

**COLLEGE OF CHARLESTON
BOARD OF TRUSTEES**

President's Board Room
College of Charleston
Charleston, South Carolina

July 14, 2006
8:30 a.m.

Presiding:
Robert W. Marlowe, Chairman

Members of the Board Present: Mr. Donald H. Belk, Mr. J. Philip Bell, Mr. John H. Busch, Mrs. Demetria Noisette Clemons, Dr. L. Cherry Daniel, Mr. Frank M. Gadsden, Mr. James F. Hightower, Mr. William D. Johnson, Mr. G. Lee Mikell, Mr. Lawrence R. Miller, Mr. Y. W. Scarborough, III, Dr. Sam Stafford III, Mr. Joseph F. Thompson, Jr., and Mr. John B. Wood, Jr.

By Conference Call: Mrs. Marie Land and Mrs. Annaliza O. Moorhead

Trustee Emeriti Present: Mrs. Sylvia Harvey

Others in attendance: President Conrad Festa; Drs. Elise Jorgens, Provost; Dr. Cynthia Lowenthal, Dean, School of Humanities and Social Sciences; Susan Morrison, Associate Provost; and Sue Sommer-Kresse, Senior VP for Institutional Advancement; Messrs. Jerry Baker, Athletics Director; Bob Cape, Senior VP for Information Technology/Chief Information Officer; Fred Daniels, Senior VP for Executive Administration; Daniel Dukes, Senior VP for Governmental Affairs; Greg Evans, VP for Development; Mike Haskins, VP for Marketing; Wilbur Johnson, Outside Legal Counsel; Sam Jones, Director, Budgeting and Payroll Services; Gary McCombs, Senior VP for Business Affairs; and Victor Wilson, Senior Vice President for Student Affairs; Virginia Friedman, VP for Strategic Communications; Ijuana Gadsden, Student Affairs; Elizabeth Kassebaum, Secretary to the Board of Trustees; Gail Long, Internal Auditor; Michelle Smith, Director of Institutional Research; and also Dr. Susan Kattwinkel, representing Robert Mignone, Speaker of the Faculty; Ms. Jillian Irizarry, President, Student Government Association; and Mr. Mike Robertson of the College Relations and Media Communications Office. Diane Knich, *Post & Courier* reporter, also attended the meeting.

(In accordance with requirements of the *S. C. Freedom of Information Act*, news media was notified of the time, location, and agenda for this meeting).

The regular meeting of the College of Charleston Board of Trustees was called to order at 8:30 a.m. by Chairman Marlowe.

Chairman Marlowe, on behalf of the Board of Trustees, welcomed and thanked Dr. Conrad Festa, our president who, with his wife Jean, will serve as our President and First Lady this academic year during our year of transition.

Chairman Marlowe also welcomed the new Board members, John Busch and John Wood. He also welcomed Frank Gadsden as a new Board member, but noted that Frank voted on budget issues at the June 5, 2006 Board meeting in Columbia since he became a Board member in April.

Chairman Marlowe introduced Dr. Cynthia Lowenthal as the new dean of the School of Humanities and Social Sciences. Dr. Lowenthal will continue to be an active teacher and scholar at the College of Charleston. She served as Associate Dean of the Liberal Arts and Sciences Faculty at Tulane University from 1994-2000, and became Dean of H. Sophie Newcomb Memorial College at Tulane University in 2000.

Also, Chairman Marlowe introduced two other new employees:

- (1) Gail Long is the new Internal Auditor. Gail graduated from the College of Charleston in 1981 and is a certified public accountant. She has over 25 years of experience in corporate accounting, including 17 years of service at Cameron and Barkley.
- (2) David Masich is the new Director of Gift Planning. David comes to us from the University of South Carolina, where he served as a director of planned giving for nine years. He earned a B.A. degree in History at Emory University. Subsequently, he was awarded a J.D. degree at Wake Forest University.

Chairman Marlowe called for nominations for the office of chairman. Bill Scarborough nominated Bobby Marlowe, but he withdrew the nomination due to the following motion.

