

**COLLEGE OF CHARLESTON
BOARD OF TRUSTEES**

President's Board Room
College of Charleston
Charleston, South Carolina

October 19, 2007
8:30 a.m.

Presiding:
Robert W. Marlowe, Chairman

Members of the Board Present: Mr. Donald H. Belk, Mr. J. Philip Bell, Mr. John H. Busch, Mrs. Demetria Noisette Clemons, Dr. L. Cherry Daniel, Mr. Frank M. Gadsden, Mr. James F. Hightower, Mrs. Marie Land, Mr. G. Lee Mikell, Mr. Lawrence R. Miller, Mrs. Annaliza O. Moorhead, Mr. Y. W. Scarborough, III, Mr. Joseph F. Thompson, Jr., and Mr. John B. Wood, Jr.

Trustee Emeritus Present: Mrs. Sylvia Harvey

Members of the Board Absent: Mr. William D. Johnson and Dr. Sam Stafford III

Others in attendance: President George Benson; Drs. Elise Jorgens, Provost; Susan Morrison, Associate Provost; Beverly Diamond, Associate Provost; Renee Anderson, Co-Chair of the Institutional Advancement Joint Committee; Sue Sommer-Kresse, Senior VP for Institutional Advancement; and Bob Cape, Senior VP for Information Technology/Chief Information Officer; Messrs. Fred Daniels, Interim Director of Athletics; Daniel Dukes, Legislative Liaison; Mike Haskins, Executive VP for External Affairs; Jack Huguley, Director of Alumni Relations; Sam Jones, Director of Budgeting and Payroll Services; Chappy McKay, President, Alumni Association Board; Steve Osborne, Executive VP for Business Affairs; and Victor Wilson, Executive Vice President for Student Affairs; Mses. Priscilla Burbage, Vice President, Fiscal Services; Elizabeth Kassebaum, Secretary to the Board of Trustees; Gail Long, Internal Auditor; Monica Scott, VP for Facilities Planning; Deni Mitchell, Senior Executive Assistant to the President; and Whitney Hinds, President, Student Government Association; Dr. Joe Kelly, Speaker of the Faculty; and Mr. Mike Robertson of the College Relations and Media Communications Office. Special guests: Dean Norine Noonan, School of Sciences and Mathematics; Dean Frances Welch, Dr. Paula Egelson, and Dr. Christine Finnan, of the School of Education, Health, and Human Performance.

(In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting).

The regular meeting of the College of Charleston Board of Trustees was called to order at 8:30 a.m. by Chairman Marlowe.

Chairman Marlowe introduced new employees at the College:

- Randy Beaver, Director of Environmental Health and Safety.
- Beverly Diamond, Professor of Mathematics, has been appointed Associate Provost.
- Susan Ferguson, Assistant Finance Director for the Foundation.
- Darlene Clark Hine, Distinguished Visiting Professor in the School of Humanities and Social Sciences.
- Kassie Kissinger, Director of Greek Life.
- Cindy May, Director of Undergraduate Research and Creative Activities.
- Monteith Mitchell, Director of Executive Communications.
- Michelle Smith, Director of Information Services in the Information Technology division.
- Suzette Stille has been named Director of Admissions.
- Marjorie Thomas has been appointed Senior Assistant to the Executive Vice President for Student Affairs.
- Chandra Fripp Vice, Class of '74, joins the staff of the College of Charleston as Associate Director of Alumni Relations.

Chairman Marlowe called for approval of the minutes. It was moved (Land), and seconded (Thompson), that the minutes of the July 20, 2007, Board of Trustees meeting be approved. All in favor.

