

**COLLEGE OF CHARLESTON
BOARD OF TRUSTEES**

Randolph Hall Board Room¹
College of Charleston
Charleston, South Carolina

October 15, 2010
8:30 a.m.

Presiding:
Marie M. Land, Chair

Members Present: Mr. Donald H. Belk, Mr. J. Philip Bell, Mr. John H. Busch, Mrs. Demetria Noisette Clemons, Dr. L. Cherry Daniel, Mr. David M. Hay, Mr. James F. Hightower, Mr. William D. Johnson, Mr. G. Lee Mikell, Mrs. Annaliza O. Moorhead, Mr. Gregory D. Padgett, Mr. Daniel Ravenel, Dr. Sam Stafford III, Mr. Joseph F. Thompson, Jr., and Mr. John B. Wood, Jr.

Participated by Conference Call: Mr. Frank M. Gadsden and Mr. Lawrence R. Miller

Trustee Emeriti Present: Mrs. Sylvia Harvey

Others Present: President George Benson; Drs. Renee Anderson, Foundation Board Liaison; Deanna Caveny, Associate Provost for Faculty Affairs; Beverly Diamond, Senior Vice Provost for Academic Affairs; George Hynd, Provost and Executive VP for Academic Affairs; Messrs. John Bello-Ogunu, Associate Vice President/Chief Diversity Officer; Andrew Bergstrom, Director/Web Strategies (representing Bob Cape, Senior Vice President/Chief Information Officer); Gus Gustafson, Chairman, Foundation Board of Directors; Mike Haskins, Executive VP for External Relations; Jack Huguley, Director of Alumni Relations; Joe Hull, Director of Athletics; Sam Jones, Director of Budgeting and Payroll Services; Bobby Marlowe, Legislative Affairs Liaison; Brian McGee, Chief of Staff and Senior Policy Advisor; Ron Menchaca, Director of Executive Communication; Steve Osborne, Executive VP for Business Affairs; Jonathan Ray, Director of Institutional Events and Chef Concierge; Tom Trimboli, Senior Vice President for Legal Affairs; George Watt, Executive VP for Institutional Advancement; Victor Wilson, Executive Vice President for Student Affairs; Mses. Beth Burke, President, Alumni Association; Priscilla Burbage, Vice President, Fiscal Services; Sherrye Carradine, Assistant Counsel; Shirley Hinson, Director of Governmental Relations; Elizabeth Kassebaum, Executive Secretary to the Board of Trustees; Gail Long, Internal Auditor; and Monica Scott, VP for Facilities Planning. Also attending were: Sam Graebner, *George Street Observer* Staff Writer; Isaiah Nelson, President, Student Government Association; Dr. Darryl Phillips, Speaker of the Faculty; and Mr. Mike Robertson of the Media Communications Office.

¹In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting.

The regular meeting of the College of Charleston Board of Trustees was called to order at 8:40 a.m. by Chair Land.

WELCOME AND INTRODUCTIONS:

Chair Land welcomed everyone and briefly introduced new employees. Detailed bios can be found behind Tab II of the Board Book.

First, she welcomed Allie Fox, Graduate Assistant in the President's Office and the Office of the Board of Trustees.

Next, she welcomed Robin LaRocque, Director of the Office of Victim Services (formerly C.A.R.E.)

And last, she introduced David Katz, the new Treasurer.

The next item on the agenda was Board Officer Elections. Trustee Dan Ravenel was delayed, therefore, Chair Land continued with the next item on the agenda.

APPROVAL OF MINUTES:

It was moved by Trustee Bell, and seconded by Trustee Thompson, that the minutes of the August 27, 2010 Board Meeting be approved. The Chair called for the yeas and nays and the Minutes were unanimously approved by voice vote.

PRESIDENT'S REPORT:

President Benson reported that Parents' Weekend held on October 1-3 went very well.

Also, he informed the Board that a reception for the Parents' Advisory Council was held at John Winthrop's home, followed by a meeting of the Council the next morning.

Trustee Dan Ravenel joined the meeting.²

Athletics:

Athletic programs at the College have gotten off to a good start this year. The men's soccer team ranked 25th in the nation and women's volleyball had a 16-5 record.

Male golfer, John Duke Hudson, a sophomore, won Student-Athlete of the Week for the week of September 13. The award was sponsored by Piggly Wiggly.

²Trustee Dan Ravenel joined the meeting at 8:55 a.m.