It was moved (Johnson), and seconded (Stafford), to re-elect all sitting officers by acclamation. All agreed. On behalf of Marie Land and Philip Bell, Chairman Marlowe thanked the Board for their confidence.

Chairman Marlowe called for approval of the minutes. It was moved (Thompson), and seconded (Bell), that the minutes of the March 31, 2006, Board of Trustees meeting be approved. All in favor.

It was moved (Miller), and seconded (Bell), that the minutes of the special Board of Trustees meeting held in Columbia on June 5, 2006 be approved. All in favor.

President's Report:

President Festa thanked the Board for the dinner last evening and noted that he and Jean are happy to be back at the College. His goal for the next academic year will be to keep the College on track and moving forward.

At the behest of Don Belk, Ben Hagood and the House of Representatives created a resolution to honor Ms. Ijuana Gadsden for her dedication to the students of the College of Charleston and to recognize the many contributions she makes daily to the College community and to the State of South Carolina. President Festa read the resolution and presented Ms. Gadsden with a dozen red roses. Mike Haskins' staff took a photo for the newspaper.

President Festa continued his report by indicating that 39 students have received 2006 Summer Undergraduate Research with Faculty Awards, covering almost all academic disciplines from English to Physics. These research projects are between a student and a faculty member. It is one of the premier initiatives in Academic Affairs. It is a great learning experience for our students.

- (1) Congratulations to the 14 recipients of Research Presentation Grant awards – these students have made presentations at a conference or meeting.
- (2) Congratulations to Melissa Sims (Physics) and her mentor, Bob Dukes (Physics and Astronomy). Melissa won two awards at the 2006 meeting of the South Carolina Academy of Science meeting on March 10 at the University of South Carolina. Melissa earned first place for the best oral presentation in Astronomy, “A Study of HD21071 Based on New Data”, and she also received the Horace Byrne Explorers Club Award for Outstanding Frontier Science by an Undergraduate Scientist.
- (3) Congratulations to John Knight (Chemistry) and his mentor, Charles Beam (Chemistry and Biochemistry). John won the award for the best oral presentation in Chemistry at the 2006 meeting of the South Carolina Academy of Science meeting on March 10 at the University of South Carolina.
- (1) Congratulations to Cory Miller, who wrote “Not Tonight,” an original play. Opening performances for the Kennedy Center’s Southeastern Conference in Jacksonville, Florida were held on February 8. This undergraduate authored play was written in 2004 by Ms. Cory Miller in a Playwriting class taught by Professor Franklin Ashley. With the encouragement and support of Professor Ashley, Cory entered the play in the Kennedy Center American College Theatre Festival where it was selected as a finalist and was presented as a staged reading in Palm Beach as part of the Kennedy Center’s Southeastern Conference.

President Festa noted that our athletic teams have done very well this year.

President Festa informed the Board of some significant scholarships and awards:

- (1) Claire Jarvis is a finalist for a Rotary Ambassadorial Fellowship for Study in Chile. Her interview will be in August, and she will know soon thereafter whether she has received the award.
- (2) Charles Shipley, an English major, received a full tuition fellowship for the Ph.D. program in English at Southern Cal.
- (3) Rebecca Wieters, a history major, received a full tuition fellowship for the Ph.D. program in history at the University of Maryland.

Further, he noted two local accomplishments:

- (1) Monica Shah, biology major, received the Lowcountry Phi Beta Kappa Award
- (2) Heather Brady, history major, received the local Phi Kappa Phi Award

President Festa announced that our Fall Lecture Series will host the author, poet and screenwriter, Sherman Alexie, on campus on Wednesday, September 20, at 6:00 p.m. in Physicians Auditorium, followed by a book signing and reception. Mr. Alexie is a Spokane/Coeur d'Alene Indian from Wellpinit, Washington, a town on the Spokane Indian reservation. *The New York Times* Book Review has described him as "one of the major lyric voices of our time."