PRESIDENT'S REPORT:

President Benson presented the following report:

- President Benson thanked everyone for their participation in his inauguration. It was a spectacular event, and the performances were great.
- One hundred or so people attended the Alumni Reception in Greenville.
- President and Mrs. Benson attended their first International Piano Series at the Sottile Theatre.
- Two phases of the Strategic Planning process have been completed. On November 9, the Foundation Board will begin the same process. They are working on naming the Strategic Planning Committee.
- The search for a General Counsel has begun – the position was advertised nationally and 70 applications have been received. The committee (Deni Mitchell, Elise Jorgens, and Steve Osborne) has narrowed the search to 12 applications and plans to interview five or six candidates.
- There are five strong finalists for the Athletics Director position. Background checks on each of the finalists have been completed. Hopefully, an offer will be made in December.
- Search for a Director of Governmental Relations will begin soon – more lobbying is needed in Columbia and Washington, DC.
- President Benson is studying a Merit Review Process for faculty salaries.
- As a follow-up to the last Board meeting, Philip Simmons' ironwork is located on campus. Mr. Simmons completed the work at 57 Coming, which includes the matching side panels on the front gate, the grill work under the piazza, and the gate to the surrounding property in the backyard. He included his initials on the grill work under the piazza (P.S.) in the iron.

GOVERNMENTAL AFFAIRS COMMITTEE:

Trustees Bill Scarborough (chair), Bobby Marlowe, Larry Miller, Joe Thompson, and John Wood attended the committee meeting. Others in attendance include President George Benson; Daniel Dukes, Legislative Liaison; and Steve Osborne, Executive Vice President for Business Affairs. Also, Allan Strand, Biology Department; Paula Egelson and Christine Finnan from the School of Education, Health and Human Performance; and Rhonda Mack, School of Business and Economics, attended the meeting.

Mr. Scarborough presented the following committee report:

At the last Board meeting, representatives from some of the schools briefed the committee on how budget funding from the General Assembly is utilized. Today, representatives from three of the schools – School of Business and Economics; School of Education, Health, and Human Performance; and the School of Sciences and Mathematics, will address this issue to the full Board. First, Dean Bob Pitts, School of Business and Economics, will talk about the Entrepreneurship Program, the Real Estate Program, and the Global Logistics and Trade Center. Next Dean Fran Welch, Paula Egelson, and Christine Finnan from the School of Education, Health, and Human Performance will discuss the Center for Partnerships to Improve Education. And finally, Dean Norine Noonan, School of Sciences and Mathematics, will address Marine Genomics. Complete reports of each presentation can be found behind Tab III of the Board Booklet.

Mr. Scarborough feels this is going to be the best year for funding in the General Assembly – probably in the 3% range, but a Bond Bill is not anticipated.

Information on the FY 2008-09 Appropriations Requests listed below can be found behind Tab III of the Board Booklet:

Recurring Funds:

- Lowcountry Hazards Center
- Urban and Regional Planning – money for the Riley Institute
- Sustained Success for Elementary Students and Teachers
- Governor’s School

Non-Recurring Funds:

- Enterprise Resource Planning System

Capital Projects:

- Science Center – If there is no Bond Bill to cover the \$43 million, we will seek non-recurring funds.

A Legislative Reception will be held in Columbia on Wednesday, April 9, at 6:00 p.m. at The Clarion Town House Hotel in Columbia, South Carolina.

Chairman Marlowe has been appointed to serve as chair of the Higher Education Study Advisory Group. A committee report is due on February 1.

EXECUTIVE COMMITTEE:

Chairman Marlowe reported that the committee received an update on the search for a Director of Athletics and discussed the agenda for the working lunch.

AUDIT COMMITTEE:

Trustees Larry Miller (chair), Don Belk, Philip Bell, Marie Land, Bobby Marlowe, and Joe Thompson, along with Gail Long, Internal Auditor; and Steve Osborne, Executive VP for Business Affairs, attended the meeting.

Mr. Miller presented the following committee report:

At the last Board meeting, it was noted that the Ethics Policy would be submitted for approval at the October meeting. However, it has not been reviewed by Counsel, but Steve Osborne has suggested some changes in the policy. Mr. Miller will review these changes and will send the Audit Committee a copy of the policy prior to the January meeting. The Ethics Policy will be submitted for approval at the January Board meeting.

The second item on the agenda was the Internal Audit Charter. The committee approved the Charter, and the Board will be provided with a copy at the January Board meeting.

The third item on the agenda was the status of the Ethics Hotline. The website for the Hotline is almost complete.