New Faculty and Staff:

Professor Michael Auerbach has been appointed the new Dean of the School of Sciences and Mathematics. He will begin November 1. Professor Auerbach was chair of the Biology Department at the College of Charleston in the 90's. He is very involved in research with the National Science Foundation.

Patricia Lessane has been named the new Director of the Avery Research Center.

College's Art Management Program:

Professor Scott Shanklin-Peterson, Director of the Arts Management program for the College of Charleston School of the Arts, will receive the 2010 National Award for Arts Achievement and Excellence from the International Council of Fine Arts Deans.

Comprehensive Program for Efficiency and Quality:

President Benson informed the Board members that they will receive a progress report regarding the Comprehensive Program for Efficiency and Quality at future Board meetings. The program will be a permanent fixture at the College in an effort to improve quality and efficiency. The plan will be presented to the Steering Committee next week.

Boeing Relationship:

Provost George Hynd and Bobby Marlowe continue to focus on efforts to strengthen the College's relationship with Boeing. Jody Encarnation, an alum of the College, is a contracted employee with Boeing and the newest member of the Foundation Board. Mr. Encarnation will assist the College in this effort.

The President's Report will continue later in the meeting, and George Watt will report on fundraising at that time.

BOARD OFFICER ELECTIONS:

Chair Land reviewed the proposed Board Officer Election Procedures for Chair, Vice Chair and Secretary (copy is behind Tab III of the Board Book).

It was moved by Trustee Bell, and seconded by Trustee Johnson, to adopt the proposed election procedures for the election of Board officers for the terms beginning October 15, 2010. The Chair called for the yeas and nays and the proposed procedures were unanimously approved by voice vote.

Office of Chair:

Chair Land called for nominations for the office of Chair:

Trustee Philip Bell nominated Trustee John Busch.

Trustee Annaliza Moorhead nominated Trustee Lee Mikell.

Trustee Demetria Clemons nominated Trustee Greg Padgett.

Elizabeth Kassebaum, Executive Secretary to the Board, distributed the voting ballots to all Board members. Ms. Kassebaum collected all the voting ballots and tallied the votes. Tom Trimboli, Senior VP for Legal Affairs, verified the vote tallies.

The Executive Secretary to the Board reported the verified votes to Chair Land:

18 votes were cast:

Trustee Lee Mikell received four (4) votes,
Trustee John Busch received seven (7) votes, and
Trustee Greg Padgett received seven (7) votes.

Because Trustee Busch and Trustee Padgett tied with seven (7) votes each, a run-off vote was conducted. Again, the Executive Secretary to the Board distributed voting ballots to all Board members. The voting ballots were collected and votes tallied. The Senior VP for Legal Affairs verified the vote tallies.

The Executive Secretary to the Board reported the verified votes to Chair Land:

18 votes were cast:

Trustee John Busch received eight (8) votes and
Trustee Greg Padgett received ten (10) votes.

By majority vote, Trustee Greg Padgett was elected the new Chair of the Board of Trustees. He will assume his responsibilities as Chair of the Board at the end of this Board meeting.

Office of Vice Chair:

Chair Land called for nominations for the office of Vice Chair:

Trustee Demetria Clemons nominated Trustee Lee Mikell.
Trustee Don Belk nominated Trustee John Busch who withdrew his name from nomination.

By vote of acclamation, Trustee Lee Mikell was re-elected as Vice Chair of the Board of Trustees.

Office of Secretary:

Chair Land called for nominations for the office of Secretary:

Trustee Dwight Johnson nominated Trustee Philip Bell.

By vote of acclamation, Trustee Philip Bell was re-elected as Secretary of the Board of Trustees.

EXECUTIVE COMMITTEE:

Trustees Marie Land (chair), Philip Bell, Cherry Daniel, Lee Mikell, and Joe Thompson attended the meeting. Others in attendance were President Benson, Sherrye Carradine, George Hynd, Brian McGee, Steve Osborne, Mike Robertson, Tom Trimboli, Elizabeth Kassebaum, and Betty Craig.

Chair Land presented the following committee report:

INFORMATION ITEMS:

CHE Trusteeship Conference:

The SC Conference for Public and Independent College and University Trustees and Administrators was held in Columbia on Thursday, October 7, 2010. Chair Land and Elizabeth Kassebaum, Executive Secretary to the Board, presented the College's Board Engagement Program during the conference.