And finally, President Festa announced that the Family Fall Weekend is scheduled for October 6 and 7. The events offered are better than ever, including campus tours by Carriage and a big picnic lunch in the Cistern yard.

Audit Committee:

Trustees Larry Miller (chair), Bobby Marlowe, and Joe Thompson attended the meeting. Staff members present were President Festa and Gail Long, Internal Auditor. Mr. Bud Addison, Cherry Bekaert & Holland, LLP, also attended the meeting.

Chairman Miller presented the following committee report:

Mr. Addison gave an overview of "Consideration of Fraud in a Financial Statement Audit."

Ms. Long briefly reviewed areas of potential risk, such as procurement cards, fixed assets, Information Technology, etc. Also, she presented the committee with an overview of the College's policies and procedures to assure the College is in compliance with state guidelines.

The committee briefly discussed that the Audit Committee will be working on a change in the Bylaws for the October Board meeting.

Finance Committee:

Trustees Joe Thompson (chair), Bobby Marlowe, Frank Gadsden, Larry Miller and Bill Scarborough attended the meeting. Staff members present were Gary McCombs; Sam Jones; Elise Jorgens; Allyson Beckman, Director of Special Projects; and David Katz, Treasurer's Office. President Conrad Festa and Susan Kattwinkel, who represented Dr. Bob Mignone, Speaker of the Faculty, also attended the meeting.

Mr. Thompson presented the following committee report:

David Katz discussed the new Drop for Non-payment Policy and the implementation plan for Fall 2006. Items reviewed included the goals, policy specifics, communications, and details of the actual implementation process.

Sam Jones discussed the budget process for 2007-08. This will be a return to the more traditional budget process starting at the departmental level and being tied to planning and assessment. There will be very specific guidelines and "planning assumptions" that will steer the departments and clearly define the process.

Gary McCombs discussed the SACS reaffirmation of accreditation review process that the College is now undergoing. As part of the accreditation process, the College must submit to SACS a Compliance Audit Report (due September 8, 2006) and a Quality Enhancement Plan (due February 1, 2007). The SACS visiting team will be on campus March 20-22, 2007. Additionally, he briefly discussed the State Agency Activity Report which is due in the Office of State Budget by August 15, 2006. This report requires state agencies to compile a thorough activity-based budget so that the actual costs of various programs can be determined.

Under other business, Gary McCombs reported that he hopes to bring to the Board the Initial Authorizing Resolution for the bonding of the Arena, Dixie Phase I, and the George Street Project in October 2006. He also reported that the source of funding for the Coach Herrion payout was the athletic fund balance.

Sam Jones distributed a preliminary tuition and fee comparison which shows the College of Charleston in 7th place in terms of in-state tuition and fees and 6th for out-of-state. It is ranked 1 to 13, with 1 being the most expensive, and includes the teaching institutions, Clemson, USC-Columbia, and MUSC.

Joint Meeting of the Institutional Advancement Committee and the Foundation Fund Raising and Advancement Committee:

Trustees Philip Bell (chair) and Dwight Johnson, along with Foundation Board members Renee Romberger and George Spaulding, attended the meeting. They were joined by staff members Greg Evans; Sue Sommer-Kresse; Jack Huguley, Director of Alumni Relations; Erica Lanford, Director-elect of Annual Giving; Tom Maertens, Director of Major Gifts; David Masich, Director of Gift Planning; and Lori Miller, Director of Major Gifts. Anita van de Erve, Executive Director of the Cougar Club, also attended the meeting.

Mr. Bell presented the following committee report:

Greg Evans informed the committee of staff changes in the Development Office. Greg announced that Erica Lanford, Director of the Calling Center, has been promoted to Director of Annual Giving. Greg also introduced David Masich, Director of Gift Planning, who recently joined the staff.

Chairman Bell called attention to two Fund Reports distributed to Board members. The External Fund Report includes all external funds received by the College of Charleston Grants Office, the Cougar Club and the College of Charleston Foundation. The second report includes gifts to the College of Charleston Foundation only. The Director of the Annual Fund, Erica Lanford, reported that Annual Giving totals to date are ahead of last year at this time.

