for Institutional Advancement; Mses. Kathryn Bender, Senior VP for Legal Affairs/General Counsel; Priscilla Burbage, VP for Fiscal Services; Shirley Hinson, Director of Government Relations; Elizabeth Kassebaum, Executive Secretary to the Board of Trustees; JoAnn Throckmorton, Administrative Assistant; and Betty Craig, Recording Secretary.

Others participating by conference call: Mr. Victor Wilson, Executive VP for Student Affairs

Chair Padgett called the meeting to order at 10:00 a.m. after noting that the meeting notice has been posted and the press notified as required by the S. C. Freedom of Information Act.

Welcome and Introductions:

In an effort to make the conference call participants aware of other Board and staff members present in the Boardroom, Chair Padgett welcomed each Board and staff member present by name.

Trustee Don Belk was unable to attend the meeting due to his previously scheduled trip to Turkey with the South Carolina Dialogue Commission.

Approval of Minutes:

**Trustee Dan Ravenel made the motion, seconded by Trustee Frank Gadsden, to approve the minutes of the April 19, 2013 Board Meeting. The Chair called for the yeas and**

nays, and the minutes were approved by voice vote. Because she was not a Board Member at the time of the meeting, Trustee Henrietta Golding stated she would abstain from voting. All others voted in favor. Motion passed.

President Benson's Remarks:

President Benson didn't provide his usual remarks because of the full meeting agenda. However, he thanked the new Board members and told them he looks forward to working with them.

Budget and Finance Committee Report:

The Budget and Finance Committee met on Friday, May 31, at 10:00 a.m. and approved a preliminary budget based on feedback received from the Budget and Finance Committee Workshop on May 15. The Committee will present the proposed budget to the full Board for approval.

First, Committee Chair Mikell thanked Steve Osborne and his staff for their hard work in preparing the proposed budget. He thanked the members of the Committee as well as the other Board members who attended the Workshop and Meeting. Further, he thanked the new Board members who participated in the Budget Primer on Friday, May 31.

Steve Osborne briefly reviewed the 2013-2014 Proposed Budget and Fees. The budget is supported by a 3.16% increase (from \$9,918 to \$10,230 – difference of \$312) in in-state tuition and 5.50% increase (\$25,304 to \$26,694 – a difference of \$1,390) in out-of-state tuition.

*Trustee Toya Pound left conference call at 10:30 a.m. and returned at 10:35 a.m.*

**The Budget and Finance Committee moved to adopt the Resolution on Tuition and Fees and Budget for Fiscal Year 2013-2014 as presented. The Chair called for the yeas and nays, and the following Resolution was approved by voice vote. For the record, Trustee Henrietta Golding abstained from voting because she believed she didn't have information to vote on the Resolution. Motion passed.**

**COLLEGE OF CHARLESTON  
RESOLUTION OF THE BOARD OF TRUSTEES  
on  
TUITION AND FEES  
And  
BUDGET  
FOR  
FISCAL YEAR 2013-2014**

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**June 10, 2013**

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**WHEREAS,** College management has presented the Board separate documents, entitled the College of Charleston 2013-2014 Proposed Budget and the College of Charleston 2013-2014

Fees (collectively referred to in this Resolution as the “Proposed Budget and Fees”) that are included herein by this reference;

**WHEREAS**, the Proposed Budget and Fees contains recommendations regarding adjustments to student tuition and fees as well as a College budget for the 2013-2014 Fiscal Year;

**WHEREAS**, College management is of the opinion that the proposed budget and its tuition and fee recommendations for the 2013-2014 Fiscal Year are reasonable and fully consistent with the need to further the initial elements of the College’s Strategic Plan and to meet the operational and deferred capital needs of the College, while taking into account the condition of the economy and its effect on South Carolina families, and the College’s tuition level relative to other public institutions of higher education in the State; and

**WHEREAS**, the Board of Trustees instructs the Administration to continue efforts to review program costs and improve departmental cost efficiencies.

**NOW THEREFORE, BE IT ---**

**RESOLVED**, that for the 2013-2014 Fiscal Year College management is hereby authorized and directed to set undergraduate and graduate tuition and fees for each semester in the following amounts:

- \$5,115, for in-state undergraduate students;
- \$5,627, for in-state graduate students;
- \$13,347, for out-of-state undergraduate students; and
- \$14,682, for out-of-state graduate students;

**RESOLVED**, that for the 2013-2014 Fiscal Year, College management is hereby authorized to assess student fees in the amounts presented to the Board in the Proposed Budget and Fees and to implement the proposed budget contained therein; and

**RESOLVED**, that the College continue its review of program costs and efficiencies.

**RESOLVED**, that the College provide timely notice to students and student applicants of the tuition and fees for the 2013-2014 Fiscal Year.