Unfortunately, Trustees Dan Ravenel and Greg Padgett witnessed a fatal accident while traveling to Columbia to attend the conference. One woman was killed; her daughter had been at the College for a tour of the campus. As a result of the accident, several Board members were unable to attend the conference. However, the Board of Trustees sent flowers to the family.

Amended Board Meeting Agenda Order:

Chair Land noted the amended agenda order for the full Board meeting. The amended agenda included an Executive Session immediately following the committee reports.

Board Engagement Assignments:

Elizabeth Kassebaum thanked all Board members for participating in the "Board Engagement" program. She looks forward to another great year.

Board Portal:

Also, Elizabeth Kassebaum announced that the Board Portal will provide a document library and appropriate check-out process. Trustee Lee Mikell suggested this brilliant idea regarding the Board Portal. It is hopeful that the Board Portal will be up and running at the January Board meeting. The document library will be available on-line.

Governor's Higher Education Summit:

Steve Osborne reported that the Governor's Higher Education Summit was held in Columbia on September 28 with 300 people attending. The Summit included tuition reduction and building moratorium issues.

Chair Land acknowledged Sylvia Harvey's (Trustee Emeritus) attendance at the Board meeting.

ACADEMIC AFFAIRS COMMITTEE:

Trustees Cherry Daniel (Chair), Don Belk, Demetria Clemons, and Dan Ravenel attended the meeting, along with Beverly Diamond, Don Burkard (Associate VP for Enrollment Planning), Deanna Caveny, Lynne Ford (Interim Associate VP for Academic Experience and Associate Provost for Curriculum and Academic Administration), George Hynd, and Andrew Sobiesuo (Associate Provost for International Education).

Others present: Sherrye Carradine (Assistant Counsel), Julia Eichelberger (Chair, Faculty Academic Planning Committee), Trisha Folds-Bennett (Associate Dean, Honors College), Don Griggs (Director, Financial Assistance and Veterans Affairs), Sean Hughes (Graduate Student Association), Elizabeth Kassebaum (Executive Secretary to the Board and VP of College Projects), Darryl Phillips (Speaker of the Faculty), Michelle Smith (Associate Director of Institutional Research), Sue Sommer-Kresse (Vice President for Community Relations), Tom Trimboli (Senior VP for Legal Affairs), and Stephanie Visser (Director, Center for Civic Engagement).

Trustee Daniel presented the following committee report:

ACTION ITEMS:

The committee reviewed the Resolution regarding Awarding of Degrees and unanimously passed it for presentation to the full Board for approval.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
AWARDING OF DEGREES**

October 15, 2010

WHEREAS, pursuant to S.C. Code Ann. §59-130-30 the Board of Trustees of the College is constituted as a body corporate and politic and is empowered, among other things, to “confer degrees upon students and other persons as the board considers qualified;”

WHEREAS, the President has made available to the Board a preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College;

WHEREAS, each such candidate has been certified by the appropriate Dean, the Registrar, and the Provost, as Chief Academic Officer of the College, as meeting the requirements and prerequisites for the award of the appropriate degree upon the candidate’s successful conclusion of the Summer 2010 or Fall 2010 Semester;

WHEREAS, the Board has accepted such representations and certifications as being true and accurate in all material respects and has determined that all such degree candidates are so qualified for the award of their respective degrees upon the successful conclusion of the Summer 2010 or Fall 2010 Semester; and

WHEREAS, all of the relevant degree-awarding programs of the College related to degrees to be awarded under this Resolution have been duly approved by the South Carolina Commission on Higher Education.

NOW THEREFORE, BE IT

RESOLVED, that the Board hereby authorizes the President to confer on each and all of the aforementioned described degree candidates who have successfully completed the Summer 2010 or Fall 2010 semester, the names of each of which shall be published in the Official Program for the December 2010 Graduation Ceremony, those degrees for which they have been found qualified, together with all the rights, honors, privileges and responsibilities appertaining thereto;

RESOLVED, that the President and the Provost, or either of them, may make such adjustments to the preliminary list of candidates for the award of baccalaureate and graduate degrees from the several Schools of the College, as may be necessary and appropriate to account for the actual academic performance of degree seeking candidates during the Fall 2010 semester; and

RESOLVED, that the President and Provost, and such employees as may be designated by both or either of them, are hereby authorized and directed to take any and all action as may be necessary and appropriate to implement this Resolution and effectuate its purposes.