Chairman Bell noted that the committee reviewed the master calendar which integrates events sponsored by Development and Alumni Relations. Efforts are underway to include athletic events as well.

David Masich reported on planned giving. He proposed several updates and changes to the existing planned giving policies and procedures. The goal is to provide clear, helpful, information to protect the College from litigation.

Jack Huguley reported on Alumni Relations. He distributed a list of upcoming out-of-town activities available for Trustees and others to attend.

Sue Sommer-Kresse announced that the next Foundation Board meeting is scheduled for August 17, followed by a dinner to honor the coaches who won Southern Conference and National Championships. Also, she reported that George Wood, sailing coach, helped to secure a \$1 million gift for a sailing endowment from Edgar Cato. The Development Office, along with Dr. Wood and Mr. Cato, will direct a campaign for matching gifts.

Greg Evans announced that an event is scheduled this fall to celebrate Dr. Festa's arrival at the College. Development is also planning for a Presidential Tour once the new President has been selected and has arrived on campus. The new president will be introduced at several events in an attempt to reach a majority of our constituents.

Facilities Committee:

Trustees Jimmy Hightower (chair), Bobby Marlowe, Lee Mikell, and John Wood attended the committee meeting. Also attending were Fred Daniels and Susan Morrison, along with the Physical Plant personnel – Dennis Foster, Amy Pierson, Kim Parler, and Joey Beck.

Mr. Hightower presented the following committee report:

The arena will go out for bid in mid-July. Bids will be received by mid-August; and, hopefully, the budget will be set, and we will begin the project in September or October.

The Simons Center Addition was re-bid, but the project was over budget with Brantley. We will negotiate to bring the project within budget.

We are proceeding with the preliminary design and approvals for the Science Center.

The School of Education is scheduled for completion in August 2006, with plans to open in Spring 2007.

Bids for the Patriots Point Facilities upgrade were over budget. The project will be re-bid in July with bid opening July 27.

Design of Dixie Plantation Phase One will begin at a kick-off meeting on July 19 and 20.

Maybank Hall Renovation is going very well. The project will be finished before school starts.

The George Street Project is proceeding according to schedule, with completion planned for August 2007.

The College continues to explore its options for obtaining a track and field facility.

The College advertised for Requests for Proposals (RFP) for the lease of a Golf Practice Facility, and Stono Ferry has been selected for negotiations.

Student Affairs Committee:

Trustees Don Belk, Demetria Clemons, and Sam Stafford (chaired this meeting) were joined by Victor Wilson; Eileen Baran, Director of Crisis and Response Education; John Campbell, Dean of Residence Life; Susan Payment, Director of Student Life; Daniel Pasko, Vice President of the Student Government Association; Mike Haskins, Vice President for Marketing; and Susan Hartman, Administrative Coordinator, Student Affairs.

In Mrs. Land's absence, Sam Stafford presented the following committee report:

Daniel Pasko reported that SGA President Jacqui Barry came up with the idea to create a House of Representatives under the Student Government Association. This is not a governing body, but a forum for clubs and organizations to be represented. They will meet the first Thursday of every month for the purpose of increasing student involvement in activities.

John Campbell presented an update on Residence Life and Housing. He reported that the George Street Project is scheduled to open Fall 2007. The facility will include suite arrangements for 440 freshmen, apartments for 220 upperclassmen, cafeteria, retail and parking. There is a waitlist for approximately 112 upperclassmen and 350 freshmen.

Summer renovations are progressing with a target completion date of July 31, including repairs and improvements mainly in historic houses and Buist/Rutledge dorms. There was discussion about plans for the continued use of the College Lodge. We must decide whether to invest money if we are going to keep the College Lodge.

Dr. Stafford noted that the Board toured the newly renovated Health Services Center, and it meets the needs of all students.

Welcome Week is scheduled for August 19-26. This comprehensive calendar of events for students was a collaborative effort with Academic Affairs.

Patrice Prince will become the new Associate Vice President for Student Affairs on August 7. She will be introduced to the Board of Trustees at its meeting in October.