And, finally, Ms. Long reviewed the status of the revised Internal Audit Plan with the committee. George Kennedy from Elliott Davis, the College's external audit firm, will attend the meeting of the Audit Committee in January to provide an overview of the 2007 Audit findings. These findings will be presented to the Board at the January 2008 meeting.

AD HOC COMMITTEE ON INFORMATION TECHNOLOGY:

Trustees Frank Gadsden (chair), Cherry Daniel, Lee Mikell, and Bill Scarborough, along with Priscilla Burbage, Vice President for Fiscal Services, attended the meeting. Bob Cape, Senior Vice President/Chief Information Officer, was also present.

BATTERY Project

Request for Proposal (RFP)

The BATTERY Project RFP was sent to Columbia on July 30. It was finally issued by SC Purchasing (ITMO) on September 29. Five vendors submitted 43 written questions, the answers to which will be provided tomorrow, October 19. (One question requests an extension of time for vendor response.) Vendor proposals will be opened by State Purchasing on November 6 and subsequently made available to the College team for detailed evaluation. Vendor demonstrations will be held during the period January 8-11, 2008. The goal is to post the Intent to Award on February 1. We have no way to know which vendors may submit bids. (These dates are subject to change as final answers to vendors' questions are resolved.)

Implementation Schedule

We are still on track to complete the implementation of the selected vendor's ERP suite by December, 2010.

Project Cost and Budget

The RFP states 'the budget estimate for this solicitation is \$5-14M' representing total cost of ownership for five years. (As answers to vendor questions are finalized, this may be re-formulated as a seven-year total cost of ownership.)

Training

Kay Roman of Collegiate Project Services is conducting a very strong training for the BATTERY Team Leaders and on a smaller scale to all the approximately 90 BATTERY participants. Topics include Project Management; Suite of Project Management Skills (for example, how to conduct a potential risk analysis); Conducting Effective Meetings; Teams and Teamwork; and Leadership Behavioral Styles. In all, more than sixteen half-day training sessions will be completed. Already we see the results of this training reflected broadly around the campus as business is conducted; the shadow benefits of BATTERY are already very significant.

Information Technology Highlight

Campus Emergency Notification & Connect-ED

IT has collaborated with Public Safety and Marketing in the selection and implementation of a campus emergency communications capability named **Cougar-Alert** with the external vendor Connect-ED. Throughout a campus emergency, College authorities can provide information updates to Connect-ED that will be swiftly broadcast to the College community via telephone calls, email and text messages. Updated student, faculty, and staff contact information in institutional files is sent nightly to Connect-ED. A successful initial test of Cougar-Alert was conducted October 18. Promotion of Cougar-Alert to the College community will follow, and related business processes will be refined. A full test will be scheduled.

At the request of Chairman Gadsden and the Ad Hoc Committee, Trustees who provide contact information for this purpose to Elizabeth Kassebaum will also receive the Cougar-Alert emergency notifications.

FINANCE COMMITTEE:

Trustees Joe Thompson (chair), John Busch, Bobby Marlowe (Board Chair). Larry Miller, and Bill Scarborough attended the meeting. Staff members present include Steve Osborne, Executive Vice President for Business Affairs; Priscilla Burbage, Vice President for Fiscal Services; Sam Jones, Director of Budgeting and Payroll Services; Elise Jorgens, Provost; Gail Long, Internal Auditor; Deni Mitchell, Senior Executive Assistant to the President; and Joe Kelly, Speaker of the Faculty.

Mr. Thompson presented the following committee report:

Sam Jones reviewed the budget adjustments reflected through September 30, 2007. There were two adjustments affecting the bottom line budget, the most significant being the adjustment to

actual of the carry forward from FY 07. There were also the ordinary realignments within operating divisions which do not affect the bottom line budget. These included the distribution of funds to address the July 1 state mandated salary increase as well as the allocation of funds from the Provost to the Deans to cover adjunct and course overload expenses.

The Finance Committee moves that the budget adjustments for the quarter ended September 30, 2007 be approved as presented behind the Finance Committee tab. All in favor.

Steve Osborne gave the Committee an update on several of the capital projects which are underway, specifically in regard to the financing and budgets. Projects included in the update were the George Street Residence Hall project, the Arena, School of the Arts renovation, Science Center construction, 7 & 9 College Way renovations, and the Randolph Hall/Towell Library/Porter's Lodge/Cistern project.