The Academic Affairs Committee moves that the Resolution to approve the awarding of degrees during the Fall 2010 semester be approved as presented. The Chair called for the yeas and nays and the Resolution was unanimously approved by voice vote.

INFORMATION ITEMS:

Provost George Hynd presented the committee with faculty diversity data.

Professor Andrew Sobiesuo provided a report on the Study Abroad program.

Associate Provost Beverly Diamond presented an enrollment report, as well as data on numbers of declared majors in our programs, credit hour production by department and course discipline, and instructional costs by department.

Don Griggs presented a financial aid report.

Professor Darryl Phillips presented the Faculty Speaker's report.

Featured Program:

Lynne Ford presented information on the College's Literacy Outreach Initiative. The featured program, Community Engagement, was held over until the January Board meeting.

Professor Darryl Phillips, Speaker of the Faculty, presented the Board with a report on the Faculty Senate meeting held on October 5. Included on the agenda was a Resolution asking the Budget and Control Board to rescind its building moratorium. However, the Faculty Senate was unable to vote on the Resolution since the Faculty Senate Bylaws require that agenda items be introduced at least one week in advance of the meeting date. Instead, the Faculty Senate opted for a petition drive after the Resolution was introduced in the Senate. As of this date, 82 staff and 164 faculty have signed the petition.

ALUMNI RELATIONS COMMITTEE:

Trustees John Wood (chair), Annaliza Moorhead, and Sam Stafford attended the meeting. Staff members Jack Huguley, Karen Jones, and John Hartman, also attended the meeting, along with Beth Burke (Alumni Association President), and invited guest George Watt (Executive VP for Institutional Advancement).

Trustee Wood presented the following committee report:

Upcoming Events:

- Alumni Awards Banquet will be held on November 11, 2010, at the Marriott Charleston, 170 Lockwood Boulevard, at 6:00 p.m.
- Lowcountry Chapter Holiday Party will be held on December 9, 2010, at the Carolina First Arena, McAlister Suite, at 6:30 p.m.

Alumni Association Website Redesign:

A preliminary mockup of the new Alumni Association website was presented for review.

Alumni Demographics Report:

Jack Huguley and John Hartman did a great job gathering demographics of the alumni base, including age and giving. The report confirms that 80% of the College of Charleston alumni are age 40 and younger.

Social Networking Update:

The Alumni Association has been successful in connecting with alumni through Facebook, LinkedIn, and Twitter.

ATHLETICS COMMITTEE:

Trustees Dwight Johnson (chair), Philip Bell, John Busch, and Jimmy Hightower attended the committee meeting. Also present were Steve Bamel (Director of Sports Performance), Otto German (Compliance Coordinator), Joe Hull (Director of Athletics), Laura Lageman (Associate Director of Athletics/SWA), Deni Mitchell (Director of Strategic Initiatives), Marlene Navor (Director of Athletics Communications), and Charlotte Napier (Recording Secretary).

Trustee Johnson presented the following committee report:

INFORMATION ITEMS:

Joe Hull informed the committee that the Cougar Club initiatives are going forward with a local neighborhood campaign and making contacts with donors in communities within a 25-mile radius of campus.

Otto German presented a Compliance Update.

Laura Lageman updated the committee on the Freshman Workshop which is mandatory for all freshman student athletes. The workshop gives the student athletes an hour of study hall and provides an opportunity for them to interact with other student athletes.

Sports Performance has initiated a nutritional program that provides assistance to student athletes in areas such as menu planning, grocery shopping lists, nutritional values at local restaurants, etc.

Two candidates were on campus yesterday interviewing for the position of Associate Athletics Director/External Affairs.

DISCUSSION ITEMS:

Marlene Navor informed the committee that Athletics Communications has new technology supporting online media guides that will enhance interaction with fans and recruits.

AUDIT COMMITTEE:

Trustees Philip Bell, Marie Land, Lee Mikell, and Joe Thompson attended the meeting. Staff members attending the meeting included Gail Long, Steve Osborne, and Tom Trimboli.

In Trustee Miller's absence, Trustee Joe Thompson presented the following committee report:

Tom Trimboli presented a detailed draft outline with options for a new ethics policy. The committee members will review the draft and discuss it at the next Audit Committee meeting in January.

Gail Long reviewed two audit reports related to Financial Aid and Procurement Code.

Gail Long reviewed the status of the 2010 Audit Plan with the committee members.