The Spring/Summer Student Affairs Newsletter is now available on line.

The committee briefly discussed campus diversity efforts. Carolyn Morales works with the Strategic Diversity Council on campus-wide efforts – Male/Female ratio (36.2%/63.8%), African-American (7.2%, down from 8%), and Minority (13%).

Mrs. Land (on conference call) thanked the Board for their vote of confidence in re-electing her as Vice Chair of the Board of Trustees.

Academic Affairs Committee:

Trustees Don Belk (chair), John Busch, Demetria Clemons, Cherry Daniel, and Sam Stafford attended the meeting, along with Drs. Elise Jorgens and Susan Morrison from Academic Affairs. Others in attendance include Don Burkard, Associate Vice President for Enrollment Planning; Professors Marvin Dulaney, Director, Avery Research Center; Maureen Hays, Chair, Department of

Sociology and Anthropology; and Susan Kattwinkel, Speaker pro tem of the Faculty; Dean Cynthia Lowenthal, School of Humanities and Social Sciences; Dean John Newell, Honors College; Bill Olejniczak, History Department; Chris Starr, Computer Science Department; Stephanie Auwaerter, Director of Orientation; Mindy Miley, Dean of New Student Programs; Pam Niesslein, Associate Dean, Assessment and Planning; Kay Smith, Associate VP for the Academic Experience; and Kate Tiller, student.

Mr. Belk presented the following committee report:

Cynthia Lowenthal is the new Dean of the School of Humanities and Social Sciences.

Elise Jorgens informed the committee that Amy McCandless is now the Interim Dean of the Graduate School. A full search will be done in a couple years, after the new president has arrived on campus.

The South Carolina Legislature this year funded a number of our “below the line” requests, including the Center for Partnerships in Education, the Real Estate Program, and Marine Genomics. However, the funding is for one year only, even though the faculty and staff positions require recurring funding. First priority will be to seek recurring funds from the Legislature.

Four academic programs were reviewed in 2005-06. A self-study was completed, followed by visits by teams of external, out-of-state reviewers. These programs include (1) Sociology, (2) Anthropology, (3) M.A. in History Joint Program with The Citadel, and (4) M.S. in Computer Science Joint Program with The Citadel and MUSC. Dr. Jorgens indicated that the graduate programs were reviewed by Leonard Deutsch (Marshall University).

Marvin Dulaney mentioned Lee Drago’s recently published book, Charleston’s Avery Center, which is a re-publication of an earlier work.

Don Burkard presented a detailed enrollment and retention report. Undergraduate enrollment grew less than 1%, as planned. For Fall 2005, it was 9,929 students. Projected undergraduate enrollments for Fall 2006 are on target or slightly above, even with the “drop for nonpayment” which is being implemented. Approximately 70% of all students are South Carolina residents. As of July 5, there was a 5% increase (10,680) in the number of applications received for Fall 2006. The predicted average SAT for the incoming class is 1220. The four-year graduation rate for the Fall 2001 class is 46%, while the five-year graduation for the Fall 2000 class is 59.1%. There has been an increase each of the past six years, up from a six-year graduation rate of 55.7% for the Fall 1996 cohort. Our six-year graduation rate (58.5%) compares favorably to the national average for our Carnegie classification of institutions (45.9%).

John Newell reported that the average SAT for the Honors College students should be up by 20 points to 1340 for the Fall 2006 class. Two hundred twenty (220) new students are expected this fall out of 795 applicants and 490 acceptances. The number of new students receiving a Palmetto Scholarship increased from 45 last year to 84 this year, and the National Merit Scholars have increased from three to ten.

Pam Niesslein noted that our next re-accreditation review by the Southern Association of Colleges & Schools (SACS) will occur in 2007, with the site visit scheduled for March 20-22, 2007. The deadline for the institutional report is September 8, 2006, to be followed by an off-site review in

October-November, a report to be received in December, and a response due in January 2007. Mr. Belk noted a recommended change in the College of Charleston's Mission Statement (a copy is at each Board member's place).