FACILITIES COMMITTEE:

Trustees Jimmy Hightower (chair), Bobby Marlowe (Board Chair), Lee Mikell, and John Wood attended the committee meeting. Also attending were Monica Scott and Susan Morrison, along with Ralph Beatty, representative from Southern Management.

Mr. Hightower presented the following committee report:

- The Golf Practice Facility is completed.
- Randolph Hall/Porter's Lodge/Towell Library Exterior Repairs – Cummings & McCrady were hired to perform an evaluation and master plan for these buildings. The survey of the exteriors has been completed, and a schedule for the work is being developed.
- The Athletics Complex is on schedule for completion in August 2008.
- The Simons Center is behind schedule with completion scheduled for January 2009.
- The Grice Marine Lab is under design; demolition of the Boat Shed is scheduled for October 2007.
- Construction of the Science Center is scheduled to begin October 2007 with completion by Fall 2009. The groundbreaking is scheduled for 2:00 p.m. today.

JOINT MEETING OF THE INSTITUTIONAL ADVANCEMENT COMMITTEE AND THE FOUNDATION FUND-RAISING AND ADVANCEMENT COMMITTEE:

Trustees Philip Bell (chair), Don Belk, Cherry Daniel, and Frank Gadsden, along with Foundation Board members Renee Anderson, Tap Johnson, Sharon Kingman (via telephone), Ben Marino, Greg Padgett, President Benson, and Chappy McKay attended the meeting. They were joined by staff members Greg Evans, VP for Development; Mike Haskins, VP for Marketing; Nina Marsh-Thomas, Donor Relations Coordinator; David Masich, Director of Planned Giving; and Sue Sommer-Kresse, Senior VP for Institutional Advancement.

Renee Anderson joined Mr. Bell in chairing the committee meeting.

Mr. Bell presented the following committee report:

Greg Evans provided the committee with an update of this year's third quarter external funds report, which reflects all external funds received by the College of Charleston by October 2007. The total year-to-date external funds raised are \$15,189,866 compared to \$13,623,824 last year. The Foundation has raised \$9,065,803, which is \$1.1 million above last year's total to date. Total annual giving is \$241,000 above last year and unrestricted dollars raised is \$141,000 above last year.

Also, Mr. Evans announced that Erica Lanford, Director of Annual Giving, has accepted a position with Coca Cola Corporation and that Jo Beth Edwards, Cougar Calling Director, has accepted a position as Major Gifts Officer at the South Carolina Aquarium.

Mike Haskins provided the committee with an update on the Branding Initiative. The proposed logo for the College of Charleston was presented to the Board of Trustees in August. Although good feedback regarding the logo was received during the summer, it was determined that there was not enough support for the logo as proposed. They will continue to work on the logo and hopefully will have a logo to present to the Board next year. Further, he noted that the College of Charleston Magazine has been redesigned using the Word Mark. The first draft of the Branding Manual will be available at the beginning of the spring semester.

David Masich gave the committee a report on the basics of Gift Planning and its importance as we move toward a capital campaign.

Sue Sommer-Kresse reported that the Foundation is working on its 2008 budget which includes \$600,000 for unrestricted scholarships and \$650,000 to support faculty, departments, and programs. Major Gifts received this quarter include \$1,000,000 from Spaulding Paolottzi for Dixie Plantation development, a planned gift from Rose Rowland to establish a scholarship in memory of her husband Lloyd Hamm, a \$2 million anonymous gift to the School of the Arts, and a \$1,000,000 planned gift from Paul and Nancy Gorski for the Michelle Gorski Memorial Scholarship.

Dr. Renee Anderson presented the following report to the Board of Trustees:

Dr. Anderson noted that yesterday's committee meeting was the best ever. There are volunteers on the committee who have given money to the College, they have raised money, and they have handled the leadership of campaigns. The committee would like to play an active role in the campaign. They would like to help the deans with their fund raising goals and would like to be involved in planning the campaign. She feels they could be good ambassadors for the College. When President Benson is ready to begin the campaign, she will announce the committee's strategic plan for the College.