FACILITIES COMMITTEE:

Trustees Jimmy Hightower (chair), Cherry Daniel, Dwight Johnson, and Lee Mikell attended the committee meeting. Also attending were Monica Scott (VP for Facilities Planning), John Cordray (Director of the Physical Plant), Susan Morrison (Professor, Biology Department), John Campbell (Dean of Residence Life), and Alyson Goff (Executive Assistant, Business Affairs Office).

Trustee Hightower presented the following committee report:

Current Project Update:

- Athletics Complex: Project is complete.
- Cato Center: Replacement of the gallery floor will begin the end of November.
- Science Center: Majority of the project is complete.
- Dixie Plantation Phase I: The trail work and demolition of the barn and the studio will be completed by December. The barn and studio construction will begin in January and completion is expected by June 2011.
- Grice Marine Lab: The College's National Institute of Science and Technology grant was denied. The project scope must be tailored back to the original scope of \$9M.

- Craig Cafeteria Conversion and Renovation: The project is complete. The contractor is correcting some mosquito problems in the courtyard.
- Randolph Hall/Porter's Lodge/Towell Library: The project completion date has been pushed back to November due to roofing problems. The College is exploring the possibility of replacing the sandstone steps at the front of the building. The landscape and lighting are near completion.
- 72 George Street: The design is expected to be completed by the end of the year and then construction bids will open in the beginning of 2011.
- 5 College Way: The design was completed a few years ago, but construction bids came in over budget, so the project was delayed. Funding has been secured, and the construction bid will open November 1.

Old Business:

Monica Scott informed the committee that the Sottile Theatre marquee is still on schedule for completion by the end of November.

New Business:

Further, Ms. Scott informed the committee that the College has engaged with a consultant to develop a plan for exterior building signage. The College plans to go to the Board of Architectural Review for approval of the plan and implementation as the opportunities occur. Ms. Scott will provide a brief update on a Foundation-owned facility at future committee meeting. There was discussion regarding the possibility of renting the Blacklock House to external groups. Ms. Scott reported that the decision has been made to only use the space for specific College-sponsored meetings.

[Break at 10:00 a.m.]

Meeting reconvened at 10:10 a.m.

Trustee Larry Miller left the conference call.³

FINANCE COMMITTEE:

Trustees Joe Thompson (chair), Philip Bell, and John Busch attended the meeting. Staff members present: Priscilla Burbage, Beverly Diamond, Shirley Hinson, George Hynd, Sam Jones, Gail Long, Steve Osborne, Darryl Phillips, and Mike Robertson. Diane Knich of the *Post and Courier* was also in attendance.

³Trustee Larry Miller left the conference call at 10:00 a.m.

Trustee Thompson presented the following committee report:

Sam Jones reviewed the budget adjustments reflected through September 30, 2010. There were three adjustments affecting the bottom line budget, the most significant being a transfer to capital projects. There were also the ordinary realignments within operating divisions which do not affect the bottom line.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
BUDGET ADJUSTMENTS**

October 15, 2010

WHEREAS, College management has revised its projections of revenues and expenses for the year 2010-2011 and, based on that revision, has recommended certain reallocations and adjustments to the budget previously approved by the Board; and

WHEREAS, those recommended reallocations and adjustments were presented to the Board's Finance Committee and were determined to be reasonable and appropriately supported by College management.

NOW THEREFORE, be it

RESOLVED, that the Board hereby approves the recommended reallocations and adjustments to the approved budget for year 2010-2011, as presented by College management to the Finance Committee and as further detailed in the table captioned "College of Charleston 2010-2011 Revenue and Expense Budget Adjustments September 30, 2010" contained in the Board of Trustees briefing book dated October 15, 2010; and

RESOLVED, that all actions of College management to effectuate these reallocations and adjustments prior to the effective date of this Resolution are hereby ratified and affirmed.

The Finance Committee moves that the Resolution to approve the budget adjustments for the quarter ended September 30, 2010 be approved as presented. After discussion on the Resolution, the Chair called for the yeas and nays and the Resolution was unanimously approved by voice vote.

The committee was updated on three capital projects, including Randolph Hall, 5 College Way, and 72 George Street.

Steve Osborne briefed the committee on budget issues, including State revenue collections which, as of September, were ahead of projections.