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Chair Padgett thanked Trustee Mikell and the members of the Budget and Finance Committee for their involvement in the budget process. Also, he thanked Steve Osborne and his staff for their hard work in the preparation of the proposed budget.

New Business:

Elizabeth Kassebaum briefed the Board on a number of housekeeping items:

- When Board members attend Board meetings and Commencement Ceremonies they will be reimbursed for mileage (56.5 cents/mile) and per diem (\$35/day). They will automatically be provided with travel vouchers.

When Board members attend other campus events, they will only be reimbursed for mileage, not per diem. However, they must request travel vouchers to receive mileage reimbursement.

- Guest house policy – When Board members request guest housing for personal business, guest rooms will be issued based on availability. There will be a charge of \$85.13 (taxes included)/day for guest rooms for personal use.
- 2014 Board Meeting Dates
  - Thursday, January 30, and Friday, January 31
  - Thursday, March 20, and Friday, March 21 (in conjunction with Accepted Students Weekend)
  - Monday, June 9 (Columbia)
  - Thursday, August 7, and Friday, August 8
  - Thursday, October 16, and Friday, October 17
- Board of Trustees Retreat will be held on Thursday, August 15, and Friday, August 16, at Wild Dunes. Trustee Don Belk helped negotiate good rates.
- New Board Member Orientation is scheduled for next week, June 18 and 19.
- Travel vouchers and Board Meeting Surveys are at their places.

**Trustee John Wood made the motion, seconded by Trustee Dan Ravenel, to go into Executive Session at 11:20 a.m. (1) to consult and provide advice on litigation, including actual and potential legal claims; as well as contractual matters.** Chair Padgett asked the following staff members, in addition to the President, to remain and attend Executive Session: Kathryn Bender, Mike Haskins, George Hynd, Brian McGee, Steve Osborne, George Watt, Elizabeth Kassebaum, and Betty Craig.

*[Break]*

*[Everyone leaves the meeting room except the Board of Trustees at 12:25 p.m.]*

**Trustee Cherry Daniel made a motion, seconded by Trustee Frank Gadsden, to leave Executive Session at 12:45 p.m. All in favor.**

*[Regular session resumed at 12:45 p.m.]*

*[Trustee Demetria Clemons left conference call at 12:45 p.m.]*

Chair Padgett noted for the record that no action was taken during Executive Session.

**Trustee Jeff Schilz made the motion, seconded by Trustee Renee Romberger, to amend the previously approved Resolution to add \$50,000 of non-recurring funds to the budget for Faculty/Staff Sexual Harassment and Misconduct Training and that the funds will be annualized in the future. The Chair called for the yeas and nays, and the amendment motion was unanimously approved by voice vote. Motion passed.**

**COLLEGE OF CHARLESTON/MUSC:**

Trustee Dan Ravenel reported that he and Trustee Demetria Clemons serve on the committee that has the responsibility of meeting with MUSC and College of Charleston representatives to discuss collaborative efforts of the two institutions. The committee has met twice and received very little positive feedback regarding MUSC's desire to merge.

At the second meeting, the committee decided to include the Mayor and Chamber of Commerce officials in its future deliberations. Legislators see a tremendous need for an expanded curriculum at the College of Charleston, and they will be involved in the approval process. The committee must make some decisions before the next Legislative Session begins in January. Discussion with the Board of Trustees will be ongoing through the summer.

*[Victor Wilson joined the conference call at 12:55 p.m.]*

Chair Padgett noted that the business community is supportive, and our Trustees will be involved as well.

And finally, Chair Padgett thanked the retiring Board members Philip Bell, Jimmy Hightower, Dwight Johnson, Marie Land, and Larry Miller for their many years of service on the Board of Trustees. All have received a silver coaster except Dwight Johnson, and his presentation will be at the August Board Meeting.

**Trustee Cherry Daniel made the motion, seconded by Trustee Frank Gadsden, to adjourn the meeting at 1:00 p.m. All in favor.**