STUDENT AFFAIRS COMMITTEE:

Trustees Marie Land (chair), Demetria Clemons, and Annaliza Moorhead were joined by Victor Wilson, Executive Vice President for Student Affairs; Kassie Kissinger, Director of Greek Life; Chief Paul Verrecchia, Public Safety; Whitney Hinds, President, Student Government Association; Susan Hartman, Assistant to the Executive Vice President for Student Affairs; and Marjorie Thomas, Senior Assistant to the Executive Vice President for Student Affairs.

Mrs. Land presented the following committee report:

- Victor Wilson introduced Marjorie Thomas, Senior Assistant to the Executive Vice President (for Assessment, Accountability and Staff Development); and Kassie Kissinger, Director of Greek Life.
- Victor Wilson provided the committee with a progress report on last year's goals with the plan for 2007-08 goals to be initiated from the directors.
- The committee discussed the Public Safety Update. ConnectEd, the Campus Notification System, will be implemented on October 24. It will be strictly for emergencies, and a test date is planned for December 4.
- General Announcements:
 - (1) The SGA flagpole dedication at the Addlesstone Library honored the Charleston 9 firefighters.
 - (2) Family Weekend, held October 5-6, is now coordinated by Student Affairs.
 - (3) The 4th Annual Division Breakfast is scheduled for October 30.
 - (4) Teresa Smith has been named Director of The Multicultural Student Center. She served as the Interim Director.
- Whitney Hinds presented the Board with an update on student activities.
Highlights:
 - (1) Flagpole dedication was held on September 10 in front of the Addlestone Library, and \$3,000 was raised by the student body.
 - (2) Neighborhood Forum was held on September 12. Greg Mullen, Chief of Police for the City of Charleston, attended the Forum and talked with the students.
 - (3) Students are working on a national campaign to eradicate poverty. They are working with Habitat for Humanity to build two houses on Nassau Street.
 - (4) New printing policy is in place.
 - (5) A Spirit Panel was established in July, and they will meet monthly.

ACADEMIC AFFAIRS COMMITTEE:

Trustees Don Belk (chair), Demetria Clemons, Cherry Daniel, and Marie Land attended the meeting, along with President Benson; Dr. Elise Jorgens, Provost; Dr. Beverly Diamond, Associate Provost; and Dr. Susan Morrison, Associate Provost. Others in attendance include Professors John Clarkin; Joe Kelly (Speaker of the Faculty); John Newell (Honors College); and Andrew Sobiesuo (International Education & Programs); Don Burkard, Associate Vice President for Enrollment Planning; Kay Smith, Associate Vice President, Academic Experience; Alexandra Modly (SGA); Randy Beaver, Director of Environmental Health and Safety; Darlene Clark-Hine, Distinguished Visiting Professor in the School of Humanities and Social Sciences; Marie Ferrara, Head, Special Collections, Addlestone Library; Cynthia May, Director of Undergraduate Research and Creative Activities; Suzette Stille, Director of Admissions; and Fran Welch, Dean, School of Education, Health, and Human Performance.

Mr. Belk presented the following committee report:

Provost's Report:

- The Faculty-Administration Manual is being reviewed for consistency and accuracy.
- The Friends of the Addlestone Library have recently acquired a copy of Herodotus's Histories printed by Aldine Press in Venice in 1502. This Aldine edition is the first printing of Herodotus in the original Greek and one of only 25 copies.