The finance staff worked with financial advisors from the Bank of America to evaluate the pros and cons of renewing the bond anticipation note vs. long-term takeout of the debt in anticipation of the current BAN expiration in December. It was determined, given current interest rates, that a renewal of the BAN was most fiscally advantageous to the College.

GOVERNMENT RELATIONS COMMITTEE:

Trustees Lee Mikell (chair), David Hay, Greg Padgett, and Joe Thompson attended the committee meeting. Others in attendance: President George Benson, Steve Osborne (Executive VP, Business Affairs), Shirley Hinson (Director of Government Relations), Bobby Marlowe (Governmental Relations), and Mike Haskins (Executive VP, Marketing and External Relations).

Trustee Mikell presented the following committee report:

Outreach Efforts:

Trustee Mikell thanked Shirley Hinson and Bobby Marlowe for their assistance with the Elected Officials' Luncheon which was held yesterday. The luncheon is an outreach effort to connect with legislators.

Dean Fran Welch of the School of Education, Health, and Human Performance is coordinating with The League of Women Voters a forum on October 20 to provide students an opportunity to participate in the candidate forum.

The Board of Trustees will host the annual Legislative Reception in Columbia, SC on February 15, 2011. Some members of the Student Government Association plan to attend the reception as well.

The Governor's Higher Education Summit was held in Columbia on September 28.

Bobby Marlowe provided an update on Boeing – an Employee Orientation has been scheduled on campus next Monday.

Further, Bobby Marlowe updated the committee on the ongoing efforts to secure funding from Washington for Dixie Plantation.

Steve Osborne has been appointed to serve on the South Carolina Chamber's Excellence in Education Committee.

INSTITUTIONAL ADVANCEMENT COMMITTEE:

Trustees Greg Padgett (chair) and David Hay were present. Also in attendance were Volunteer Board Liaisons: Mr. J. J. Lamberson (Treasurer, Cougar Club), Margaret Frierson (Alumni Association), "Gus" Gustafson (Foundation Board Chairman), and Dr. Renee Anderson

(Chair, Development Committee); and Committee Staff Representative George Watt (Executive VP, Institutional Advancement). Staff members present: John Gladchuk (Director of Development Programs), Mike Haskins (Executive VP for External Relations), Jennifer Lorenz (Director of Communications for Institutional Advancement in the Division of Marketing and Communications), Cathy Mahon (Director, Major Gifts), David Masich (Director, Planned Giving Programs), Laurie Soenen (Director, Annual Giving Programs), Chris Tobin (VP for Development), and Sheila Vanek (Development Administrator).

Trustee Padgett presented the following committee report:

Chris Tobin presented a summary of the January – September 2010 fundraising results. He reported total new commitments of \$6,253,932 – an increase of \$1,922,673 (44%) over the same period last year. Also, there were 69 new commitments for gifts greater than \$10,000 – an increase of 41% over last year.

Also, Mr. Tobin reported that 22 major gift proposals at the \$25,000 or above level totaling \$3,206,150 have been received. Fifteen proposals totaling \$1,940,414 are pending and 46 proposals totaling \$5,535,000 will be submitted this calendar year.

George Watt presented an update on the Foundation's endowment funds.

Trustee Padgett challenged the Trustees as a group to show their leadership and noted that he would like 100% participation from the Board of Trustees.

Dr. John Gladchuk presented a report on Corporate & Foundation development opportunities and active solicitations. He thanked Trustees David Hay and John Wood for their respective assistance with pending major proposals at Bridgestone Tire and Michelin. Other opportunities in the development pipeline include Coca-Cola Foundation, Americas Trust and Google, Inc.

Renee Anderson, Chair of the Development Committee, spoke briefly to the Board regarding the Committee's plans for a comprehensive campaign. She expressed her appreciation to the Board members for their involvement and leadership and asked for their continued support.

STUDENT AFFAIRS COMMITTEE:

Trustees Demetria Clemons (chair), Annaliza Moorhead, and Dan Ravenel were joined by Victor Wilson, Tom Carroll (Chair, Faculty Committee on Student Affairs), Deni Mitchell (Director for Strategic Initiatives and Staff Resource Coordinator), Lynne Ford (Associate Provost for Curriculum and Academic Administration and Professor, Political Science Department), Jane Reno-Munro (Director of Student Health Services), Isaiah Nelson (President, Student Government Association), and Susan Hartman (Executive Assistant to the Executive VP for Student Affairs).