The Academic Affairs Committee moves that the Board of Trustees reaffirm the Mission Statement, deleting 8,000 to 9,000 students from the first paragraph, last sentence, as amended below. Joe Thompson seconded the motion. All in favor.

“The College of Charleston is a state supported comprehensive institution providing a high quality education in the arts and sciences, education and business. Consistent with its heritage since its founding in 1770, the College retains a strong liberal arts undergraduate curriculum. Located in the heart of historic Charleston, it strives to meet the growing educational demands primarily of the Lowcountry and the state and, secondarily, of the Southeast. A superior quality undergraduate program is central to the mission of the College.

The College of Charleston seeks applicants capable of successfully completing degree requirements and pays particular attention to identifying and admitting students who excel academically. The College of Charleston serves a diverse student body from its geographical area and also attracts students from national and international communities. The College provides students a community in which to engage in original inquiry and creative expression in an atmosphere of intellectual freedom. This community, founded on the principles of the liberal arts tradition, provides students the opportunity to realize their intellectual and personal potential and to become responsible, productive members of society.

In addition to offering a broad range of baccalaureate degree programs, the College currently provides an increasing number of masters degree programs which are compatible with the community and the state. As a prominent component of the state's higher education system, the College encourages and supports research. Its faculty are important sources of knowledge and expertise for the community, state, and nation. Additionally, the College provides an extensive credit and non-credit continuing education program and cultural activities for residents of the Lowcountry of South Carolina.”

Cherry Daniel noted that the Academic Affairs Committee needs more time for its meetings and requested an additional 30 minutes. Chairman Marlowe responded that the committees are encouraged to keep their reports as brief as possible, allowing time for feedback and discussion. He noted that they only have a certain amount of time; and although he agrees that more time is needed, he asks that each committee look at their time more judiciously.

Athletics Committee:

Trustees Dwight Johnson (chair), Philip Bell, Frank Gadsden, Jimmy Hightower and Bobby Marlowe attended the committee meeting. Also present were Deborah Vaughn, Office of Assessment and Planning; Jerry Baker; Director of Athletics; Tony Ciuffo, Associate Director of Athletics for Media Relations; and Alys Anne Wiedeke, Administrative Assistant, as recording secretary.

Mr. Johnson presented the following committee report:

Of the 306 student-athletes, 177 earned NCAA Athletic honors (3.0+) for the year, 12 teams as a whole earned GPAs at or above the College's undergraduate average GPA of 2.93, and 10 teams as a

whole earned Athletic Honors for the spring semester. Mr. Johnson noted that the Foundation will honor the head coaches on August 17. In May, the NCAA Peer Reviewers conducted their site visit to the College, and it went extremely well. Their report came back to the College with no recommendations for change in any area. That is almost unheard of in an NCAA re-certification process. Thanks to Dr. Hugh Haynsworth and Pam Niesslein for their work on the committee.

A new program for all new student-athletes, "Cougar Fest," will be instituted this fall. This program will give Athletics administration and a number of other campus programs an opportunity to introduce college life on our campus, encourage positive values and behavior, and encourage support of fellow athletes. Key issues to be discussed include Diversity, the Honor Code and personal responsibility, and information about campus resources, including Counseling and Substance Abuse Services, Center for Student learning, etc.

Governmental Affairs Committee:

Trustees Bill Scarborough (chair), Bobby Marlowe, Lee Mikell, Larry Miller, Joe Thompson, and John Wood attended the committee meeting. Other in attendance included Daniel Dukes, Legislative Liaison; Mike Haskins, Vice President for Marketing; and Allyson Beckman, Director of Special Projects, along with Mike Shealy and Craig Parks from the Senate Finance Committee Staff, and Julie Carullo from the Commission on Higher Education.