- The Inauguration celebration Faculty Panel featuring five faculty members and a faculty moderator was very successful and introduced many attendees to activities on campus with which they were unfamiliar.
- The Groundbreaking for the new Science building will be at 2:00 p.m. on Friday, October 19.
- The Waiver Policy for Study Abroad in locations with U. S. State Department travel warning Andrew Sobiesuo, Director of the Office of International Programs, presented a form for students to sign if they choose to study in a high-risk area in spite of cautions. This form, to absolve the College or its staff of responsibility, was approved by Legal Counsel. The Academic Affairs Committee endorsed the form by unanimous vote.
- Susan Morrison reported on the Graduation Ceremony changes. The schedule should be finalized soon and will be widely distributed. The undergraduate ceremonies will be held on Saturday rather than Sunday, Mother's Day.
- Kay Smith reported that "The Big Read," a joint college-community project, used "Their Eyes Were Watching God" by Zora Neale Hurston, as the common book and had many associated activities. Carol Ann Davis obtained a National Endowment for the Arts grant to support this project, in which we hope to participate in future years.
- John Newell presented data and described the effect of changing the required grade point averages for earning *summa cum laude*, *magna cum laude* or *cum laude honors*. The proposal to make these changes will go before the Faculty Senate at its next meeting.
- Alexandra Modly, SGA Academic Affairs Committee Chair, distributed a resolution passed by the Student Government Association Senate supporting the passage of the proposed changes.
- John Clarkin, Department of Management and Entrepreneurship and Director of the Tate Center, did a dynamic PowerPoint presentation on the YESCAROLINA! Program for Pre-college teachers, including the role that the College of Charleston undergraduates have played.
- John Newell, Dean of the Honors College, presented data on the accepted and enrolled students for the class of 2011. The average SAT of enrolled Honors students was 1320 with an average high school GPA of 4.31 and an average 94 percentile rank in their high school class. 821 students applied, 503 were accepted (61%), and 178 enrolled (35% yield).
- Don Burkard, Assistant Vice President for Enrollment Planning, presented three pages of data comparing 2005, 2006, and 2007 data for the freshman profile, diversity, scholarships, application pool, total enrollment, demographics, and graduation rates.

ATHLETICS COMMITTEE:

Trustees Philip Bell (acting chair), John Busch, and Jimmy Hightower attended the committee meeting. Also present were Fred Daniels, Interim Director of Athletics; Jonathan Evans, Associate Director of Athletics for External Relations; Laura Lageman, Associate Director of Athletics; Tony Ciuffo, Assistant Athletics Director/Media Relations; Simon Whitaker, Associate Director of Media Relations; Coach Amy Schuckert, Men's and Women's Cross Country, Women's Indoor and Outdoor Track & Field; and AlysAnne Wiedeke, Administrative Assistant, as recording secretary.

In Mr. Johnson's absence, Mr. Bell presented the following committee report:

- Fred Daniels presented the committee with an update on the Search for a Director of Athletics. Five candidates have been given to President Benson for the final selection process.
- Fred Daniels reported that the new arena is ahead of schedule.
- Patriot's Point project is scheduled for completion on November 15. Because of insured loss caused by a tornado, two scoreboards for softball and baseball must be replaced. Daktronics is replacing the scoreboards.
- Laura Lageman presented the committee with an update on fall sports. It has been a fantastic fall season with all teams remarkably strong and successful, achieving some of the best ever records. The College doesn't have a track team, but they need one. Amy Schuckert made a plea for a track team.
- Jonathan Evans reported that the new arena seating plan has been distributed to each Cougar Club member. Marketing the new arena is underway to sell season and legacy seats.
- Irwin Belk planned to donate a Cougar statue to the arena, but he withdrew his offer
- Tony Ciuffo discussed plans for a special community event to honor the "Charleston 9" firefighters during the game on November 28 vs. CSU at the North Charleston Coliseum. He showed a jersey that will be worn at the game.

ALUMNI RELATIONS COMMITTEE:

Trustees Lee Mikell (chairman), Frank Gadsden, Annaliza Moorhead, and Bobby Marlowe attended the meeting, along with Sylvia Harvey, Trustee Emeritus; Chappy McKay, President, Alumni Association Board. Staff members Sue Sommer-Kresse, Senior VP for Institutional Advancement; Karen Jones and Jack Huguley, staff liaisons; Deni Mitchell, Senior Executive Assistant to the President; and John Hartman, recording secretary, also attended the meeting.

Mr. Mikell presented the following committee report:

- Daniel Dukes will receive the Alumni Award of Honor at the Alumni Awards & Scholars Banquet on November 8, 2007. Also, other distinguished recipients will receive awards at the banquet
- A new Lowcountry Alumni Chapter has been formed to focus on events and programs for all alumni in the Tri-County area. The inaugural event will be the Lowcountry Alumni Chapter Golf Tournament and BBQ at Patriots Point on November 7, 2007.
- Delphi Society is a new program which is an enhancement of the previous "Super Seniors" program. On March 15, 2008, a morning session will include several motivational speakers and career consultants that will provide insight into life after

college. In the evening, a gala will be held at The Gibbes Arts Museum to celebrate and further encourage the transition from graduating senior to successful contributing alumni.