Trustee Clemons presented the following committee report:

Resolution to Amend By Laws:

The Resolution to amend the By-laws to provide for the addition of the student body president as an *ex officio* member of the Board was approved and recommended to the full Board by the Committee on Student Affairs on August 26, 2010.

While the question on the Resolution has been scheduled for action today and is currently before the Board, a number of trustees would like some additional time to further consider all of the materials that have been provided on this issue.

Therefore, the committee moves to postpone further consideration of the Resolution and any action on the question of its adoption until the next Board meeting now scheduled for January 21, 2011. Chair Land called for the yeas and nays and the motion was unanimously approved by voice vote.

DISCUSSION ITEMS:

Student Health Services:

Jane Reno-Munro provided an overview of the medical services provided to students. Also, Student Health Services is teaming with Counseling Services to provide medical travel consultation. Statistics for 2009-2010 indicated over 10% increase in patient visits over the previous year, primarily due to H1N1.

Branding Initiatives:

Victor Wilson distributed the Branding Guidelines for the Division of Student Affairs. The motto “Live. Learn. Grow” is added to a new graphic image designed for every department.

Faculty-Staff Guide to Student Affairs:

Also, Victor Wilson distributed a hard copy of the new on-line resource (flip-book) for faculty and staff as a quick reference to locate available resources in the Division of Student Affairs.

Staff Development Efforts:

Student Affairs has made staff recognition a top priority and has expanded staff development opportunities such as New Staff Orientation, etc.

INFORMATION ITEMS:

The Jason Mraz Concert was held on September 22 at the Carolina First Arena.

The State of Student Affairs Division Breakfast was held on September 30.

With the McNair Scholars Program added to The Trio Programs located in Student Affairs, they have reorganized to create the new Department of Pre-College Programs and Upward Bound. Leroy Lewis will be the Director of this new program.

Isaiah Nelson provided the committee with an update on the Student Government Association.

Student Government President's Report to the Board of Trustees:

Isaiah Nelson expressed his appreciation to the Board for its continued interest in the Student Trustee Resolution by postponing its vote on the Resolution to Amend the Bylaws to add the Student Body President as an Ex Officio Trustee. He will look forward to the Board's vote at the January Board meeting.

Regarding the Building Moratorium Resolution, the Student Government Association (SGA) recommends that the College's tuition remain as approved at the June 7, 2010 Board meeting. The SGA is committed to the Strategic Plan.

Trustee Mikell thanked Isaiah for all the Student Government Association does to support the College. Chair Land has enjoyed working with them as well.

AD HOC COMMITTEE ON INFORMATION TECHNOLOGY:

Trustees Frank Gadsden (chair) by conference call, John Busch, and Dan Ravenel attended the meeting. Other guests in attendance: Priscilla Burbage (VP for Fiscal Services), Cathy Boyd (Registrar), Sherrye Carradine (Assistant Counsel), Heath Hoffman (Department Chair for Sociology and Anthropology), Isaiah Nelson (President of the Student Government Association), Mary Bergstrom (Academic Advisor), Monica Harvey (Interim Director of Teaching, Learning & Technology), and Andrew Bergstrom (Director of Web Strategies).

In Trustee Gadsden's absence, Trustee Busch presented the committee report:

Priscilla Burbage gave the BATTERY project update. The project continues to be on schedule and in budget. The report included a handout of BATTERY accomplishments. The BATTERY Checkpoint Project Plan was discussed. Checkpoint is an opportunity to review our accomplishments so far, to identify implementation work that needs to be revised and/or documented, and to develop a prioritized project plan going forward. Checkpoint is not a post-implementation audit and review.

Sherrye Carradine presented an update on the College's ongoing negotiations over Google Apps for Education. The contract was described as being "95% there" with some points still to be worked out. These included indemnification amongst other issues. The College's contract so far includes some items not seen in other contracts between universities and Google.

Andrew Bergstrom provided a staffing update. The position of Information Security Officer has been filled by Mr. Kenneth Beasley who will begin on November 1. The Director of

Information Services Search Committee conducted interviews in early October. At this time, a candidate has been identified.

Professor Heath Hoffman gave a presentation titled “OAKS and Me,” which demonstrated the College’s new learning management system from an end users perspective.

Mary Bergstrom and Cathy Boyd gave a presentation on DegreeWorks, the College’s new course audit application for students.

Trustee Gadsden (on conference call) thanked Trustee Busch for presenting the committee report in his absence.