Mr. Scarborough highlighted Mr. Daniel Dukes' 2006 Legislative Summary. General fund revenue projections available to the General Assembly to write the FY 2006-07 Appropriations Bill were \$525 million above the FY 2005-06 base. Also available to the General Assembly was \$450 million in FY 2005-06 surplus funds and \$102 million in the Capital Reserve Fund. The College received special appropriations for several new projects and programs totaling \$6.8 million. The Lowcountry Graduate Center received \$450,000 in recurring funds. The College received \$4 million for the Grice Marine Lab Renovation. The General Assembly appropriated \$12 million for the Technology Infrastructure Fund for FY 2006-07, and the College will receive an appropriation of approximately \$1.2 million from this fund. Approximately 2,700 students at the College will receive state scholarships in FY 2006-07, with a total state award of over \$14 million. The Appropriations Act includes 43.25 new FTE lines for the College and a 3% pay raise for state employees. Mr. Scarborough indicated that Daniel is a key player with the Legislature.

In February 2006, the Governor issued Executive Order 2006-01 creating a Higher Education Task Force to examine ways to improve our higher education system. We are fortunate that Tex Small serves on this committee.

Craig Parker, of the Senate Finance Committee, briefed the committee on lottery funding. Mike Shealy, also of the Senate Finance Committee, briefed the committee on the State Debt Capacity as it relates to a Bond Bill.

Old Business:

Chairman Marlowe thanked the Board members for the opportunity to continue to serve as Chairman of the Board. He thanked them for everything they do to help everyone and the institution.

Break at 9:50 a.m. Meeting reconvened at 10:00 a.m.

New Business:

Chairman Marlowe announced that the next Board meeting, October 19-21, 2006, will be devoted to the interview process for the presidential search. He suggested they identify five top characteristics/qualities that the Board is looking for in a new president, including:

- (1) Ability to communicate with all stakeholders, alumni, legislators, faculty, staff, and students
- (2) Good administrative/leadership skills with integrity and fiscal experience
- (3) Academic experience, credentials with contacts
- (4) Fundraising skills
- (5) Strong networking capabilities
- (6) Good ambassador with the community
- (7) Familiar with the political process of how things are funded, knowledge of South Carolina political traditions, knowledge of our area and region
- (8) Understanding our students, alumni, parents, and our culture
- (9) Must be visible, not just in Charleston, but in the state and region
- (10) Proven record of promoting gender and racial equality

Chairman Marlowe indicated that he will combine these characteristics/qualities and will send the list to the Board to prioritize, in order of importance, and return to him.

2007 Board meeting dates:

Thursday and Friday, January 18 and 19

Thursday and Friday, April 19 and 20

Monday, June 4 (special Finance Committee meeting in Columbia)

Thursday and Friday, July 19 and 20

Thursday and Friday, October 18 and 19

It was moved (Bell), and seconded (Johnson), to eliminate the Strategic Planning Committee and create the Alumni Relations Committee as a standing committee. All in favor. Lee Mikell will chair the Alumni Relations Committee. The Strategic Planning Committee will merge with the Academic Affairs Committee since the Fourth Century Initiative is finished.

It was moved (Johnson), and seconded (Gadsden), to create an Ad Hoc Committee for Information Technology/Swampfox Committee. All in favor. Chairman Marlowe noted that the Ad Hoc Committee will meet as needed, probably prior to the afternoon committee meetings and lunch. He is open to volunteers (4 people) who have an interest or knowledge of information technology. The chair of this Ad Hoc Committee will not chair another committee. He asked that volunteers inform him of their interest as he begins the process of creating new committee assignments. Each Board member will indicate at least two committee choices and return the information to Chairman Marlowe by the end of next week. Committees will edit the Board descriptions at their next committee meeting and present it to the Board for approval at the October meeting.

Chairman Marlowe introduced Wilbur Johnson to remain in Executive Session. It was moved (Miller), and seconded (Scarborough), to go into Executive Session at 10:30 a.m. All in favor.

It was moved (Thompson), and seconded (Miller), to come out of Executive Session. All in favor.

There being no further business, it was moved (Thompson), and seconded (Busch), that this meeting of the Board of Trustees be adjourned at 11:55 a.m. All in favor.