NEW BUSINESS:

- Chairman Marlowe reminded the Board about Board elections in April. Those running include:
 - (1) Philip Bell – 3rd district, seat 6
 - (2) Cherry Daniel – 1st district, seat 2
 - (3) Jimmy Hightower – seat 14
 - (4) Dwight Johnson – 5th district, seat 10
 - (5) Marie Land – 6th district, seat 12
 - (6) Lee Mikell – 2nd district, seat 4, and
 - (7) Larry Miller – 4th district, seat 8.He reminded them to submit their intent to seek re-election to Sophia Floyd by Monday, November 19.
- Daniel Dukes presented the Board with an overview of the Higher Education Study Panel.
 - (1) CHE conducted a study and the Governor appointed Tex Small to serve on the committee. Nothing has come of these studies. Therefore, Dan Ravenel appointed Bobby Marlowe to serve as chair of the Advisory Group responsible for Plan Implementation. Two most interesting aspects of the Advisory Group – (1) Organizational: Restructure higher education, and (2) Plan Implementation. There are three research universities on the committee. Funding is of concern. Also, whether more money should be put into research. Marie Land inquired about the charge of the committee. Chairman Marlowe asked Daniel to distribute the charge of the committee to all Board members. The Committee’s report is due February 1.
- Media Report – Mike Haskins gave an update on 2006-07 media contacts:
 - (1) 951 stories
 - (2) 119 publications
 - (3) 474 times in the Post & Courier
 - (4) Three major stories in Charleston Magazine – President Benson, Coach Cremins, and Lee Chin Siow.
- Chairman Marlowe asked about other ways the Trustees can work together to solve higher education issues in South Carolina. What about a conference of trustees across the state? Should the College sponsor it? Cherry Daniel recommended a Trustees Day at the College. It was felt that with the College’s assistance, attendance would be better greater. President Benson suggested it be held on the College of Charleston campus and maybe rotating to other campuses. The key is the agenda, not the location. Mrs. Land mentioned the need for legal interpreters in the State newspaper and asked if the College markets it across the state? Dr. Jorgens responded that the College is expanding the program to include medical interpreting.
- School of the Arts’ calendars are at each Board members place.
- Elizabeth Kassebaum reported that the May 2008 graduation ceremony will be divided by schools. The morning ceremony will include the School of Humanities and Social Sciences; School of Languages, Cultures, and World Affairs; and the School of the Arts. The afternoon ceremony will include the School of Business and Economics; the School

of Sciences and Mathematics; and the School of Education, Health, and Human Performance. Mr. Ronald Tschetter, Director of the Peace Corps, will be the May 2008 Commencement Speaker for both ceremonies. His bio will be distributed in Executive Session. Mrs. Land suggested they should talk about how the Board members can attend both ceremonies.

- Elizabeth Kassebaum asked the Board to mark the following dates on their calendars:
Thursday, November 8, for the Alumni Awards Banquet at the Francis Marion Hotel
Wednesday, April 9, 2008, for the Legislative Reception in Columbia.
- Elizabeth Kassebaum informed the Board that all food/drink expenses and flowers must now be paid by the Foundation.

Break at 11:35 a.m.

It was moved (Busch), and seconded (Thompson), to go into Executive Session at 11:50 a.m. All in favor.

It was moved (Busch), and seconded (Bell), to come out of Executive Session at 12:35 p.m. All in favor.

It was moved (Land), and seconded (Thompson), that Eddie Ganaway be awarded an honorary degree at the December 2007 Commencement Ceremony.

It was moved (Thompson), and seconded (Land), that Mr. Ronald Tschetter be awarded an honorary degree at the May 2008 Commencement Ceremony.

There being no further business, it was moved (Bell), and seconded (Thompson), that this meeting of the Board of Trustees be adjourned at 12:40 p.m. All in favor.