The motion was made by Trustee Johnson, and seconded by Trustee Padgett, to go into Executive Session at 10:35 a.m. to consider contractual and legal issues. All in favor.

Chair Land asked the following staff members, in addition to the President, to remain and attend the Executive Session: Sherrye Carradine, Betty Craig, Mike Haskins, George Hynd, Elizabeth Kassebaum, Brian McGee, Steve Osborne, Tom Trimboli, George Watt, and Victor Wilson.

[Recess for lunch at 12:10 p.m.]

Trustee Philip Bell left the meeting.⁴

The motion was made by Trustee Daniel, and seconded by Trustee Wood, to come out of Executive Session at 12:40 p.m. All in favor.

Chair Land stated for the record that no action was taken during Executive Session.

PRESIDENT’S REPORT/cont.

President Benson resumed his President’s Report

George Watt, Executive VP of Institutional Advancement, presented an update on the process underway in planning for a future fundraising campaign.

⁴Trustee Philip Bell left the meeting at 12:10 p.m.

NEW BUSINESS:

Mike Haskins presented the Division of Marketing and Communications Update.

Elizabeth Kassebaum provided an update on Strategic Plan presentations in the state. She reported that Brian McGee will speak at the Tri-County Realtors meeting in Rock Hill on October 28, President George Benson will speak at the Columbia Rotary Club on November 8, and Chair Marie Land will introduce Jeri Cabot (Dean of Students) in Manning next week.

The motion was made by Trustee Stafford, and seconded by Trustee Padgett, to go into Executive Session at 1:10 p.m. to consider contractual issues. All in favor.

Chair Land asked the following staff members, in addition to the President, to remain and attend the Executive Session: Sherrye Carradine, Betty Craig, Gus Gustafson, Mike Haskins, George Hynd, Elizabeth Kassebaum, Brian McGee, Steve Osborne, Monica Scott, Tom Trimboli, George Watt, and Victor Wilson.

The motion was made by Trustee Mikell, and seconded by Trustee Bell, to continue the Board Meeting in Executive Session to discuss a personnel matter. All in favor.

Chair Land asked everyone except the Board members to please leave the room. Only the Board members attended Executive Session.

The motion was made by Trustee Padgett, and seconded by Trustee Ravenel, to come out of Executive Session at 2:55 p.m. All in favor.

[Regular session resumes at 2:55 p.m.]

Chair Land stated for the record that no action was taken during Executive Session.

The motion was made by Trustee Stafford, and seconded by Trustee Daniel, that honorary degrees be awarded to Dottie Frank (Commencement Speaker) and Merton Simpson at the December 2010 Commencement Ceremony. All in favor.

The motion was made by Trustee Daniel, and seconded by Trustee Stafford, that the Board hereby approves the following Resolution and, therefore, declines to accept the appeal of Jeffery M. Diamond, Ph.D., dated August 25, 2010, from the denial of tenure and promotion determination made by the President of the College in March 2010 and subsequently reaffirmed by the President on August 16, 2010. The Chair called for the yeas and nays and the Resolution was unanimously approved by voice vote.

**COLLEGE OF CHARLESTON
RESOLUTION OF THE BOARD OF TRUSTEES
ON THE
APPEAL REQUEST OF JEFFERY M. DIAMOND, Ph.D.**

OCTOBER 15, 2010

WHEREAS, with respect to his denial of tenure and promotion by the College, Jeffery M. Diamond, Ph.D. has failed to present to the Board newly discovered evidence that was previously unknown at the time of his denial of tenure and promotion that could have affected the outcome of that decision, nor has he presented any irregularity in the tenure and promotion process that affected a finding of material fact or that otherwise affected the outcome of such decision.

NOW THEREFORE, be it --

RESOLVED, that the Board of Trustees hereby declines to accept the appeal of Jeffery M. Diamond, Ph.D., dated August 25, 2010, from the denial of tenure and promotion determination made by the President of the College in March 2010 and subsequently reaffirmed by the President on August 16, 2010.

Vice Chair Lee Mikell presented Chair Marie Land with a framed print of Dixie Plantation in appreciation for her dedicated service as the first female Chair of the Board.

Also, Chair Land congratulated Trustee Greg Padgett upon his election as Chair of the Board. In turn, Trustee Padgett thanked Chair Land for her leadership.

The motion was made by Trustee Stafford, and seconded by Trustee Johnson, that the meeting be adjourned at 3:00 p.m.